

# TUITION AND CREDIT COURSE ASSISTANCE PROGRAM PARTICIPATION REQUEST

Tuition Assistance (for TTC courses)

Credit Course Assistance (For Institutions other than TTC)

Continuing Education Course Assistance (for TTC courses)

First Name Last Name Datatel ID Routing Code

Division Position Extension Today's Date

Course Number Course Title Credit Hours

Beginning Date Ending Date Credit-Granting Institution

## Estimated Expenses:

Tuition Are you working toward a degree? Yes No  
Compulsory Fees If yes, degree sought  
Textbooks Date expected  
\*TOTAL Hire date

\*(The TOTAL field will automatically calculate.)

Justification (REQUIRED FOR CREDIT-GRANTING INSTITUTIONS OTHER THAN TTC). Describe below how successful completion of this course will enhance your performance at Trident Technical College (250 characters maximum).

Requestor's Signature Date

Supervisor's Signature Date

Divisional Vice President's Signature Date

Foundation Approval Date

**Please keep a copy of this form for your files.**

*Funding for your Tuition Reimbursement or Credit Course Assistance is made possible by donations to the TTC Campus Campaign and/or generous contributions from the TTC community.*