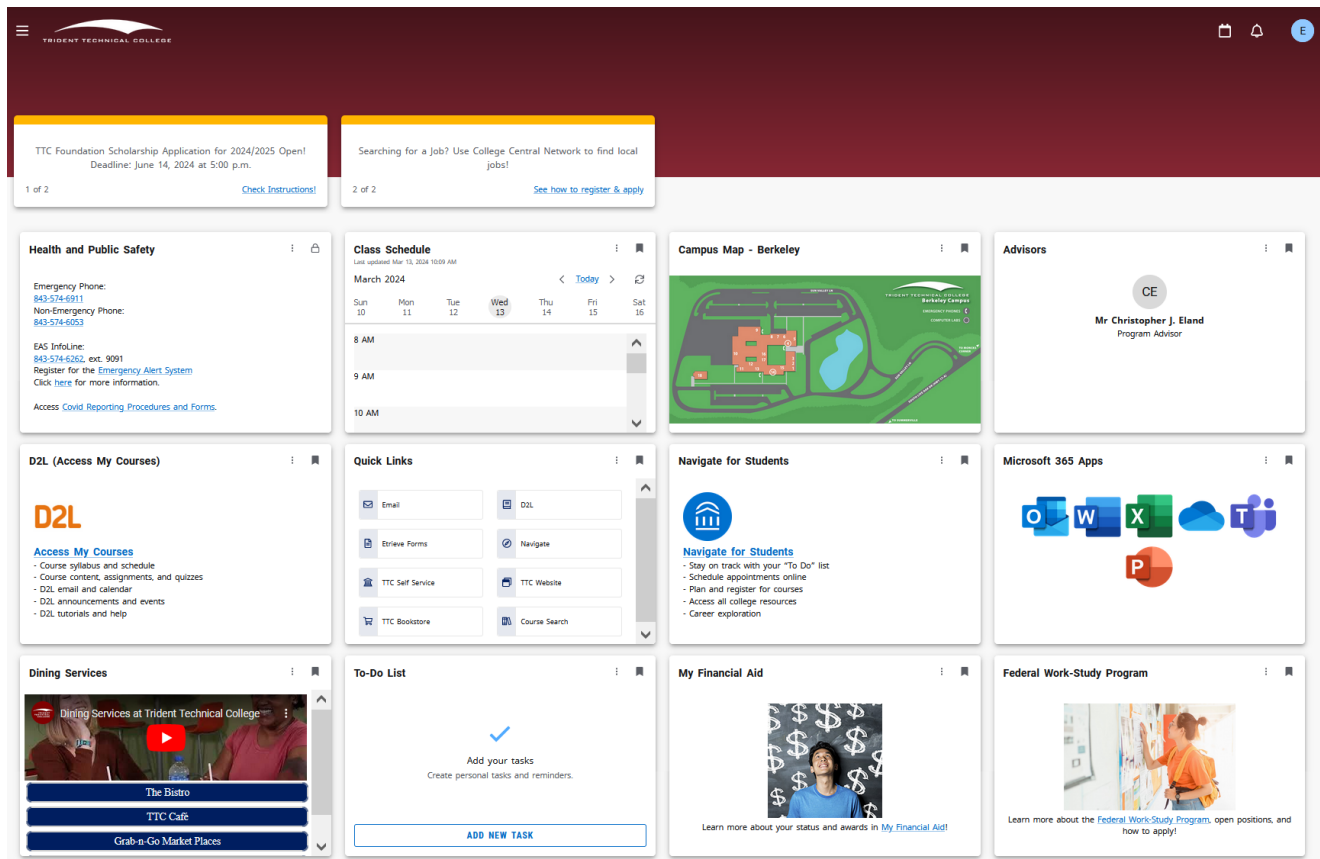# TTC Portal (my.tridenttech.edu)

TTC Portal is your home for all TTC-related resources to help you succeed at the college. It is a fully responsive web application with a personal **Dashboard** that provides access anytime from any device. The **TTC Portal** is designed for students, faculty and staff to access, organize and customize college resources and services quickly through the centralized and secure area without performing multiple sign-ons.

QUICK ACCESS

You can access the **TTC Portal** using any web browser on mobile or computer devices:

- Visit https://my.tridenttech.edu and log in with your TTC credentials.

    NOTE: You will be prompted to authenticate through Microsoft using your TTC email and password. Please ensure that pop-ups are enabled for the sign-in prompt.

When first accessing the **TTC Portal**, you will go through the "**Welcome to Your Dashboard**" prompts to get started. Once completed, you will arrive on the **Dashboard**, also known as **Home**. Each user has a set of default cards on their **Home** as a starting point until they customize their dashboard.

HOW DO I CUSTOMIZE MY **DASHBOARD**?

As you navigate campus life and your needs change, you can remove, discover and add new cards to use. You can customize the content displayed on your **Dashboard** by bookmarking or un-bookmarking and moving cards.
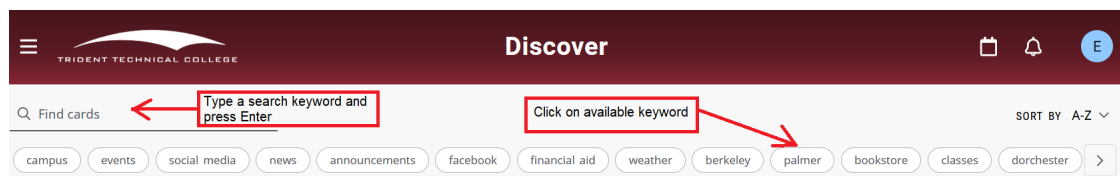
1. To move a card, click and hold the title area and drag the card to another preferred location on the **Dashboard**.
2. To remove a card from your **Dashboard**, click on the bookmark icon in the upper-right corner of the card.

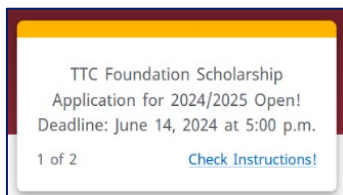

HOW DO I **DISCOVER** MORE CARDS?

1. From your **Dashboard,** click on the **Main Menu** at the top left and then click **Discover**. Or click on the **Discover More** button at the bottom of the **Dashboard**.
2. Use the search field at the top left or one of the pre-populated keywords/tags to find cards with information related to your search.

3. To bookmark/pin a card, click on the bookmark icon in the upper right-hand corner of the card. The bookmark icon is shaded gray for cards already on your **Dashboard**.
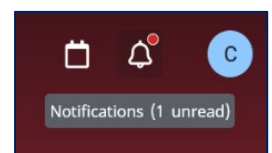
WHAT ARE **ANNOUNCEMENTS** AND **NOTIFICATIONS** AND WHERE TO FIND THEM?
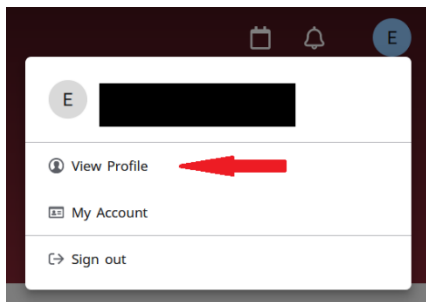

← **Announcements** will inform you about upcoming college changes or events. **Announcements** appear at the top of your **Dashboard**.

Notifications provide financial and academic alerts, information about new cards and to-do list reminders. **Notifications** appear under the bell icon in the upper-right corner of the **Dashboard**.→
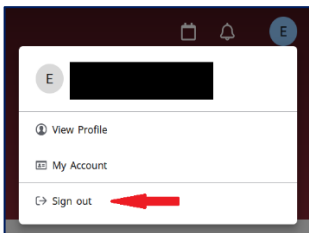
WHERE DO I FIND MY **PROFILE** INFORMATION?

To view your academic and personal details or student ID, click the **Account** button (with your first initial) at the top right and then click **View Profile**.

HOW DO I **SIGN OUT** OF THE TTC PORTAL?

To sign out, click the **Account** button (with your first initial) at the top right and then **Sign out**.

NOTE: Signing out of the **TTC Portal** could affect other TTC logins within the same browser. Make sure you **always** sign out when logged in on a public computer!

I HAVE **ADDITIONAL QUESTIONS** OR **NEED HELP.** WHO DO I REACH OUT TO?

Please contact IT Helpdesk at Helpdesk@tridenttech.edu or (843) 574-6801.