



**Request for Quotation
Amendment #: 1**

Solicitation Number 060518-962-43605-06/13/18
 Date Printed 06/12/18
 Date Issued 06/12/18
 Procurement Officer Robert E Tyner, C.P.M.
 Phone 843-574-6279
 E-mail Address Robert.tyner@tridenttech.edu

DESCRIPTION: UBMS Summer Tour 2018

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time): **06/19/18 @ 2:00PM EDT** See "Deadline For Submission Of Offer" provision

QUESTIONS MUST BE RECEIVED BY: **Deadline has passed.** See "Questions From Offerors" provision

NUMBER OF COPIES TO BE SUBMITTED: 1

SUBMIT YOUR OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
 Trident Technical College
 Procurement Office
 PO Box 118067
 Charleston, SC 29423
Fax: 843 574-6395

PHYSICAL ADDRESS
 Trident Technical College
 Procurement Office
 Building 940, Suite G, Room 110
 2050 Mabeline Rd. N. Chas SC 29406
See "Submitting Your Offer" provision

ALL MAIL IS PICKED UP FROM THE US POSTAL SERVICE ONCE DAILY AT AROUND 8:00 A.M. (EXCLUDING WEEKENDS AND HOLIDAYS).

CONFERENCE TYPE: N/A DATE & TIME:	LOCATION: N/A
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AWARD & AMENDMENTS	This solicitation, and any amendments will be posted at the following web address: http://www.tridenttech.edu/about/departments/proc/ttc_solic.htm .
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)		OFFEROR'S TYPE OF ENTITY: (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other (See "Signing Your Offer" provision.)
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		
TITLE (Business title of person signing above)		
PRINTED NAME (Printed name of person signing above)	DATE SIGNED	

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If Offeror is a corporation, identify the state of Incorporation.)

TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)

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(Return Page Two with Your Offer)

<p>HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)</p> 	<p>NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)</p> <hr/> <p>Address</p> <hr/> <p>Area Code – Number – Extension Facsimile</p> <hr/> <p>E-mail Address</p>
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<p>PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)</p> <p><input type="checkbox"/> Payment Address same as Notice Address (check only one)</p> <p><input type="checkbox"/> Payment Address same as Home Office Address</p>	<p>ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)</p> <p><input type="checkbox"/> Order Address same as Home Office Address</p> <p><input type="checkbox"/> Order Address same as Notice Address (check only one)</p>
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ACKNOWLEDGMENT OF AMENDMENTS
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<p align="center">DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)</p>	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

In-State Office Address same as Home Office Address

In-State Office Address same as Notice Address **(check only one)**

Bidders shall acknowledge receipt of this Amendment prior to date and time specified in the solicitation, or as amended, by one of the following methods: (1) by signing and returning the Amendment, (2) by letter, or (3) by submitting a bid that indicates in some way that the bidder received the amendment. Failure of your acknowledgement to be received at the issuing office prior to date and time specified may result in rejection of your offer. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE "STATE'S RESPONSE" SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE "STATE'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED.

The college will accept faxed amendments.

RFQ#: 060518-962-43605-06/18/18

Title: UBMS Summer Tour 2018

Is hereby amended as follows:

Questions:

Q-1: Please provide age range of students.

A-1: State's response: No change. The age range of the students is from 14 – 18 years old.

Q-2: If a college tour led by the admission's office is not available, would you accept a tour led by a local guide, current student or alumni?

A-2: State's response. No change. The tour may be led by someone other than the admissions office if the local guide, current student, or alumni can provide an experience comparable to one the admissions office would provide and is able to answer questions students may have regarding the institution.

Q-3: If a college tour led by the admission's office is not available, would you accept a self-guided tour with material provided by the admissions office?

A-3: State's response. No change. If the college tour led by the admission's office is not available TTC will not accept a self-guided tour with material provided by the admissions office.

Q-4: If a college tour led by the admission's office is not available, would you accept a campus tour from a similar university in the area?

A-4: State's response. No change. If a college tour led by the admissions office is not available TTC would accept a campus tour from a similar university in the area if the university or college provides STEM (Science, Technology, and Math) based programs as an option for its students.

Q-5: Based on your itinerary, it appears the first day is departing at midnight. Is there any flexibility in your schedule to ensure the safety of your group to either 1) depart on Sunday, July 8, 2018 or 2) depart as early as 6:00am on Monday, July 9, 2018 and adjust the itinerary accordingly to ensure all stops are included?

A-5: State's response: No change. There is no flexibility in the itinerary to depart on Sunday, July 8, 2018 nor depart early on Monday, July 9, 2018.

Q-6: The bid specifies a 55 passenger mandate, however would it be acceptable to provide 1 - 55 passenger motor coach and 1-50 passenger motor coach to meet your needs?

A-6: State's response: No change. It is acceptable to provide a 1-50 passenger motor coach as long as all passengers will be transported in equally accommodating and appointed motor coaches.

Q-7: We have several motor coaches that are ADA compliant with wheelchair lifts to ensure we are able to accommodate handicapped individuals, we do not see a requirement for such a coach on the request, however can you confirm whether a wheelchair accessible motor coach is required?

A-7: State's response: No change. There is no requirement for ADA compliant motor coaches for this trip.

Q-8: Should the price include the services of 1 tour manager, or 2 tour managers (1 per bus)?

A-8: State's response: No change. The price shall include (2) tour managers, one for each bus.

Q-9: Request is for 70 passengers but asks for 1/55 passenger bus. Are you needing 2 buses for this trip?

A-9: State's response: No change. Contractor shall provide (2) passenger busses. See question 6 above.

Change related to questions:

Q-10: Capital Grill Tampa, Prime 112 Miami Beach & Fogo De Chao Miami Beach are very expensive restaurants and do not equate to "Medium Priced Restaurants" as specified on page 16 under "requirements for dining establishments" point # 3. Please clarify standard of restaurant required.

A-10: State's response: Change:

~~Dinner will be included in the tour package. If contractor is unable to accommodate the requested dinner venues, dining (dinner) establishments shall be similar to Applebee's, Chili's, T.G.I.Friday's, Ryan's, Golden Corral etc. Medium priced restaurant to include entrée, dessert, drink (non-alcoholic). Provide at least 4 menu choices to include a combination of:~~

- ~~- Chicken, Pork, Beef, Fish or Entrée Salad~~
- ~~Starch (Pasta, Rice, And Baked Potato etc.)~~
- ~~Vegetable and Dinner Salad or Soup~~
- ~~Dessert (Cookies, Cheesecake, Brownie etc.)~~
- ~~Drink (non-alcoholic)~~

Dinner will be included in the tour package. If contractor is unable to accommodate the requested dinner venues, dining (dinner) establishments shall be similarly rated restaurants to include entrée, dessert, drink (non-alcoholic). Provide at least 4 menu choices to include a combination of:

- Chicken, Pork, Beef, Fish or Entrée Salad
- Starch (Pasta, Rice, And Baked Potato etc.)
- Vegetable and Dinner Salad or Soup
- Dessert (Cookies, Cheesecake, Brownie etc.)
- Drink (non-alcoholic)

Q- 11: Request is for 5 nights but the itinerary is stating only 4 nights and 5 days?

A-11: State's response: Change:

~~Tour to include for All TTC College Staff/Chaperons and Students:~~

- ~~• 55 passenger motor coach transportation.~~
- ~~• Hotels for 5 night accommodations: (based on (65) students- Quad Occupancy Rooms (work out as needed, (5) chaperons- Single Occupancy Rooms; Total 70 persons) to include on-site nightly security.~~
- ~~• (4) Continental Breakfasts @ hotels.~~
- ~~• (5) Lunches; (3) on campuses, (1) @ theme park, and (1) @ beach park.~~
- ~~• (5) Dinners – (4) locations as specified and (1) “on the road”.~~
- ~~• Admissions (college tours and attractions) and Guide Services.~~
- ~~• All meals are to be included in tour package pricing.~~

~~Tour to include for All TTC College Staff/Chaperons and Students:~~

- ~~• 55 passenger motor coach transportation.~~
- ~~• Hotels for 4 nights' accommodations: (based on (65) students- Quad Occupancy Rooms (work out as needed, (5) chaperons- Single Occupancy Rooms; Total 70 persons) to include on-site nightly security.~~
- ~~• (4) Continental Breakfasts @ hotels.~~
- ~~• (5) Lunches; (3) on campuses, (1) @ theme park, and (1) @ beach park.~~
- ~~• (5) Dinners – (4) locations as specified and (1) “on the road”.~~
- ~~• Admissions (college tours and attractions) and Guide Services.~~
- ~~• All meals are to be included in tour package pricing.~~

~~SUBMIT OFFER BY (Opening Date/Time): 06/18/18 @ 2:00 PM EDT~~

~~QUESTIONS MUST BE RECEIVED BY: 06/12/18 @ 3:00 PM EDT~~

~~SUBMIT OFFER BY (Opening Date/Time): 06/19/18 @ 2:00 PM EDT~~

~~QUESTIONS MUST BE RECEIVED BY: DEADLINE HAS PASSED.~~