



# Request for Quotation Commercial Off the Shelf Item Amendment # 1

Solicitation Number 120925-640-02304-01/07/26  
Date Printed 1/6/26  
Date Issued 1/6/26  
Procurement Officer Brian Ballance  
Phone (843) 574-6937  
E-mail Address Brian.ballance@tridenttech.edu

DESCRIPTION: Paper and Plastic Products for Trident Technical College (TTC) - 2026

*The Term "Offer" Means Your "Bid" or "Proposal".*

SUBMIT OFFER BY (Opening Date/Time): **01/12/26 @ 2:00 PM EST**

See "Deadline For Submission Of Offer" provision

QUESTIONS MUST BE RECEIVED BY: **Expired**

See "Questions From Offerers" provision

NUMBER OF COPIES TO BE SUBMITTED: **1**

SUBMIT YOUR OFFER TO:

Email: [Procurement.Quotes@tridenttech.edu](mailto:Procurement.Quotes@tridenttech.edu)

CONFERENCE TYPE: **N/A**

DATE & TIME: **N/A**

As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions

LOCATION:

**N/A**

AWARD &  
AMENDMENTS

This solicitation, and any amendments will be posted at the following web address:  
<https://www.tridenttech.edu/about/departments/procurement/solicitations.html>. Awards will be posted at the following web address: <https://www.tridenttech.edu/about/departments/procurement/awards.html>

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date.

NAME OF OFFEROR(Full legal name of business submitting the offer)

OFFEROR'S TYPE OF ENTITY:

(Check one)

- ☐ Sole Proprietorship  
☐ Partnership  
☐ Corporation (tax-exempt)  
☐ Corporate entity (not tax-exempt)  
☐ Government entity (federal, state, or local)  
☐ Other  
(See "Signing Your Offer" provision.)

AUTHORIZED SIGNATURE

(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)

TITLE (Business title of person signing above)

PRINTED NAME (Printed name of person signing above)

DATE SIGNED

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION

(If Offeror is a corporation, identify the state of Incorporation.)

TAXPAYER IDENTIFICATION NO.

(See "Taxpayer Identification Number" provision)

**PAGE TWO**

**(Return Page Two with Your Offer)**

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	_____
	Address
	_____
	Area Code – Number – Extension      Facsimile
	_____
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Notice Address (check only one)	_____ Order Address same as Home Office Address
_____ Payment Address same as Home Office Address	_____ Order Address same as Notice Address (check only one)

**ACKNOWLEDGMENT OF AMENDMENTS**  
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

\_\_\_\_\_ In-State Office Address same as Home Office Address

\_\_\_\_\_ In-State Office Address same as Notice Address (check only one)

Bidders shall acknowledge receipt of this Amendment by the date and time specified in the solicitation, or as amended, by submitting an offer that indicates in some way that the bidder received the amendment. Failure of your acknowledgement to be received at the issuing office prior to date and time specified may result in rejection of your offer. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by requesting removal of your original submission and providing a revised submission prior to the opening time and date specified.

The college will only accept responses to this solicitation and amendment by email.

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE “STATE’S RESPONSE” SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE “STATE’S RESPONSE” DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED.

Solicitation #: 120925-640-02304-01/07/25

Title: Paper Plastic Products for Trident Technical College (TTC) – 2026

**Modification:**

The following is made:

The submit offer by (opening date/ time) has changed from 01/07/26 @ 2:00 PM EST to **01/12/26 @ 2:00 PM EST.**

**Change:** Solicitation Page 21, remove clause titled, “Minority Participation (APR 2024)”:

~~“MINORITY PARTICIPATION (APR 2024):~~

~~Is the bidder a South Carolina Certified Minority Business? ☐ Yes ☐ No~~

~~Is the bidder a Minority Business certified by another governmental entity? ☐ Yes ☐ No~~

~~If so, please list the certifying governmental entity: \_\_\_\_\_~~

~~Will any of the work under this contract be performed by a SC certified Minority Business as a subcontractor? ☐ Yes ☐ No~~

~~If so, what percentage of the total value of the contract will be performed by a SC certified Minority Business as a subcontractor? \_\_\_\_\_~~

~~Will any of the work under this contract be performed by a minority business certified by another governmental entity as a subcontractor? ☐ Yes ☐ No~~

~~If so, what percentage of the total value of the contract will be performed by a minority business certified by another governmental entity as a subcontractor? \_\_\_\_\_~~

~~If a certified Minority Business is participating in this contract, please indicate all categories for which the Business is certified:~~

~~☐ Traditional minority~~

~~☐ Traditional minority, but female~~

~~☐ Women (Caucasian females)~~

~~☐ Hispanic minorities~~

~~[ ] DOT referral (Traditional minority)~~

~~[ ] DOT referral (Caucasian female)~~

~~[ ] Temporary certification~~

~~[ ] SBA 8 (a) certification referral~~

~~[ ] Other minorities (Native American, Asian, etc.)~~

~~(If more than one minority contractor will be utilized in the performance of this contract, please provide the information above for each minority business.)~~

~~The Department of Administration, Division of Small and Minority Business Contracting and Certification, publishes a list of certified minority firms. The Minority Business Directory is available at the following URL: <http://smbec.se.gov> (-)~~

~~{04-4015-4}"~~

**The following are questions received by the stated deadline and answers to those questions.**

**Questions:**

**Group 1:**

**Question 1:** Can you please send the LAST awarded bid tabulation for the above mentioned bid?

**States's Response:** No change. There is no last awarded bid tabulation available as this is the first time TTC is soliciting these supplies.

**Group 2:**

**Question 2:** Could you please provide the Tab Sheet and Award Statement for the current Contract?

**State's Response:** No change. Please refer to Group 1's Question 1.

**End of Amendment # 1**