

# Admission Application



## PART 1 – ADMISSION APPLICATION INSTRUCTIONS

Complete this application if you have not applied to TTC in the last two years AND you are not attending high school.

Have you ever taken academic classes at Trident Technical College?	YOU ARE CONSIDERED A:
<b>NO</b> , I have never applied to TTC or I applied more than two years ago.	<b>NEW APPLICANT:</b> Complete the <b>admission application</b> . Go to <b>Part 2</b> for more instructions.
<b>NO</b> , But I have <b>applied</b> to TTC <b>within</b> the last <b>two years</b> .	<b>PREVIOUS APPLICANT: DO NOT</b> complete the admission application. Complete an <b>Application Update form</b> instead. For an Application Update form, go to <a href="http://www.tridenttech.edu">www.tridenttech.edu</a> and search for “admissions.”
<b>NO</b> , I plan to complete classes while still <b>enrolled in high school</b> .	<b>DUAL CREDIT or EARLY ADMISSION APPLICANT: DO NOT</b> complete the admission application. Contact your high school guidance counselor about getting a <b>Smart Start</b> on your college career by taking classes for both high school and college credit. For more information go to the High School Programs office web page at <a href="http://www.tridenttech.edu">www.tridenttech.edu</a> .
<b>YES</b> , But it has been more than three semesters.	<b>RETURNING STUDENT: DO NOT</b> complete the admission application. Complete a <b>Student Information Update Form</b> at <a href="http://www.tridenttech.edu">www.tridenttech.edu</a> > Get Started > How to Register > Returning Students.
<b>YES</b> , I have taken classes within the last three semesters.	<b>CONTINUING STUDENT: DO NOT</b> complete the admission application. To update your information or program of study, log on to your portal account ( <a href="http://my.tridenttech.edu">my.tridenttech.edu</a> ) to change your major using TTC Express.

## PART 2 – ADMISSION REQUIREMENTS

### Complete the following steps.

Certain certificate and diploma programs may have different admission requirements. Please see the online college catalog for admission requirements for your desired program. Visit [www.tridenttech.edu](http://www.tridenttech.edu).

- Complete application for admission.**
- Pay non-refundable \$30 application fee.**
- Provide proof of high school graduation or completion of GED:** If you have an associate degree or higher, you are not required to provide proof of high school graduation. You must submit an official copy of your high school transcript if you wish to be considered for the LIFE scholarship and/or financial aid.
- Provide proof of English proficiency:** Submit one of the following:
  - SAT Critical Reading 480     SAT Revised Evidence-Based Reading and Writing (530)     ACT English 19
  - Completed English credits from a regionally accredited university     Qualifying scores on the TTC Placement Test
  - Proof of bachelor's degree
- Provide proof of math proficiency:** Submit one of the following:
  - SAT Math 580     SAT Revised Math (600)     ACT Math 22
  - Completed math credits from a regionally accredited university     TTC Math Placement Test scores

**IMPORTANT NOTE:** TTC Math Placement Test scores are valid for two years. All other scores are valid for five years.
- Proof of United States citizenship or legal immigration status:** See page 4 of this application for additional information.

### Special Admission Requirements

**TRANSIENT STUDENTS** – You are considered a transient student if you plan to take classes at TTC to transfer back to an institution you currently attend. To be admitted as a transient student, you should: 1) complete the application; 2) pay the application fee; 3) provide proof of permission to take classes at TTC from the institution you currently attend.

**NONDEGREE** – You are considered a nondegree student if you do not plan to complete a diploma, certificate or degree program at TTC. Nondegree students are not eligible for financial aid. To be admitted as a nondegree student, you should: 1) complete this application; 2) pay the application fee; 3) provide proof of English proficiency.

**HEALTH SCIENCES AND NURSING** – You must meet all college admission requirements. Health Sciences and Nursing applicants must also meet specific program requirements. Admission to these programs is on a first-qualified, first-admitted basis. Admission to TTC does not guarantee admission into Health Sciences or Nursing programs. You must submit a separate application for most Health Sciences and Nursing programs. Health Sciences applications are available in the Admissions office. The Nursing application is online. You must also submit official transcripts from ALL colleges attended.

## PART 3 – OTHER INFORMATION

### NOTICE OF NONDISCRIMINATION

It is the policy of Trident Technical College that no discrimination on the grounds of race, color, disability, religion, gender, sexual orientation, age, marital status, veteran status, gender identity, pregnancy, or national or ethnic origin will exist in any area of the college.

### CAMPUS SECURITY

Please visit [www.tridenttech.edu/publicsafety.htm](http://www.tridenttech.edu/publicsafety.htm) for information concerning: 1) crime prevention policies; 2) crime and related statistics; 3) TTC's sexual assault policy.

### CONFIDENTIALITY OF STUDENT RECORDS

TTC complies fully with the Family Educational Rights and Privacy Act of 1974. This law guarantees the privacy of student educational records and protects the student's right to access those records. Visit [www.tridenttech.edu](http://www.tridenttech.edu) and search for "FERPA" for more information regarding FERPA and how TTC complies with the law.

### STUDENTS WITH DISABILITIES

You may qualify for accommodations due to a documented disability. If you think this applies to you, contact TTC's Services for Students with Disabilities at 843.574.6131 or TTY 843.574.6351 or [counseling.services@tridenttech.edu](mailto:counseling.services@tridenttech.edu) prior to taking the TTC Placement Test or beginning classes. Allow at least five working days after receipt of your documentation for evaluation of your request.

### FINANCIAL AID AND VETERANS ASSISTANCE

Contact TTC's Financial Aid office or go to [www.tridenttech.edu/financialaid.htm](http://www.tridenttech.edu/financialaid.htm) for details about specific programs. These include S.C. Lottery Tuition Assistance (S.C. Lottery) and federal grants and loans. You can also learn about scholarships, veterans benefits and student employment.

Applicants must submit all required documentation by the published dates to have funds available at the start of class. You must declare an eligible major to be eligible for financial aid, state aid or veterans programs. You must also meet any additional financial aid/or Veterans Assistance eligibility requirements. All financial aid programs require that you declare a major. **To qualify for federal grants and loans OR for S.C. Lottery, you must complete a Free Application for Federal Student Aid (FAFSA).** Visit [www.fafsa.gov](http://www.fafsa.gov) as soon as possible.

For more information on TTC Foundation scholarships, visit [www.tridenttech.edu](http://www.tridenttech.edu) and search for "scholarships." There are special transcript requirements for TTC scholarships.

The Student Employment Office has information about both on-campus and off-campus jobs.

### MILITARY AND VETERAN STUDENTS

If you or your parent, guardian or spouse are on active duty in the U.S. Armed Forces or are a veteran, there may be special services available to you. On page 3 you will be asked for information that will help us determine your eligibility for these services. This information is not used for admission purposes.

## PART 4 – STEPS TO TAKE AFTER COMPLETING APPLICATION

- Attend an **ORIENTATION** session at any of our four campuses or complete orientation online at [my.tridenttech.edu](http://my.tridenttech.edu). Call Orientation Services for more information. 843.574.6436
- Complete a FAFSA, or contact **FINANCIAL AID** to ensure that your financial aid information is complete. 843.574.6110
- Contact your **ADVISOR** to schedule an appointment. Advisors are assigned after you complete orientation.

**Complete the Transcript Request Form below to have your transcripts sent from your high school to TTC. Remove it and send it to your high school before submitting your application. Additional transcript request forms are available online at [www.tridenttech.edu](http://www.tridenttech.edu) and search for "transcripts."**



#### PLEASE FORWARD A COPY OF MY TRANSCRIPT TO:

Trident Technical College  
Office of Admissions, AM-M  
P.O. Box 118067  
Charleston, SC 29423-8067

**NOTE TO SCHOOLS: Please attach this card to the transcript(s) before sending to Trident Technical College.**

#### LEGAL NAME

Last \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_

Prior Last Name (if different) \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN \_\_\_\_\_

School Attended \_\_\_\_\_

Date of Attendance \_\_\_\_\_

Signature \_\_\_\_\_

PERSONAL INFORMATION

PREFIX  Mr.  Ms.  Mrs.  Other

NAME \_\_\_\_\_  
LAST FIRST M.I. SUFFIX

ADDRESS \_\_\_\_\_  
APT # STREET or P.O. BOX CITY STATE ZIP COUNTY

PHONE NUMBERS Home \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month / Day / Year

ETHNICITY Are you Hispanic/Latino?  Yes  No Please check any additional descriptions that characterize your race:  
 American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or other Pacific Islander  White

GENDER  Male  Female

MILITARY  Active-duty (branch) \_\_\_\_\_  Veteran (branch) \_\_\_\_\_  
 Dependent of an active-duty member of the U.S. Armed Forces \_\_\_\_\_

ANY PREVIOUS NAME(S) \_\_\_\_\_  
FIRST M.I. LAST

EMAIL ADDRESS (This will be the initial way we communicate with you.) \_\_\_\_\_

Section 6109 of the Internal Revenue Code requires you to give your correct SSN to persons who must file information returns with the IRS to report certain information. The IRS may also provide this information to the Department of Justice for civil and criminal litigation and to cities, states, and the District of Columbia to carry out their tax laws.

EDUCATIONAL GOALS

START SEMESTER  
 Fall  Spring  Maymester  Summer Year 20\_\_\_\_

STUDENT TYPE  
 First-time freshman: have not attended college since leaving high school  
 Transfer: attended other colleges since leaving high school  
 Transient: plan to take courses at TTC to transfer back to institution you currently attend  
 Nondegree: not seeking a degree, diploma or certificate

CREDENTIAL SOUGHT  
 Associate Degree  Certificate  Diploma  Undecided

ACADEMIC PROGRAM \_\_\_\_\_  
 Career path (if required) \_\_\_\_\_  
(A full list of academic programs and career paths can be found in the *On Course*, Catalog or at [www.tridenttech.edu](http://www.tridenttech.edu).)

REASONS FOR ATTENDING TTC: *Check all that apply*  Earn a two-year degree  Earn a certificate/diploma  
 Transfer to a four-year college  Learn skills for a new job  Learn skills to advance in job  
 Improve basic skills  Personal benefit  Undecided

EDUCATIONAL BACKGROUND

Instructions: List all institutions that you have attended beginning with high school diploma or GED.

INSTITUTION ATTENDED			DATES ATTENDED		DEGREE/DIPLOMA COMPLETED
Name	City	State	Mo/Year	Mo/Year	GED, HS Diploma, AA, BS, etc.
High School:					
College:					
College:					
College:					

Have you taken the TTC Placement Test (ACCUPLACER or COMPASS) in the last five years?  Yes  No

Approximate Date \_\_\_\_\_ Location \_\_\_\_\_

RESIDENCY/TUITION

**Tuition is based on residency. TTC determines residency based on S.C. law and Commission on Higher Education Regulations.**  
 Documents may be required to prove residency. Go to [www.tridenttech.edu](http://www.tridenttech.edu) and search for "residency" for more information on residency.  
 702 Choice Act requires DD214 and additional proof of residency.

Does someone else provide more than **50% of your financial support**?  Yes  No  
 Did someone else **claim you on their income taxes** the previous year?  Yes  No

Because you answered "yes" to EITHER or BOTH of the questions, your residency is based on the person providing 50% of your financial support and/or claiming you on their income taxes.

Because you answered "no" to BOTH of the questions, your residency is based on yourself.



**COMPLETE THIS COLUMN**

Name and relationship of the person providing financial support and/or claiming you as a dependent for tax purposes:

Name/Relationship \_\_\_\_\_

**Is he or she:**

A legal resident of South Carolina?  Yes  No  
 Effective Date \_\_\_/\_\_\_/\_\_\_  
 A full-time employee working in South Carolina?  Yes  No  
 Effective Date \_\_\_/\_\_\_/\_\_\_  
 Active duty, stationed in South Carolina?  Yes  No  
 Effective Date \_\_\_/\_\_\_/\_\_\_

**Are you:**

A legal resident of South Carolina?  Yes  No  
 Effective Date \_\_\_/\_\_\_/\_\_\_  
 A full-time employee working in South Carolina?  Yes  No  
 Effective Date \_\_\_/\_\_\_/\_\_\_  
 Active duty, stationed in South Carolina?  Yes  No  
 Effective Date \_\_\_/\_\_\_/\_\_\_

CITIZENSHIP

The South Carolina Illegal Immigration Reform Act requires all public institutions of higher education to verify that all students are lawfully present in the United States. If you do not complete this section your application will not be processed until additional information is collected.

Are you a U.S. citizen?  Yes  No

**If YES, you MUST provide a copy of your valid driver's license or state-issued ID card with this application and sign the statement below. If NO, answer the following questions.**

What is your country of origin? \_\_\_\_\_

What is your legal presence in the United States? Indicate by choosing from the selections below:

Permanent Resident  Visa – Visa Type/Immigration Status \_\_\_\_\_  Deferred Action for Childhood Arrival (DACA)

**You must present your permanent resident, visa, passport or other documentation to the international admissions coordinator at the Main Campus.**

The South Carolina Illegal Immigration Reform Act S. C. Code Ann. §59-101-430 (2008) prohibits those unlawfully present in the United States from attending a public institution of higher education in South Carolina and from receiving a public higher education benefit. By signing this statement, you attest that you are a US citizen, a legal permanent resident in the United States, or non-citizen lawfully present in the United States. The college may require you to submit additional documentation that supports your claim. Any student providing false information may be subject to dismissal from the college. Any student who is found to be unlawfully present in the United States will be dismissed from the college. I fully understand and agree to abide by all of the above stated information related to the SC Illegal Immigration Reform Act. Further, I hereby certify under penalty of criminal sanctions pursuant to S.C. Code Ann. Section 8-29-10 (F) (2008) that I lawfully reside in the United States of America.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

MISCELLANEOUS

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Have either of your parents earned a college degree?  Mother  Father  Both  Neither

Do you give permission for the college to release directory information relative to your enrollment?  Yes  No

Do you wish to release academic and personal information to anyone?  Yes – Identify below  No

*\*You may authorize the release of your information to anyone, including parents, spouse and employers.*

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Date of Birth \_\_\_\_\_ Information Released (circle)

Name	Relationship	Date of Birth	Information Released (circle)		
			Financial Aid	Academic	Enrollment
			Financial Aid	Academic	Enrollment
			Financial Aid	Academic	Enrollment

I certify that these responses are true to the best of my knowledge. I understand that any knowing falsification or failure to provide complete information hereon may result in disciplinary action including denial or dismissal after admission. I further realize that the falsification or alteration of the official school records I will provide TTC during the admission process is a violation of S.C. Code 16-13-15 and that TTC expressly reserves the right to report my violation of S.C. law to the appropriate authorities.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return completed application to:** Trident Technical College • Admissions Office, AM-M • P.O. Box 118067 • Charleston, SC 29423-8067  
 Telephone 843.574.6111, 877.349.7184 (toll free) • Fax 843.574.6483 • [www.tridenttech.edu](http://www.tridenttech.edu)