

# 2020-2021 TTC Catalog

## HIM 265 Supervisory Principles

Lec: 3.0 Lab: 0 Credit: 3.0

This course covers principles of authority/responsibility, delegation and effective communication, organization charts, job descriptions, policies and procedures, employee motivation, discipline, and performance evaluation in health information management.

### **Prerequisite or Corequisite**

HIM 120

### **Course Offered**

Fall

### **Grade Type**

Letter Grade

### **Division**

Health Sciences