



**Request for Quotation  
Amendment #: 1**

Solicitation Number 080117-037-41205-08/18/17  
 Date Printed 08/11/17  
 Date Issued 08/11/17  
 Procurement Officer Robert E Tyner, C.P.M.  
 Phone (843) 574- 6279  
 E-mail Address [Robert.tyner@tridenttech.edu](mailto:Robert.tyner@tridenttech.edu)

DESCRIPTION: Promo Items for Recruitment 2018

*The Term "Offer" Means Your "Bid" or "Proposal".*

SUBMIT OFFER BY (Opening Date/Time): **08/31/17 @ 2:00 PM EDT** See "Deadline For Submission Of Offer" provision

QUESTIONS MUST BE RECEIVED BY: **Deadline has passed.** See "Questions From Offerors" provision

NUMBER OF COPIES TO BE SUBMITTED: 1

SUBMIT YOUR OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

**MAILING ADDRESS:**

Trident Technical College  
 Procurement Office  
 PO Box 118067  
 Charleston, SC 29423  
**Fax: 843 574-6395**

**PHYSICAL ADDRESS**

Trident Technical College  
 Procurement Office  
 Building 940, Suite G, Room 110  
 2050 Mabeline Rd. N. Chas SC 29406

**See "Submitting Your Offer" provision**

ALL MAIL IS PICKED UP FROM THE US POSTAL SERVICE ONCE DAILY AT AROUND 8:00 A.M. (EXCLUDING WEEKENDS AND HOLIDAYS).

CONFERENCE TYPE: <b>N/A</b> DATE & TIME:	LOCATION: <b>N/A</b>
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<b>AWARD &amp; AMENDMENTS</b>	This solicitation, and any amendments will be posted at the following web address: <a href="http://www.tridenttech.edu/about/departments/proc/ttc_solic.htm">http://www.tridenttech.edu/about/departments/proc/ttc_solic.htm</a>
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)		OFFEROR'S TYPE OF ENTITY: (Check one)  <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other (See "Signing Your Offer" provision.)
AUTHORIZED SIGNATURE  (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		
TITLE (Business title of person signing above)		
PRINTED NAME (Printed name of person signing above)	DATE SIGNED	

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION  (If Offeror is a corporation, identify the state of Incorporation.)
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TAXPAYER IDENTIFICATION NO.  (See "Taxpayer Identification Number" provision)
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**PAGE TWO**

(Return Page Two with Your Offer)

<p>HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)</p>    	<p>NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)</p>  <hr/> <p>Address</p>  <hr/> <p>Area Code – Number – Extension                      Facsimile</p>  <hr/> <p>E-mail Address</p>
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<p>PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)</p>    <p><input type="checkbox"/> Payment Address same as Notice Address (<b>check only one</b>)</p> <p><input type="checkbox"/> Payment Address same as Home Office Address</p>	<p>ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)</p>    <p><input type="checkbox"/> Order Address same as Home Office Address</p> <p><input type="checkbox"/> Order Address same as Notice Address (<b>check only one</b>)</p>
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**ACKNOWLEDGMENT OF AMENDMENTS**  
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<p><b>DISCOUNT FOR PROMPT PAYMENT</b>                  (See "Discount for Prompt Payment" clause)</p>	<p>10 Calendar Days (%)</p>	<p>20 Calendar Days (%)</p>	<p>30 Calendar Days (%)</p>	<p>_____ Calendar Days (%)</p>
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**PREFERENCES - A NOTICE TO VENDORS (SEP. 2009):** On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

**PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:** Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

  
  
  
  
  
  
  
  
  
  

In-State Office Address same as Home Office Address

In-State Office Address same as Notice Address (**check only one**)

Bidders shall acknowledge receipt of this Amendment prior to date and time specified in the solicitation, or as amended, by one of the following methods: (1) by signing and returning the Amendment, (2) by letter, or (3) by submitting a bid that indicates in some way that the bidder received the amendment. Failure of your acknowledgement to be received at the issuing office prior to date and time specified may result in rejection of your offer. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**The college will accept faxed amendments.**

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE "STATE'S RESPONSE" SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE "STATE'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED.

RFQ#: 080117-037-41205-08/18/17

Title: Promo Items for Recruitment 2018

Is hereby amended as follows:

**Revisions Unrelated to Questions:**

State's Response: The solicitation is modified as follows:

~~SUBMIT OFFER BY (Opening Date/Time): 08/18/17 @ 2:00 PM EDT~~

SUBMIT OFFER BY (Opening Date/Time): 08/31/17 @ 2:00 PM EDT

**Questions:**

Question 1: Can companies from outside the USA submit an offer?

States Response: No Change. Yes, companies from outside the USA can submit an offer. See Section II A. Instructions to Offerors – General Instructions, page 5, "BID IN ENGLISH & DOLLARS (JAN 2004) Offers submitted in response to this solicitation shall be in the English language and in US dollars, unless otherwise permitted by the Solicitation."

Question 2: Would we need to come on site for any meetings?

States Response: No Change. We do not foresee the need at this time for onsite meetings.

Question 3: Can the items be produced outside the USA?

States Response: No Change. Yes, items can be produced outside the USA.

Question 4: Can the offer be submitted via e-mail?

States Response: No Change. See Section II-B. Instructions to Offerors – Special Instructions, page 11, "TRIDENT TECHNICAL COLLEGE WILL ACCEPT FAXED QUOTATIONS. EMAIL QUOTATIONS ARE NOT ALLOWED AND WILL NOT BE ACCEPTED."

Question 5: Most quotes I get are good for 90 days, but this delivery is in 2018, so what do we do if pricing and or freight costs go up?

States Response: No Change. The items can be delivered as they become available. The “delivery no later than” date is the deadline for all items to be delivered. Nonetheless, the offeror shall honor the price bid. See Section III, Scope of Work / Specifications, Delivery Date – Specified (TTC2014), page 12.

Question 6: Is this all or nothing?

States Response: No Change. See section VI, page 14, Award Criteria, page 14. AWARD BY ITEM (JAN 2006): “Award will be made by individual item.”

Question 7: Could you provide the per unit prices for these items the last time they were procured?

States Response: All items listed in this solicitation have not been previously procured. We can only provide per unit prices for those items previously procured. The only items on this solicitation that were also on the last solicitation are as follows:

Pens, with rubber grip .....	\$0.24 ea.
Silicone wristbands .....	\$0.22 ea.
Hand Sanitizer .....	\$0.55 ea.

Question 8: Is it acceptable to purchase any, or all, of the items offshore?

States Response: No Change. See Question 3 above.

Question 9: Do you expect the full quantities of each item to be delivered at the same time, (all the pens at one time, all the hand sanitizers at one time) And so on?

States Response: No Change. Yes, full quantities of each item are to be delivered at the same time.

Question 10: Does this solicitation have to be mailed via USPS, or is there an online submission?

States Response: No Change. See Question 4 above.