Sole Source
Written Determination - Instructions

Agency Identification: Trident Technical College

Description of the agency need that this procurement fulfills: *(See instructions on last page for guidance)*

Click or tap here to enter text. Trident Technical College requires Microsoft Intune Suite Education Subscription Per User (XQK-00001) to provide advanced endpoint management and security capabilities beyond the College's base Microsoft Intune licensing. The suite supports TTC's management and protection of institutional endpoints by providing Remote Help, Endpoint Privilege Management, Enterprise Application Management, Advanced Analytics, Cloud PKI, and Intune Plan 2 capabilities. These capabilities extend TTC's existing Microsoft 365 and Intune environment and provide enhanced tools for managing, supporting, securing, and analyzing College endpoints.

Describe the Market Based on Research Performed: *(See instructions on last page for guidance)*

Market research included review of Microsoft's licensing requirements, communications with Microsoft's education licensing representative and SHI, review of TTC's current Microsoft Enrollment for Education Solutions (EES), and investigation of alternative purchasing options and vendors. Microsoft confirmed that TTC's current EES enrollment #74387676 is assigned to SHI as TTC's Licensing Solution Provider and remains active through October 31, 2028. Microsoft further confirmed that Microsoft licensing, including Intune, can only be purchased through SHI under TTC's current EES enrollment. TTC also investigated the availability of alternate procurement vehicles. Alternative products would create duplicate management platforms and increase administrative burden. Replacement would require migration of devices, reconfiguration of policies, retraining, and additional implementation costs.

Sole Source Vendor Name: SHI International Corp

Based upon the following determination, Agency proposes to acquire the supplies, construction, information technology, and/or services described herein from the vendor named above per SC Code Ann § 11-35-1560 and SC Regulation 19-445.2105, Sole Source Procurement.

Description of supplies, construction, information technology, and/or services vendor will provide under the contract: *(See instructions on last page for guidance.)*

Intune Suite Edu Sub Per User Microsoft - Part#: XQK-00001

Explain why the described solution is the only solution that meets the agency's need and how no other identified solutions were sufficient. *(See instructions on last page for guidance)*

TTC's requirement is not merely for Microsoft Intune Suite licensing, but for Microsoft Intune Suite licensing that can be added to and managed within the College's existing Microsoft Enrollment for Education Solutions (EES) agreement. Microsoft has confirmed that TTC's active EES enrollment is assigned exclusively to SHI International Corp. and that licenses associated with that enrollment may only be purchased through SHI. Because no other reseller has authority to transact against TTC's assigned EES enrollment, no other vendor can provide the required licensing within the College's current Microsoft licensing environment. Procuring the licenses outside of the existing EES structure would require a change to TTC's Microsoft licensing arrangement and would not satisfy the agency's need to maintain continuity of licensing administration, renewal management, and compliance within its current state contracted enterprise agreement.

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Note: *Determination is not complete without required signatures and dates*

Required Signatures:

Prepared by: Carlene Peters **Date**: 11/12/26

Printed Name Carlene Peters **Title**: IT Project Coordinator

Approved by: Vicky Wood, Ph.D. Digitally signed by Vicky Wood, Ph.D. Date: 2026.11.12 09:11:41 -05'00' **Approval Date**: 11/12/2026

Printed Name: Vicky Wood, Ph.D **Title**: President

The last page contains instructions and is not required to be retained

Contract Period: 11/30/2026 – 10/31/2028

Contract Amount: $110,000 (not to exceed 250K)

Commodity Code 208

Blanket Sole Source ☐ Yes ☒ No

Contract $50,000 or greater. Drug Free Workplace Act Form Yes ☐ No ☐
Signed Drug Free Workplace Certification form attached: Yes ☐ No ☐
Open Trade Certification Attached Yes ☐ No ☐