DESCRIPTION: UBMS Spring Tour 2020

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time): 01/29/20 @ 2:00PM EDT
See "Deadline For Submission Of Offer" provision

QUESTIONS MUST BE RECEIVED BY: Deadline has passed
See "Questions From Offerors" provision

NUMBER OF COPIES TO BE SUBMITTED: 1

SUBMIT YOUR OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
Trident Technical College
Procurement Office
PO Box 118067
Charleston, SC 29423
Fax: 843 574-6395

PHYSICAL ADDRESS
Trident Technical College
Procurement Office
Building 940, Suite G, Room 110
2050 Mabeline Rd. N. Chas SC 29406
See "Submitting Your Offer" provision

CONFERENCE TYPE: N/A
DATE & TIME: LOCATION: N/A

AWARD & AMENDMENTS
This solicitation, and any amendments will be posted at the following web address:

NAME OF OFFEROR (Full legal name of business submitting the offer)
OFFEROR'S TYPE OF ENTITY: (Check one)
□ Sole Proprietorship
□ Partnership
□ Corporation (tax-exempt)
□ Corporate entity (not tax-exempt)
□ Government entity (federal, state, or local)
□ Other (See "Signing Your Offer" provision.)

AUTHORIZED SIGNATURE
(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)
TITLE (Business title of person signing above)

PRINTED NAME (Printed name of person signing above) DATE SIGNED

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If Offeror is a corporation, identify the state of Incorporation.)

TAXPAYER IDENTIFICATION NO.
(See "Taxpayer Identification Number" provision)
### HOME OFFICE ADDRESS
(Address for offeror's home office / principal place of business)

### NOTICE ADDRESS
(Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)

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<td>Facsimile</td>
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<td>E-mail Address</td>
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### PAYMENT ADDRESS
(Address to which payments will be sent.) (See "Payment" clause)

### ORDER ADDRESS
(Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)

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<tr>
<th>Payment Address same as Notice Address</th>
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### ACKNOWLEDGMENT OF AMENDMENTS
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

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### DISCOUNT FOR PROMPT PAYMENT
(See "Discount for Prompt Payment" clause)

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<th>10 Calendar Days (%)</th>
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### PREFERENCES - A NOTICE TO VENDORS (SEP. 2009):
On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4)&(6)]**

### PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:
Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

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PAGE TWO (SEP 2009)   End of PAGE TWO
The college will accept faxed amendments.

RFQ#: 010820-962-48505-01/17/20

Title: UBMS Spring Tour 2020

Is hereby amended as follows:

Changes not related to questions:

SUBMIT OFFER BY (Opening Date/Time): 01/22/20 @ 2:00 PM EDT

SUBMIT OFFER BY (Opening Date/Time): 01/29/2020 @ 2:00 PM EDT

Changes related to questions:

The solicitation is modified as follows:

Page 15, Section III. Scope Of Work/Specifications, paragraph 2, add the following:

Add the following:

A tour manager shall be responsible for organizing, planning and conducting all travel, accommodations, restaurants and food stops, scheduled tours and venues for the trip and the tour group included in this solicitation. The tour manager shall facilitate transactions and communications between vendors, colleges, etc. for all venues and attractions along the way. Tour manager shall ensure that the transition runs smoothly from venue to venue, appropriately handling any issues that may arise. Tour manager shall also manage the schedules of the travel group to insure timely arrival and quality of service is delivered. Tour manager shall be on hand to handle any logistical issues that may arise throughout the course of the trip. Tour manager shall also be capable of providing a tour of venues that list a self-guided option in the event that said venue does not have a tour guide available. Printed Information regarding said venue and
its services should be made available to the group. For Example, Admissions information for colleges, campus maps or historical background information for cultural excursions, i.e. museums or monuments, or national parks. The Tour manager shall communicate directly with the designated group leader(s) regarding daily schedules, activity expectations or any expected changes that may occur that could impact the quality of the experience. It is also the expectation that the tour manager shall consider the age of the tour group and insure and safety at all venues and activity sites.

Q-1: The Colleges tours you requested do not have tour times available on the dates/times you requested. How would you like to proceed?

A-1: State’s Response: Change. The following tours have been reserved under the name of Trident Technical College:
- 02/14/20 9:30 AM USC College, School Guided Tour
- 02/14/20 3:00 PM Wofford, this will either be a school guided tour or a self-guided tour that the Tour Manager shall handle. The date and time has been confirmed with Wofford, just not the type of tour.
- 02/15/20 12:00 PM Clemson, School Guided Tour
- 02/17/20 1:00 PM Claflin University, this will either be a school guided tour or a self-guided tour that the Tour Manager shall handle. The date and time has been confirmed with Claflin, just not the type of tour.

If Wofford and/or Claflin are self-guided, the Tour Manager shall provide a tour of the school and provide printed information regarding the school and its services. Example, admissions information for colleges and campus maps.

Q-2: For the tour at Stumphouse Tunnel, from the point the students disembark, the motor coach to the tunnel is approximately a one-mile walk and the part opens at 10:00 a.m. There are not guided tours for the tunnel. Will this be an issue?

A-2: State’s Response: No Change. TTC is aware of the long walk and this is acceptable to the staff and students. Per the park’s website, the Tunnel is open to the public at 7:00 AM.

Q-3: Lexington Glass Works do not open on Sunday until 11:00 a.m. Due to late opening at Lexington Glass Works, the Biltmore House tour time needs to be adjusted to 2:00 p.m.

A-3: State’s Response: No Change. That is fine. The times can be adjusted as needed.

Q-4: The Fall Park on the Reedy closes at 9:00 p.m. which only gives an hour at the park.

A-4: State’s Response: No Change. That is fine.

Q-5: Magnolia Park Mall doesn’t have a food court but does have several nice restaurants available.

A-5: State’s Response: No Change. If there is not a food court available, a restaurant in the mall is fine.