

Update Your Academic Record

We assist current students with updating the following information on their academic record:

- Address and/or phone number
- Change of major
- Name change
- Release of information
- Social Security number correction

Click the QR code to access the electronic forms on the college's website and select the form you need. You will be required to log in with your username and password.



Registrar's Office

Thornley Campus
Building 410/Room 110

Monday - Friday
8 a.m. - 5 p.m.*

*The college closes at noon on Fridays during Summer Semester.

CONTACT US
RECORDS@TRIDENTTECH.EDU
843-574-6129




TRIDENT TECHNICAL COLLEGE

REGISTRAR'S OFFICE

It is the policy of Trident Technical College that no discrimination on the grounds of sex, race, color, disability, religion, gender, gender identity, gender expression, sexual orientation, age, marital or family status, services in the uniformed services (as defined in state and federal law), veteran status, political opinions, genetic information, pregnancy, childbirth or related medical conditions, national origin or any other factor protected under applicable federal, state and local civil rights laws, rules and regulations (collectively referred to as "Protected Status") will exist in any area of the College. 6/22 RO22-004

Request Your Enrollment Verification

Enrolled students can download or print their Enrollment Verification Certificate via the National Student Clearinghouse. This is an official document for providing proof of enrollment for insurance or employment needs, federal assistance programs and loan purposes.

Some agencies require an enrollment verification letter on college letterhead or have a specific form that needs completion. Please contact records@tridenttech.edu from your TTC email address. Include your full name, student ID number and detailed instructions regarding your specific enrollment request. Be sure to attach any documents that need to be completed. Our office can provide a digital or hard copy of the enrollment letter.

Click on the QR code for additional information on how to obtain your Enrollment Verification.



Request Your Transcript

Official transcripts will be provided to other colleges, agencies or the student only upon a signed request from the student. A transcript may be ordered electronically through Parchment or in person at the Registrar's Office. There is a \$10 fee required with each transcript request.

Transcripts will not be released if there is an outstanding financial obligation to the college. Please contact the Business Office to pay your balance.

Click on the QR code for additional information on how to order your official Trident Technical College transcript.



Apply For Graduation

Congratulations on your upcoming graduation! To apply for graduation, you need to first confirm with your advisor that all program requirements are met. You will then complete the Graduation Application through TTC Self-Service. If you are in multiple programs, you will need to complete an application for each program of study.

Graduation Ceremony

Trident Technical College holds one graduation ceremony each year at the end of the Spring Semester. Students completing their program of study in Summer, Fall or Spring Semester prior to the ceremony are eligible to participate.

Degrees, diplomas and certificates are processed, awarded and printed four to six weeks after final grades have been posted for the semester.

Click on the QR code to access the graduation application and find the most up-to-date information about the graduation ceremony.

