



REDUCED COURSE LOAD REQUEST FOR F-1 STUDENTS

214.2(F)(6)(iii) Reduced Course Load

Except as otherwise noted, a reduced course load must consist of at least six semester or quarter hours or half the clock hours required for full course of study. A student who drops below a full course of study without prior approval of the international admissions coordinator will be considered out of status. You must submit a new Reduced Course Load Request form each semester that you plan to be enrolled less than full-time.

Directions: Please fill out the form completely and provide supporting documentation. Documentation must be from your advisor or from a medical physician.

Date Requested: _____ **Semester:** _____

Reason: (check one)

- Unfamiliarity with U.S. teaching methods (Academic Advisor)
- Difficulty with English language (Academic Advisor)
- Medical condition (Medical Documentation)
- Completion of course of study (Final Semester)(Academic Advisor)

Student Info

Last Name: _____ **First Name:** _____

Student ID Number: _____ **Country of Citizenship:** _____

Current Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone Number: _____

Student Signature:

Student: _____ **Date:** _____



For Academic Advisor Only

The student is eligible to register less than full-time due to the reason checked above:

Academic Adviser's Name (Please Print): _____

Academic Adviser's Signature: _____ **Date:** _____

For International Admissions Office Only

Check one:

- Approved
- Denied

Number of Hours Apporved: _____

International Admissions Coordinator Signature: _____

Date: _____