# Active-Duty, Dependents & Veterans

## Enrollment Requirements Checklist

**Active-duty members must receive approval from an Educational Services Officer (ESO) or counselor within the Military Service prior to enrolling. For additional enrollment information, visit bit.ly/TTCmilitary.**

### 1. Apply for free.

☐ **Go to www.tridenttech.edu and click on the Get Started tab for general information about the application process. When you are ready, select Apply Now (or visit bit.ly/TTCapplynow) to access the TTC application.** If this is your first visit to the Apply Now site, you will need to create an account before applying. Use your email and password to return to Apply Now to check the status of your application and upload supplemental documentation. Your application must be submitted before providing any additional admission items.

☐ **Submit official copies of all college/military transcripts to the Admissions office, if applicable.** Students can email documents to admissionsdocs@tridenttech.edu, but please have official college transcript(s) sent to Trident Technical College, AM-M, P.O. Box 118067, Charleston, SC 29423. Request military transcripts at jst.doded.mil/official.html. Request Air Force Transcripts from the Community College of the Air Force at bit.ly/AirForceTranscripts. To prevent a delay in educational benefits, please allow time for transcripts to be received and evaluated.

☐ **Placement in classes is based on demonstrated math and English ability. Submit one of the following to the Admissions office:**

- Final, official high school transcript with a weighted GPA of 3.0 from within the last five years

- High school transcript or diploma showing graduation (English placement only)

- Qualifying SAT (530 Evidence-Based Reading and Writing; 600 Math)

- Qualifying ACT (19 English; 22 Math)

- Official transcripts from another college showing college-level math and/or English completion

- TTC placement test scores (Call 843.574.6410 for an appointment.)

- Other options (Contact your success coach to arrange alternative placement methods if you do not have any of these.)

☐ **Review and submit any remaining admission items listed on your Apply Now account.** Examples include proof of legal presence in the United States (copy of driver's license, state-issued ID, etc.), high school diploma, GED or final high school transcript (recommended).

☐ **For active-duty members, submit a copy of your military orders to be considered for in-state tuition.**

### 2. Visit Trident Tech's student portal at my.tridenttech.edu.

Information will be sent to your personal email about accessing my.tridenttech.edu and your college-issued email account. Trident Tech contacts you using this official college-provided student email to ensure your identity and protect the confidentiality of communication. Check your Trident Tech email account frequently, as college departments will email you important information while you are a student.

You can also use my.tridenttech.edu to see your student records. Go to the Student Self-Service link to see your grades, financial aid and any balance due.

### 3. Apply for financial aid, veterans benefits and active military assistance.

☐ **Apply for financial aid at studentaid.gov. Follow instructions on the second page of this flyer.** Be sure to complete the 2025-2026 FAFSA for Fall 2025, Spring 2026 and Summer 2026.

☐ **Apply for VA Education Benefits.** For help applying for benefits, contact the VETS Center at 843.574.6882, or go to www.va.gov and search for "Education and Training."

☐ **If you are a visiting/transient student** using VA Education Benefits to pay for classes, please have your home school VA rep send a transient letter to TTC Veterans Assistance at veteransassistance@tridenttech.edu.

☐ **Fill out TTC VA form online.**

- Log into the My Veterans Assistance page on the student portal: bit.ly/ttc_va_portal.

## TRIDENT TECHNICAL COLLEGE

- Under the tab that says "Initial Benefits," complete steps 2 and 4 according to your VA Education Benefit. At the end of each semester, resubmit the Certification Request form in step 2.

☐ **If applicable, apply for MYCAA.** Apply online or contact your Family Readiness Center for assistance. You will need to request your ETP from the Registrar's office at records@tridenttech.edu. Allow at least three business days for the ETP to be completed once you have registered for classes.

☐ **Obtain your personalized formal plan for evaluation-evaluated degree plan for TA.** Print from the my.tridenttech.edu student portal after you register for classes.

## 4. Complete orientation in person or online at bit.ly/StudentSuccessTTC. Contact the Student Success Center at 843.574.6436 or studentsuccess@tridenttech.edu.

## 5. Register.

☐ **Contact your success coach/advisor to register for classes.** Find contact information in the "Resources" section of Navigate. For more information and help using Navigate for registration, visit bit.ly/NavigateRegister.

☐ **Purchase books online at bookstore.tridenttech.edu.**

☐ **Verify/submit per ESO/MYCAA guidelines.** Have the Registrar's office complete ETP or personalized formal plan for evaluation in enough time to meet deadlines prior to the start date of classes.

## 6. Pay tuition and fees by the published deadline. See bit.ly/CalendarsTTC.

☐ **Email MYCAA and Tuition Assistance (TA) documents to TTC's Business office at BusinessOperations@tridenttech.edu.**

☐ **Submit VA Certification Request Form to initiate payment process.** This must be done for every semester you are registered for classes. Complete and submit the form at bit.ly/MyVetsAssistance.

☐ **If you have a remaining balance, pay or sign up for a payment plan.** See bit.ly/PaymentPlanTTC.

## 7. Attend class.

☐ **If you don't attend class by participating online or in person before the last day to drop for the term, you will be reported as never-attended and removed from your course(s).**

For help accessing online classes, email StudentD2Lhelp@tridenttech.edu or call 843.574.6801.

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| **Admissions** | 843.574.6558 | admissions@tridenttech.edu |
| **Financial Aid** | 843.574.6110 | financial.aid@tridenttech.edu |
| **Transfer Credit** | 843.574.6129 | records@tridenttech.edu |
| **TTC VA Office** | 843.574.6105 | veteransassistance@tridenttech.edu |

# FINANCIAL AID

## Complete the Free Application for Federal Student Aid (FAFSA) at studentaid.gov.

- Completing the FAFSA is the key to finding out your eligibility for federal and state financial aid as well as some scholarships. Check www.tridenttech.edu to see if you are eligible for additional tuition funding.

- IMPORTANT: Include TTC's school code 004920 on your FAFSA so Trident Technical College will receive your FAFSA.

- After you submit your FAFSA, you will receive a FAFSA Submission Summary (FSS) that summarizes the information you provided. Be sure to check it carefully to make sure it is accurate and complete.

- The Financial Aid office may need additional information from you, so check your TTC student email and Financial Aid Self-Service in the student portal and respond promptly to requests for information. We will sometimes text you a reminder for missing information. Please add your phone number to your TTC profile.

- You must complete the FAFSA every year. Complete and submit your 2025-2026 FAFSA now for Fall 2025, Spring 2026 and Summer 2026.

## Need assistance with the FAFSA?
## Contact the Educational Opportunity Center at eoc@tridenttech.edu or 843.574.6430.