



Request for Proposal Amendment 1

Solicitation Number	022618-208-73202-03/23/18
Date Printed	03/12/18
Date Issued	03/12/18
Procurement Officer	Jeff O'Dell
Phone	(843) 574-6205
E-mail Address	Jeff.odell@tridenttech.edu

DESCRIPTION: SaaS Computerized Maintenance Management System (CMMS)

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time): **03/23/18 2:00 PM EST** See "Deadline For Submission Of Offer" provision

QUESTIONS MUST BE RECEIVED BY: **Deadline Expired** See "Questions From Offerors" provision

NUMBER OF COPIES TO BE SUBMITTED: **1 original & 7 printed copies, 1 redacted printed copy, 1 electronic copy on CD or flash drive, and 1 redacted electronic copy on CD or flash drive.**

Initial here if NO redacted copy is necessary _____

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
Trident Technical College
Procurement Office
PO Box 118067
Charleston, SC 29423
Fax: 843 574-6395

PHYSICAL ADDRESS
Trident Technical College
Procurement Office
Building 940, Suite G, Room 110
2050 Mabeline Rd. N. Chas SC 29406
See "Submitting Your Offer" provision

ALL MAIL IS PICKED UP FROM THE US POSTAL SERVICE ONCE DAILY AT AROUND 8:00 A.M. (EXCLUDING WEEKENDS AND HOLIDAYS).

CONFERENCE TYPE: N/A		LOCATION:
DATE & TIME: N/A		N/A
As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions		
AWARD & AMENDMENTS	Award will be posted at the Physical Address stated above on 05/08/18 . The award, this solicitation, and any amendments will be posted at the following web address: http://www.tridenttech.edu/about/departments/proc/ttc_solic.htm	
You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.		
NAME OF OFFEROR (Full legal name of business submitting the offer)		OFFEROR'S TYPE OF ENTITY: (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other (See "Signing Your Offer" provision.)
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		
TITLE (Business title of person signing above)		
PRINTED NAME (Printed name of person signing above)	DATE SIGNED	
Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, <i>i.e.</i> , a separate corporation, partnership, sole proprietorship, etc.		
STATE OF INCORPORATION (If Offeror is a corporation, identify the state of Incorporation.)		
TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)		

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(Return Page Two with Your Offer)

<p>HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)</p> 	<p>NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)</p> <hr/> <p>Address</p> <hr/> <p>Area Code – Number – Extension Facsimile</p> <hr/> <p>E-mail Address</p>
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<p>PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)</p> <p>___ Payment Address same as Notice Address (check only one)</p> <p>___ Payment Address same as Home Office Address</p>	<p>ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)</p> <p>___ Order Address same as Home Office Address</p> <p>___ Order Address same as Notice Address (check only one)</p>
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ACKNOWLEDGMENT OF AMENDMENTS
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<p>DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)</p>	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)
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Bidders shall acknowledge receipt of this Amendment prior to date and time specified in the solicitation, or as amended, by one of the following methods: (1) by signing and returning the Amendment, (2) by letter, or (3) by submitting a bid that indicates in some way that the bidder received the amendment. Failure of your acknowledgement to be received at the issuing office prior to date and time specified may result in rejection of your offer. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

The college will accept faxed amendments.

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE "STATE'S RESPONSE" SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE "STATE'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED.

Except as provided herein all terms and conditions of the document referenced as heretofore changed remain unchanged and in full force and effect.

Solicitation No. 022618-208-73202-03/23/18

Title: SaaS Computerized Maintenance Management System (CMMS)

Following are questions received by the stated deadline for questions Tuesday 03/06/18 10:00 AM EST and answers to those questions.

Question 1: Software requirements 1.0.5, are all file types necessary or are some desirable?
State's Response: No Change. The CMMS must provide the ability to import/export data in all major file formats, which includes the format types listed in 1.0 Software Requirements 1.05.

Question 2: Software requirements 1.0.2, Please provide examples of the functions desired.
State's Response: Examples of Initiated Functions via menu, icon or keyboard are drop down boxes, icons similar to browsers, or both.

Question 3: What roles are expected to be in the system? (e.g. Administrators, Reviewers and Base Users)
State's Response: No Change. The User Roles that are expected to be used in the system are Administrators, who will set up access, and base users.

Question 4: Is there a need of CMMS to report data or include any users from unrelated departments and what might they be?
State's Response: No Change. There is no need of CMMS to report data or include any users from unrelated departments.

Question 5: Preventative Maintenance Module 2.9, Is this a request to complete the PM task every day for the season or set times during the season (e.g. every tuesday between may and october) or set the PM task to only occur during that season and no other?

State's Response: No Change. Preventive Maintenance may be weekly, bi-monthly, monthly, quarterly, semiannually, annually, seasonal or multi-seasonal.

Question 6: Equipment 6.1.1, To ensure we are responding to the intention of this requirement, please provide an example of a parent-child relationship for equipment.

State's Response: No Change. An example of parent-child relationship is a building is the "parent" and equipment is the "child". Another example is a campus/facility is the "parent" and buildings or equipment is the "child".

Question 7: Software Requirements 1.0.9, Clarification - Space-based system is referring to a geographical location?

State's Response: No Change. A space-based system refers to a system where data can be filtered based on buildings and areas as well as equipment and assets.

Question 8: As some software is priced by named users, how many users are expected to use the system? The 4.0 Business Proposal states 25 concurrent users, will this be the full user base?

State's Response: No Change. The full user base will consist of 25 concurrent users.

Question 9: 5.0 Demos, As a SaaS solution, we are unable to supply CD demos. We are also reluctant to supply access to our system to individuals without a customer relationship. Will a live demo with our solutions team (and a provided recording for review) be sufficient?

State's Response: No Change. Section IV. Information For Offerors To Submit, PROPOSAL CONTENTS, 5.0 provides Offerors the option to provide access online or via CD-ROM/flash drive. Live demos are limited to only the top three Offerors selected post-Phase 1 to advance to Phase 2 of the Evaluation Process. See Section VI Award Criteria.

Question 10: We understand it is the College's intent to migrate approximately 16 years' worth of historical data records from legacy CMMS system(s) into the new solution. Are you able to clarify or provide any details around the following:

- Name of legacy CMMS
- Type of files being migrated (user data, locations, assets, historical work orders, etc.)
- Amount of historical data (actual # of files needing to import)
- Current file format of records needing to be transferred

State's Response: No Change. The College's current provider for its CMMS is TMA Systems. The types of files that may be migrated from the existing data base information includes user data, locations, assets, historical work orders, etc. The College's current CMMS system has approximately 16 years of historical data records. The actual number of files to be migrated is unknown. The College's current CMMS runs on a Microsoft SQL database and is ODBC compliant.

Question 11: We acknowledge the College's References table in the RFP that requires that respondents provide three (3) official references in their proposals. We also noticed that Section 9.0 requires that we provide a list of essentially 10 more References. Are you able to

clarify the total number of references desired? Are we to complete both sections separately, i.e. provide thirteen (13) total references in our response?

State's Response: No Change. Offerors are to provide both references from at least three current customers (see PROPOSAL CONTENTS Item No. 7.0) and provide a list of minimum of 10 (ten) current contracts/clients (see PROPOSAL CONTENTS Item No. 9.0)

End of Amendment