

2018-2019

ON COURSE

GET YOUR DUCKS IN A ROW



**YEAR-ROUND REGISTRATION
IS NOW OPEN**



Apply online at
www.tridenttech.edu

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Apply online at www.tridenttech.edu or complete the admission application inserted after page 14.	

Frequently Called Numbers

General Information.....	843.574.6111 877.349.7184 (toll free)
Admissions	
Status of Application	
A-G.....	843.574.6335
H-L.....	843.574.6136
M-R	843.574.6352
S-Z.....	843.574.6126
A-Z Application Updates/Residency Info	843.574.6850
International Students.....	843.574.6921
Berkeley Campus	843.899.8012
Palmer Campus.....	843.722.5568
Mount Pleasant Campus...	843.958.5810
Bookstore	
Berkeley Campus	843.899.8064
Main Campus	843.574.6122
Palmer Campus.....	843.720.5604
Mount Pleasant Campus...	843.958.5810
Business Office	
Berkeley Campus	843.899.8064
Main Campus	843.574.6026
Palmer Campus.....	843.720.5604
Mount Pleasant Campus...	843.958.5810
Bus Services	
Berkeley County Public Transportation – Tri-County Link.....	843.899.4096 800.966.6631
Charleston Transit (CARTA), Main and Palmer Campuses ..	843.747.0922
Campus Tours (by appointment).....	843.574.6614
College Transfer Information Resource Center (TIRC), Palmer Campus.....	843.722.5532
Cooperative Education	843.574.6918
Counseling and Career Development	
Berkeley Campus	843.899.8079
Main Campus	843.574.6131
Palmer Campus.....	843.722.5516
Mount Pleasant Campus...	843.958.5810
Division of Apprenticeship Programs.....	843.574.6918
Division of Continuing Education and Economic Development Registration.....	843.574.6152

EMERGENCY CLOSING INFORMATION.....	843.574.6262
Students	extension 9091
Faculty/Staff.....	extension 9092
Financial Aid Office	
Berkeley Campus	843.899.8021
Main Campus	843.574.6110
Palmer Campus.....	843.722.5520
Mount Pleasant Campus...	843.958.5810
Library.....	843.574.6095
Online Services	843.574.6999
my.tridenttech.edu: student email, TTC Express (online registration), online and face-to-face courses (D2L)	
Public Safety	843.574.6053
(EMERGENCY ONLY)	843.574.6911
When phone system down ...	843.572.1642
Recruiting.....	843.574.6193 843.574.6323
Registrar	
Transfer Credit Evaluation/Advanced Standing	
A-J	843.574.6151
K-Z	843.574.6487
Graduation	
A-J	843.574.6523
K-Z	843.574.6322
Registration/Grades	
A-K.....	843.574.6792
L-Z.....	843.574.6421
Student Major/Information Update.....	843.574.6321
TTC Express	843.574.6999
TTC Enrollment Verifications/ Official Transcripts.....	843.574.6324
Services for Students with Disabilities	843.574.6131
Student Activities	843.574.6082
Student Employment Services ..	843.574.6119
Student Success Center	
Berkeley Campus	843.899.8079
Mount Pleasant Campus...	843.958.5810
Palmer Campus.....	843.722.5516

The Hub	843.574.6436
TTC Online College.....	843.574.6002
TTY (hearing impaired).....	843.574.6351
Testing Services	
Berkeley Campus	843.899.8079
Main Campus	843.574.6410
Palmer Campus.....	843.722.5516
Mount Pleasant Campus...	843.958.5810
Dorchester County QuickJobs Training Center.....	843.563.5269 843.574.2591
St. Paul's Parish Site.....	843.323.3800
TRiO Programs	
Educational Opportunity Center	843.722.5509
Educational Talent Search	843.899.8085
Scholars Network (Student Support Services)	843.574.6102
Upward Bound Math and Science.....	843.899.8005
Veterans Upward Bound...	843.574.6870
Veterans Assistance.....	843.574.6105
VETS Center	
Main Campus	843.574.6882
Palmer Campus.....	843.722.5526

TTC campuses are hotspots for wireless internet access. Please note: No technical support is available for personal computers.

On the Cover: Year-round registration is now available. Students can register for the entire 2018-2019 academic year at one time.

It is the policy of Trident Technical College that no discrimination on the grounds of race, color, disability, religion, gender, sexual orientation, age, marital status, veteran status, gender identity, pregnancy, or national or ethnic origin will exist in any area of the college.

Get Your Ducks in a Row: Year-Round Registration Now Available

For busy college students, advance life planning is essential, and the further in the future they can make their plans, the better the pieces of their life can fit together.

Traditionally, Trident Tech's course schedules have been provided only for the upcoming semester, and students could register for that semester only. However, the college has recently introduced year-round registration, and that process has opened up many more options for students.

Students now can open the course search and view the courses being offered, including locations, days of the week, and times, for all semesters in the 2018-2019 academic year (fall 2018, spring 2019 and summer 2019).

In addition to viewing the schedule, they can take the next step of actually registering for those future semesters, potentially locking in a full academic year's worth of classes.

"Students are the center of our focus," said Dr. Cathy Almquist, vice president for Academic Affairs at Trident Technical College. "Being able to view the course schedule and register for an entire academic year, fall through summer, can really help students organize their lives. Our students carry many responsibilities beyond their college classes, such as planning work schedules and organizing

child care. By setting up their class schedule for the year, they don't have to rethink everything each semester to get organized, and hopefully they can maintain more of a life balance."

This undertaking began with the decision by Academic Affairs to offer the course schedule for multiple future semesters. Once scheduling took shape, the college began to explore the possibility of offering registration for those future semesters as well, so that students could officially reserve their ideal schedule. Year-round registration officially began on June 4.

"Research shows that students are more likely to be successful and to remain in college when they can plan out well into the future. We want to

Students who register for multiple semesters will not be required to pay in full right away. Payment will still be handled on a semester-by-semester basis. For example, students who register in July for fall, spring and summer will immediately see their tuition and fee statements for fall and will be expected to pay by the published fall payment deadlines. Students will see their tuition and fee statements for spring by Nov. 13 and for summer by March 15, 2019, and they will pay by the published deadlines for each semester.

Students can also take advantage of the recently expanded payment plan to help divide up payments even more each semester. The payment

plan now allows for five possible payments for fall and five in spring, giving students even more flexibility and options for payment. Summer still has three payments.

"Trident Tech is

always eager to remove enrollment barriers. Offering year-round registration will hopefully give our students a more streamlined experience," said Almquist.

Registration for 2018-2019 is open now, and the opening date for 2019-2020 registration will be announced in early 2019.

"Students are the center of our focus. Being able to view the course schedule and register for an entire academic year, fall through summer, can really help students organize their lives."

-Dr. Cathy Almquist, vice president for Academic Affairs

give our students every opportunity for success, and by allowing them to plan, this is one more boost we can offer them," said Almquist. "We hope our students will find many benefits in this new scheduling and registration structure."

A closely related aspect of registration is tuition and fee payment.

Academic and Financial Aid Fall Semester 2018 Calendars

FALL SEMESTER

June 4, 2018	Registration opens for all students. New students must make an appointment with an academic advisor to register.	Aug. 20-24, 2018 ...	Fall Semester Open Advising/Registration for all students. New students must see an academic advisor to register.	Nov. 21, 2018.....	Student Holiday (Administrative offices close at 5 p.m.)
		Aug. 27, 2018.....	Fall 1 and Fall Full classes begin.	Nov. 22-25, 2018 ...	Thanksgiving Holiday (College closed)
		Sept. 3, 2018	Labor Day Holiday (College closed to the public)	Dec. 10, 2018	Last day to request student loans for Fall 2018
		Sept. 18, 2018	Student Activity Period 10:45-11:45 a.m.	Dec. 12-14, 2018....	Book buy back, Berkeley Campus Dec. 12-13, 9 a.m.-3 p.m. Dec. 14, 9 a.m.-noon
		Oct. 16-22, 2018	Student Holidays (Administrative offices close at 5 p.m. on normal business days.)	Dec. 12-14, 17-19, 2018	Book buy back, Main Campus Dec. 12-13, 9 a.m.-3 p.m. Dec. 14, 9 a.m.-noon Dec. 17-19, 9 a.m.-3 p.m.
		Nov. 6, 2018	Election Day (College closed to the public)	Dec. 12-14, 17-19, 2018	Book buy back, Palmer Campus Dec. 12-13, 9 a.m.-3 p.m. Dec. 14, 9 a.m.-noon Dec. 17-19, 9 a.m.-3 p.m.
		Nov. 15, 2018.....	Student Activity Period 10:45-11:45 a.m.		

FALL 1

FALL 2

FALL FULL

June 4, 2018-..... Aug. 10, 2018	Action Period for Fall 1. Complete all admission, financial aid/VA and disabilities accommodations requests during this period for Fall 1 classes.	June 4, 2018-..... Oct. 8, 2018	Action Period for Fall 2. Complete all admission, financial aid/VA and disabilities accommodations requests during this period for Fall 2 classes.	June 4, 2018-..... Aug. 10, 2018	Action Period for Fall Full. Complete all admission, financial aid/VA and disabilities accommodations requests during this period for Fall Full classes.
Aug. 13, 2018- Sept. 1, 2018	Financial Aid recipients and Chapter 31 students who qualify may charge books in TTC Bookstores to their student accounts using financial aid credit.	Oct. 8-27, 2018	Financial Aid recipients and Chapter 31 students who qualify may charge books in TTC Bookstores to their student accounts using financial aid credit.	Aug. 13, 2018..... Sept. 1, 2018	Financial Aid recipients and Chapter 31 students who qualify may charge books in TTC Bookstores to their student accounts using financial aid credit.
Aug. 27, 2018.....	Classes begin.	Oct. 23, 2018.....	Classes begin.	Aug. 27, 2018.....	Classes begin.
Aug. 27-29, 2018 ...	Drop/Add	Oct. 23-25, 2018	Drop/Add	Aug. 27-31, 2018 ...	Drop/Add
Aug. 29, 2018.....	Last day for 100 percent tuition refund	Oct. 25, 2018.....	Last day for 100 percent tuition refund	Aug. 31, 2018.....	Last day for 100 percent tuition refund
Oct. 2, 2018.....	Last day to withdraw	Dec. 3, 2018	Last day to withdraw	Nov. 19, 2018.....	Last day to withdraw
Oct. 15, 2018.....	Classes end.	Dec. 16, 2018	Classes end.	Dec. 14, 2018.....	Classes end.
Oct. 16-17, 2018	Makeup day for emergency closings	Dec. 17-18, 2018....	Makeup day for emergency closings	Dec. 17-18, 2018....	Makeup day for emergency closings

*Dates are subject to change. For the most up-to-date information, please visit www.tridenttech.edu.

Summer 2018 Friday Closings:

All offices on all campuses will close at noon on Fridays from May 11 through July 27.

Registration and Payment Fall Semester 2018 Calendars

Students should register for the entire Fall Semester before the semester begins, Fall 1 AND Fall 2, as well as any Fall Full courses. New students must make an appointment with an academic advisor to register.

REGISTRATION SCHEDULE AND PAYMENT DEADLINES

If registering for any combination of Fall 1, Fall 2 and Fall Full courses during the dates below:	Your payment is due by:
June 4-Aug. 22, 2018	Aug. 22, 2018
After Aug. 22, 2018	Payment is due when you register.
Fall 2 only (if you are only enrolling for Fall 2)	
June 4-Oct. 15, 2018	Oct. 15, 2018
After Oct. 15, 2018	Payment is due when you register.

Please note: Students will not receive a bill for tuition and fees via U.S. mail. Students should check TTC Express accounts in my.tridenttech.edu portal under Menu > Financial Life > My Account and Payment Information.

PAYMENT DEADLINE INFO

Once you have registered for classes, you must pay tuition and fees for ALL registered courses by the due date listed. Make your payment in the Business office during posted open hours or pay online. Students also may enroll in a payment plan by published deadlines. If payment is not made, or if you are not enrolled in a payment plan by the due date, you may not be allowed to register for a future semester or receive a transcript. See page 22 for more information.

CANCELLED COURSES

When the college cancels a low enrollment course, students may choose another course or section. If a student is unable to find another course, the college will refund tuition paid. TTC will notify students via email at the time a decision is made to cancel a course due to low enrollment. Students should check their email at my.tridenttech.edu for messages.

PAYMENT PLAN

Fall 2018 tuition and fee statements will be available upon registration. Payment is due Aug. 22, 2018.

Fall 2018 payment plan is available on June 12, 2018. Full payments may be made online through Oct. 25, 2018.

Last day to enroll online	Required down payment	Number of payments	Months of payments
July 2	None	5	July-Nov.
July 26	20%	4	Aug.-Nov.
Aug. 24	25%	3	Sept.-Nov.
Sept. 26	33%	2	Oct. & Nov.
Oct. 25	50%	1	Nov. only

To enroll and for information such as payment methods and participation costs, visit www.MyCollegePaymentPlan.com/trident.

Academic and Financial Aid Spring Semester 2019 Calendars

SPRING SEMESTER

June 4, 2018	Registration opens for all students. New students must make an appointment with an academic advisor to register.	Jan. 7-11, 2019	Spring Semester Open Advising/Registration for all students. New students must see an academic advisor to register.	April 22, 2019	Last day to request student loans for Spring 2019
		Jan. 14, 2019	Spring 1 and Spring Full classes begin.	April 22-24, 2019...	Book buy back, Berkeley Campus 9 a.m.-3 p.m.
		Jan. 21, 2019	Martin Luther King Jr. Holiday (College closed to the public)	April 22-26, 29-30, 2019	Book buy back, Main Campus April 22-25, 9 a.m.-3 p.m. April 26, 9 a.m.-noon April 29-30, 9 a.m.-noon
		Feb. 5, 2019.....	Student Activity Period 10:45-11:45 a.m.	April 22-26, 2019...	Book buy back, Palmer Campus April 22-25, 9 a.m.-3 p.m. April 26, 9 a.m.-noon
		March 5-11, 2019...	Student Holidays (Administrative offices close at 5 p.m. on normal business days.)		
		April 2, 2019	Student Activity Period 10:45-11:45 a.m.		

SPRING 1

SPRING 2

SPRING FULL

June 4, 2018- Dec. 7, 2018	Action Period for Spring 1. Complete all admission, financial aid/VA and disabilities accommodations requests during this period for Spring 1 classes.	June 4, 2018	Action Period for Spring 2. Complete all admission, financial aid/VA and disabilities accommodations requests during this period for Spring 2 classes.	June 4, 2018- Dec. 7, 2018	Action Period for Spring Full. Complete all admission, financial aid/VA and disabilities accommodations requests during this period for Spring Full classes.
Dec. 3-14, 2018- Jan. 3-19, 2019	Financial Aid recipients and Chapter 31 students who qualify may charge books in TTC Bookstores to their student accounts using financial aid credit.	Feb. 25, 2019- March 16, 2019	Financial Aid recipients and Chapter 31 students who qualify may charge books in TTC Bookstores to their student accounts using financial aid credit.	Dec. 3-14, 2018- Jan. 3-19, 2019	Financial Aid recipients and Chapter 31 students who qualify may charge books in TTC Bookstores to their student accounts using financial aid credit.
Jan. 14, 2019	Classes begin.	March 12, 2019	Classes begin.	Jan. 14, 2019	Classes begin.
Jan. 14-16, 2019.....	Drop/Add	March 12-14, 2019 ..	Drop/Add	Jan. 14-18, 2019.....	Drop/Add
Jan. 16, 2019	Last day for 100 percent tuition refund	March 14, 2019	Last day for 100 percent tuition refund	Jan. 18, 2019	Last day for 100 percent tuition refund
Feb. 19, 2019.....	Last day to withdraw	April 16, 2019	Last day to withdraw	April 4, 2019	Last day to withdraw
March 4, 2019	Classes end.	April 29, 2019	Classes end.	April 29, 2019	Classes end.
March 5-6, 2019.....	Makeup day for emergency closings	April 30, 2019- May 1, 2019	Makeup day for emergency closings	April 30, 2019	Makeup day for emergency closings

*Dates are subject to change. For the most up-to-date information, please visit www.tridenttech.edu.

Registration and Payment Spring Semester 2019 Calendars

Students should register for the entire Spring Semester before the semester begins, Spring 1 AND Spring 2, as well as any Spring Full courses. New students must make an appointment with an academic advisor to register.

REGISTRATION SCHEDULE AND PAYMENT DEADLINES

If registering for any combination of Spring 1, Spring 2 and Spring Full courses during the dates below:	Your payment is due by:
June 4, 2018-Jan. 9, 2019	Jan. 9, 2019
After Jan. 9, 2019	Payment is due when you register.
Spring 2 only (if you are only enrolling for Spring 2)	
June 4, 2018-March 4, 2019	March 4, 2019
After March 4, 2019	Payment is due when you register.

Please note: Students will not receive a bill for tuition and fees via U.S. mail. Students should check TTC Express accounts in my.tridenttech.edu portal under Menu > Financial Life > My Account and Payment Information.

PAYMENT DEADLINE INFO

Once you have registered for classes, you must pay tuition and fees for ALL registered courses by the due date listed. Make your payment in the Business office during posted open hours or pay online. Students also may enroll in a payment plan by published deadlines. If payment is not made, or if you are not enrolled in a payment plan by the due date, you may not be allowed to register for a future semester or receive a transcript. See page 22 for more information.

CANCELLED COURSES

When the college cancels a low enrollment course, students may choose another course or section. If a student is unable to find another course, the college will refund tuition paid. TTC will notify students via email at the time a decision is made to cancel a course due to low enrollment. Students should check their email at my.tridenttech.edu for messages.

PAYMENT PLAN

Spring 2019 tuition and fee statements will be available on or before Tuesday, Nov. 13, 2018. Payment is due Jan. 9, 2019.

Spring 2019 payment plan is available on Nov. 13, 2018. Full payments may be made online through March 14, 2019.

Last day to enroll online	Required down payment	Number of payments	Months of payments
Dec. 3	None	5	Dec.-April
Dec. 26	20%	4	Jan.-April
Jan. 25	25%	3	Feb.-April
Feb. 22	33%	2	March & April
March 14	50%	1	April only

To enroll and for information such as payment methods and participation costs, visit www.MyCollegePaymentPlan.com/trident.

Academic and Financial Aid Maymester and Summer Semester 2019 Calendars

SUMMER SEMESTER

June 4, 2018 Registration opens for all students. New students must make an appointment with an academic advisor to register.	May 21-24, 2019.... Summer Semester Open Advising/Registration for all students. New students must see an academic advisor to register.	July 4, 2019..... Independence Day Holiday (College closed)
	May 27, 2019 Memorial Day Holiday (College closed to the public)	July 17, 2019..... Student Activity Period 10-11 a.m.
	May 28, 2019 Summer 1 and Summer Full classes begin.	July 29, 2019 Last day to request student loans for Summer 2018
	June 11, 2019 Student Activity Period 10-11 a.m.	Aug. 5-7, 2019 Book buy back, Berkeley Campus 9 a.m.-3 p.m.
	July 1-5, 2019..... Student Holidays (Administrative offices close at 5 p.m. on normal business days.)	Aug. 5-9, 2019 Book buy back, Main Campus Aug. 5-8, 9 a.m.-3 p.m. Aug. 9, 9 a.m.-noon
		Aug. 5-9, 2019 Book buy back, Palmer Campus Aug. 5-8, 9 a.m.-3 p.m. Aug. 9, 9 a.m.-noon

MAYMESTER

June 4, 2018 Action Period for April 19, 2019 Maymester. Complete all admission, financial aid/VA and disabilities accommodations requests during this period for Maymester classes.	May 1-8, 2019..... Financial Aid recipients and Chapter 31 students who qualify may charge books in TTC Bookstores to their student accounts using financial aid credit.	May 6, 2019 Classes begin. May 6, 2019 Drop/Add May 6, 2019 Last day for a 100 percent refund May 17, 2019 Last day to withdraw May 24, 2019 Classes end. May 25, 2019 Makeup day for emergency closings
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SUMMER 1

SUMMER 2

SUMMER FULL

June 4, 2018 Action Period for Summer 1. Complete all admission, financial aid/VA and disabilities accommodations requests during this period for Summer 1 classes.	June 4, 2018 Action Period for Summer 2. Complete all admission, financial aid/VA and disabilities accommodations requests during this period for Summer 2 classes.	June 4, 2018 Action Period for Summer Full. Complete all admission, financial aid/VA and disabilities accommodations requests during this period for Summer Full classes.
May 13, 2019-..... Financial Aid recipients and Chapter 31 students who qualify may charge books in TTC Bookstores to their student accounts using financial aid credit.	May 13, 2019-..... Financial Aid recipients and Chapter 31 students who qualify may charge books in TTC Bookstores to their student accounts using financial aid credit.	May 13, 2019-..... Financial Aid recipients and Chapter 31 students who qualify may charge books in TTC Bookstores to their student accounts using financial aid credit.
May 28, 2019 Classes begin.	July 8, 2019..... Classes begin.	May 28, 2019 Classes begin.
May 28-29, 2019.... Drop/Add	July 8-9, 2019..... Drop/Add	May 28-30, 2019.... Drop/Add
May 29, 2019 Last day for 100 percent tuition refund	July 9, 2019 Last day for 100 percent tuition refund	May 30, 2019 Last day for 100 percent tuition refund
June 19, 2019 Last day to withdraw	July 30, 2019..... Last day to withdraw	July 22, 2019 Last day to withdraw
June 26, 2019 Classes end.	Aug. 6, 2019..... Classes end.	Aug. 5, 2019..... Classes end.
June 27, 2019 Makeup day for emergency closings	Aug. 7-8, 2019 Makeup day for emergency closings	Aug. 7-8, 2019 Makeup day for emergency closings

*Dates are subject to change. For the most up-to-date information, please visit www.tridenttech.edu.

Summer 2019 Friday Closings:
Offices on all campuses may close at noon on Fridays during the summer.

Registration and Payment Maymester and Summer Semester 2019 Calendars

Students should register for the entire Summer Semester before the semester begins, Summer 1 AND Summer 2, as well as any Summer Full courses. New students must make an appointment with an academic advisor to register.

REGISTRATION SCHEDULE AND PAYMENT DEADLINES

If registering for any combination of Summer 1, Summer 2 and Summer Full courses during the dates below:	Your payment is due by:
June 4, 2018-May 22, 2019	May 22, 2019
After May 22, 2019	Payment is due when you register.
Maymester only (if you are only enrolling for Maymester)	
June 4, 2018-May 6, 2019	May 6, 2019
Summer 2 only (if you are only enrolling for Summer 2)	
June 4, 2018-June 27, 2019	June 27, 2019
After June 27, 2019	Payment is due when you register.

Please note: Students will not receive a bill for tuition and fees via U.S. mail. Students should check accounts in my.tridenttech.edu portal under Menu > Financial Life > My Account and Payment Information.

PAYMENT DEADLINE INFO

Once you have registered for classes, you must pay tuition and fees for ALL registered courses by the due date listed. Make your payment in the Business office during posted open hours or pay online. Students also may enroll in a payment plan by published deadlines. If payment is not made, or if you are not enrolled in a payment plan by the due date, you may not be allowed to register for a future semester or receive a transcript. See page 22 for more information.

CANCELLED COURSES

When the college cancels a low enrollment course, students may choose another course or section. If a student is unable to find another course, the college will refund tuition paid. TTC will notify students via email at the time a decision is made to cancel a course due to low enrollment. Students should check their email at my.tridenttech.edu for messages.

PAYMENT PLAN

Summer 2019 tuition and fee statements will be available on or before March 15, 2019. Payment is due May 22, 2019.

Summer 2019 payment plan is available on March 15, 2019. Full payments may be made online through June 25, 2019.

Last day to enroll online	Required down payment	Number of payments	Months of payments
April 25	25%	3	May-July
May 24	33%	2	June & July
June 25	50%	1	July only

To enroll and for information such as payment methods and participation costs, visit www.MyCollegePaymentPlan.com/trident.

The registration start date for the 2019-2020 academic year will be published in the studentportal, D2L, Navigate, and www.tridenttech.edu.

Steps to Enrollment – Be Seat Ready!

1. Apply:

- Complete the admission application online at www.tridenttech.edu or submit the paper application inserted after page 14 of this book. Pay the \$30 nonrefundable application fee. See pages 11-12 for more admission information.
- The Admissions office will send you a letter with account information to access my.tridenttech.edu for email and TTC Express. Log in for updates and important announcements that are only available through these accounts (see page 21).
- Complete all admission requirements based on your Admit Type (see page 11).
 - o Provide proof of legal presence in the United States.
 - o Provide official proof of high school graduation or GED.
 - o Provide a final official transcript and official test scores or proof of college-level math and English or schedule a TTC Placement Test (see page 12).

Take action: Complete this step before the end of the Action Period as shown on pages 4,6 and 8 to be ready when classes begin.

Disabilities Accommodations

- Request accommodations through the Disabilities Services office during the Action Period (see page 4, 6 and 8).
- Meet with a counselor.
Main Campus – No appointment; walk-ins welcome
Berkeley, Palmer, Mount Pleasant campuses – By appointment
- Provide any documentation requested.
- Allow more time for cases requiring ordered materials or contracted services.

For more information, call 843.574.6131.

2. Financial Aid/Veterans Assistance:

- Obtain your FSA (Federal Student Aid) ID at www.fsaaid.gov.
- Complete and submit FAFSA (Free Application for Federal Student Aid) at www.fafsa.gov. TTC's school code is 004920. Submit the FAFSA as early as possible for the term/semester in which you plan to enroll.
- Check TTC email for confirmation and follow-up instructions.
- Access Financial Aid Self-Service through the portal for instructions about follow-up documents.
- Submit any follow-up documents.
- Complete loan requirements, if borrowing.

Veterans Assistance

- Submit request for VA certification immediately after completing your final registration to avoid delays in processing. Access through the portal or in person.

See pages 13-14 for more financial aid and veterans assistance information, including available scholarships.

Take action: Complete this step before the end of the Action Period as shown on pages 4,6 and 8 to be ready when classes begin.

3. Orientation:

Attend orientation or complete online orientation (see page 19). You will be assigned your academic advisor or Navigator.

4. Register:

- Meet with an academic advisor to register.
- Purchase books (see page 20).

5. Pay Tuition:

Pay tuition and fees or enroll in the payment plan by the posted due dates (see pages 5, 7, 9 and 22).

6. Attend Class:

Attend class, starting on the first day of the term. If you don't attend class during the first week of classes, you risk being removed from your courses and you will not be able to re-enroll until the next term.

Drop/Add Reminders

- Drop/Add is the first day of class for Maymester.
- Drop/Add is the first two days of Summer 1 and Summer 2 classes.
- Drop/Add is the first three days of Fall 1, Fall 2, Spring 1, Spring 2 and Summer Full classes.
- Drop/Add is the first five days of Fall Full and Spring Full classes.
- Dropping a class during the Drop/Add period means you receive a 100 percent tuition refund.

Attendance Requirements

- ✓ Attending class during Drop/Add is critical to remaining on the class roster. This includes online and hybrid courses.

Active participation in online courses during Drop/Add includes logging into each course in D2L, initiating contact with each instructor and being actively involved in an academic assignment for each course.

Active participation in hybrid courses during Drop/Add includes attending the class lecture and/or logging into each course in D2L, initiating contact with each instructor and being actively involved in an academic assignment for each course.

Credit Hour Limitations

- ✓ Students can take up to 11 credit hours per term.
- ✓ Students can take up to 18 credit hours for the entire semester (including Maymester.)

Staff assistance is available during business hours.

Go to www.tridenttech.edu for hours of operation.

Step 1: Admission Information

Categories of Admission

New Applicant: You are a *new applicant* if you have NEVER applied to TTC.

Previous Applicant: You are a *previous applicant* if you have previously applied to TTC.

Returning Student: You are a *returning student* if you have previously enrolled in courses at TTC. Returning students complete a Student Information Update form, not an application for admission.

Admit Type	Application	Application Fee	High School Diploma/ Transcript	**English Proficiency	**Math Proficiency	Proof of Citizenship	Transient Permission
First-time Freshman Never attended college other than taking college courses while in high school	Yes	Yes	Yes	Yes	Yes	Yes	No
First-time Transfer Attended another college and transferring to TTC	Yes	Yes	Yes, if you have not completed an associate degree or higher	Yes	Yes	Yes	No
Returning	No	No	Yes, if you have not completed an associate degree or higher	Yes	Yes	Yes	No
Nondegree Not seeking a TTC degree, diploma or certificate	Yes	Yes	No	Yes – reading proficiency only*	Yes if planning to take math courses	Yes	Only if you are a transient student
High School Students Taking Course	Dual Credit/ Early Admit application	No	No	Yes	Only if the requested courses require	Yes	No

For detailed information about admission requirements, please see the application for admission after page 14 of this publication.

Applicants to TTC in the categories described below should apply for admission and meet the admission requirements published for nondegree students at TTC.

Transient Students: Attending TTC to transfer credit back to your home institution. Not eligible for financial aid. VA students must have a guest letter. Transient students must also provide course registration approval forms from their home institution.

Audit Student: Enrolling in credit course without earning any credit hours. Audit students do not qualify for financial aid or VA benefits. Audit students must meet course prerequisites and pay full tuition.

Senior Citizen Student: Enrolling as a legal S.C. resident who is 60 years of age or older. Senior citizens using the free tuition benefit may begin registering for classes *on the last business day prior* to the first day of classes each term up until the first class meeting. Go to the Business office to complete the TTC certification form, and present your S.C.-issued ID or driver's license.

***Nondegree students** may meet the reading proficiency by submitting one of the following: SAT Critical Reading (480) or SAT Evidence-Based Reading and Writing (530); ACT English (19); Classic ACCUPLACER Reading Comprehension (33); Next-Generation ACCUPLACER (205); or COMPASS Reading (42); WorkKeys Reading for Information/Workplace Documents sub-test (Level 4); proof of successful completion of a college-level English course; or an approved transient/cross-registration form/letter from another college. Reading test scores are good for five years from testing date. Nondegree students will have to provide evidence that they have completed prerequisites before registering for courses with prerequisites. Nondegree students do not qualify for financial aid.

****To demonstrate proficiency,** students graduating from a South Carolina high school within the last five years with a weighted GPA of 3.0 or higher will not need to take the placement test. Otherwise, the college will use one of the additional placement measures as described in Part 2 of the admission application (inserted after page 14 of this publication) to determine proficiency.

Note: Admission requirements are subject to change.

Step 1: Admissions – Student Email

TTC student email accounts are set up within 10 days after you submit an admission application. To access your account, go to my.tridenttech.edu.

TTC uses the my.tridenttech.edu portal email as the official communication system to send information to students such as:

- Financial aid status
- Emergency closings
- Calendar updates
- Veterans information
- Password changes for online registration (TTC Express)
- Student events
- Registration information
- College announcements
- Confirmation of online payment of tuition and fees

This free email service is available to all applicants and enrolled students. The college will often send information to your email account instead of mailing you a letter via U.S. mail.

Call 843.574.6999 to get help for login/online services including my.tridenttech.edu, student email, TTC Express (online registration) and D2L (online and face-to-face courses).

Step 1: Admissions – Decisions About Your Major

If you declare an **undecided** major, a college counselor is your advisor. An undecided major means you have not yet chosen an academic program, or you are unsure about earning either a certificate, diploma, associate or four-year degree; or you have not yet chosen a career field. Your counselor will advise you about courses to take until you select an academic program.

After you select your academic program major, your TTC counselor will refer you to the appropriate department to receive the name of your academic program advisor.

If you have declared a major (any certificate, diploma or degree program) but remain **uncertain** about some of your academic, career and/or college goals, contact Counseling and Career Development Services at one of the following offices for assistance in determining your academic, career and/or college goals.

Main Campus, Student Center
Bldg. 410/Rm. 210, 843.574.6131

Berkeley Campus, Student Success
Center, Rm. 111, 843.899.8079

Palmer Campus, Student Success Center,
Rm. 226, 843.722.5516

Mount Pleasant Campus, Reception Area,
843.958.5810

TTC Online College
www.tridenttech.edu

If You Are Not Seeking a Degree

If you are nondegree-seeking but would like to explore your academic or career goals, contact Counseling and Career Development Services at one of the locations shown.

Nondegree-seeking students do not qualify for financial aid or veterans assistance. Transient students are declared nondegree-seeking and are not eligible for financial assistance.

Please Note: You must declare a major to be eligible for S.C. lottery-funded tuition assistance.

Step 1: Admissions – Placement

Do I Need to Take a Placement Test?

New students entering Trident Technical College will be placed into courses using the following measures.

GPA: Students graduating from a South Carolina high school within the last five years with a weighted GPA of 3.0 or higher will not need to take the placement test and will be eligible to enroll directly into college-level courses. Students can provide a final, official South Carolina high school transcript during the admission process. If a final, official transcript is not available, or if the weighted GPA is lower than 3.0, the college will use one of the placement measures below to determine whether the student can register for college-level courses or if he or she will need to take one or more developmental courses.

SAT or ACT: Students can have official score reports of SAT or ACT scores sent to Trident Tech. Scores are valid for five years from the date of testing.

Qualifying SAT/ACT scores are listed on the admission application (inserted after page 14).

TTC Placement Test: Students who cannot show qualifying high school weighted GPA or SAT/ACT scores will need to take the next-generation ACCUPLACER placement test at one of the four Trident Technical College campuses. You may schedule a TTC placement test at any campus by calling Testing Services (see page 2). Next-generation ACCUPLACER writing and reading scores are valid for five years from the date of testing; math next-generation ACCUPLACER scores are valid for two years.

Before the Test

Prior to testing, brush up on your skills, especially basic math. Download the FREE next-generation sample questions and the

FREE next-generation ACCUPLACER study app at <https://accuplacer.collegeboard.org/student/practice>.

After the Test

If your TTC placement test scores do not meet your program's required scores in English, math or reading, TTC's Developmental Studies courses will help you improve your skills before you start your program of study.

Credit by Examination

Get credit for out-of-college experience. TTC offers the CLEP and DANTES (DSST) examinations. Both are national systems of credit-by-examination. Call Testing Services at 843.574.6438 for more information and to schedule a CLEP or DSST examination on Main Campus or call 843.722.5516 to schedule on Palmer Campus.

Admission Application



PART 1 – ADMISSION APPLICATION INSTRUCTIONS

Have you ever taken academic classes at Trident Technical College?	YOU ARE CONSIDERED A:
NO , I have never applied to TTC.	NEW APPLICANT: Complete the admission application . Go to Part 2 for more instructions.
NO , But I have applied to TTC previously.	PREVIOUS APPLICANT: DO NOT complete the admission application. Complete an Application Update form instead. For an Application Update form, go to www.tridenttech.edu and search for "admissions."
NO , I plan to complete classes while still enrolled in high school .	DUAL CREDIT or EARLY ADMISSION APPLICANT: DO NOT complete the admission application. Contact your high school guidance counselor about getting a Smart Start on your college career by taking classes for both high school and college credit. For more information go to www.tridenttech.edu and search for "Division of School and Community Initiatives."
YES , But it has been more than three semesters.	RETURNING STUDENT: DO NOT complete the admission application. Complete a Student Information Update Form at www.tridenttech.edu > Get Started > How to Register > Returning Students.
YES , I have taken classes within the last three semesters.	CONTINUING STUDENT: DO NOT complete the admission application. To update your information or program of study, log on to your portal account (my.tridenttech.edu) to change your major using TTC Express.

PART 2 – ADMISSION REQUIREMENTS

Complete the following steps.

Certain certificate and diploma programs may have different admission requirements. Please see the online college catalog for admission requirements for your desired program. Visit www.tridenttech.edu.

1. **Complete application for admission.**
2. **Pay non-refundable \$30 application fee.**
3. **Submit proof of high school graduation or GED.**
Note: For S.C. high school graduates, a final, official S.C. high school transcript is preferred but not required.
4. **Provide proof of English and math proficiency.**
 - a. **Provide a final, official S.C. high school transcript with a weighted GPA of 3.0 or higher from the last five years.**
Otherwise, the college will use one of the placement measures shown below to determine placement.
 - b. **Provide proof of English proficiency:** Submit one of the following:
 - SAT Critical Reading 480 SAT Revised Evidence-Based Reading and Writing 530 ACT English 19
 - Completed English credits from a regionally accredited university Qualifying scores on the TTC Placement Test
 - Proof of bachelor's degree
 - c. **Provide proof of math proficiency:** Submit one of the following:
 - SAT Math 580 SAT Revised Math 600 ACT Math 22
 - Completed math credits from a regionally accredited university TTC Math Placement Test scores

IMPORTANT NOTE: TTC Math Placement Test scores are valid for two years. All other scores are valid for five years.
5. **Proof of United States citizenship or legal immigration status:** See page 4 of this application for additional information.

Special Admission Requirements

TRANSIENT STUDENTS – You are considered a transient student if you plan to take classes at TTC to transfer back to an institution you currently attend. To be admitted as a transient student, you should: 1) complete the application; 2) pay the application fee; 3) provide proof of permission to take classes at TTC from the institution you currently attend.

NONDEGREE – You are considered a nondegree student if you do not plan to complete a diploma, certificate or degree program at TTC. Nondegree students are not eligible for financial aid. To be admitted as a nondegree student, you should: 1) complete this application; 2) pay the application fee; 3) provide proof of English proficiency.

HEALTH SCIENCES AND NURSING – You must meet all college admission requirements. Health Sciences and Nursing applicants must also meet specific program requirements. Admission to these programs is on a first-qualified, first-admitted basis. Admission to TTC does not guarantee admission into Health Sciences or Nursing programs. You must submit a separate application for most Health Sciences and Nursing programs. Health Sciences and Nursing applications are available online. You must also submit official transcripts from ALL colleges attended.

PART 3 – OTHER INFORMATION

NOTICE OF NONDISCRIMINATION

It is the policy of Trident Technical College that no discrimination on the grounds of race, color, disability, religion, gender, sexual orientation, age, marital status, veteran status, gender identity, pregnancy, or national or ethnic origin will exist in any area of the college.

CAMPUS SECURITY

Please visit www.tridenttech.edu/publicsafety.htm for information concerning: 1) crime prevention policies; 2) crime and related statistics; 3) TTC's sexual assault policy.

CONFIDENTIALITY OF STUDENT RECORDS

TTC complies fully with the Family Educational Rights and Privacy Act of 1974. This law guarantees the privacy of student educational records and protects the student's right to access those records. Visit www.tridenttech.edu and search for "FERPA" for more information regarding FERPA and how TTC complies with the law.

STUDENTS WITH DISABILITIES

You may qualify for accommodations due to a documented disability. If you think this applies to you, contact TTC's Services for Students with Disabilities at 843.574.6131 or TTY 843.574.6351 or counseling.services@tridenttech.edu prior to taking the TTC Placement Test or beginning classes. Allow at least five working days after receipt of your documentation for evaluation of your request.

FINANCIAL AID AND VETERANS ASSISTANCE

Contact TTC's Financial Aid office or go to www.tridenttech.edu/financialaid.htm for details about specific programs. These include S.C. Lottery Tuition Assistance (S.C. Lottery) and federal grants and loans. You can also learn about scholarships, veterans benefits and student employment.

Applicants must submit all required documentation by the published dates to have funds available at the start of class. You must declare an eligible major to be eligible for financial aid, state aid or veterans programs. You must also meet any additional financial aid/or Veterans Assistance eligibility requirements. All financial aid programs require that you declare a major. **To qualify for federal grants and loans OR for S.C. Lottery, you must complete a Free Application for Federal Student Aid (FAFSA).** Visit www.fafsa.gov as soon as possible.

For more information on TTC Foundation scholarships, visit www.tridenttech.edu and search for "scholarships." There are special transcript requirements for TTC scholarships.

The Student Employment office has information about both on-campus and off-campus jobs.

MILITARY AND VETERAN STUDENTS

If you or your parent, guardian or spouse are on active duty in the U.S. Armed Forces or are a veteran, there may be special services available to you. On page 3 you will be asked for information that will help us determine your eligibility for these services. This information is not used for admission purposes.

PART 4 – STEPS TO TAKE AFTER COMPLETING APPLICATION

- Attend a Navigate to Success or orientation session at any of TTC's four campuses. Call The Hub for more information at 843.574.6436.
- Schedule an appointment with your Navigator or academic advisor.
- Complete a FAFSA, or contact **FINANCIAL AID** to ensure that your financial aid information is complete. 843.574.6110.

Complete the Transcript Request Form below to have your transcripts sent from your high school to TTC. Remove it and send it to your high school before submitting your application. Additional transcript request forms are available online at www.tridenttech.edu and search for "transcripts." You may also be able to submit a transcript request at www.parchment.com.



PLEASE FORWARD A COPY OF MY TRANSCRIPT TO:

Trident Technical College
Office of Admissions, AM-M
P.O. Box 118067
Charleston, SC 29423-8067

NOTE TO SCHOOLS: Please attach this card to the transcript(s) before sending to Trident Technical College.

LEGAL NAME

Last _____ First _____ M.I. _____

Prior Last Name (if different) _____

Date of Birth ____/____/____ SSN _____

School Attended _____

Date of Attendance _____

Signature _____

Tuition is based on residency. TTC determines residency based on S.C. law and Commission on Higher Education Regulations.
 Documents may be required to prove residency. Go to www.tridenttech.edu and search for "residency" for more information on residency.
 702 Choice Act requires DD214 and additional proof of residency.

Does someone else provide more than **50% of your financial support**? Yes No
 Did someone else **claim you on their income taxes** the previous year? Yes No

Because you answered "yes" to EITHER or BOTH of the questions, your residency is based on the person providing 50% of your financial support and/or claiming you on their income taxes.

Because you answered "no" to BOTH of the questions, your residency is based on yourself.



COMPLETE THIS COLUMN

Name and relationship of the person providing financial support and/or claiming you as a dependent for tax purposes:

Name/Relationship _____

Is he or she:

A legal resident of South Carolina? Yes No
 Effective Date ___/___/___
 A full-time employee working in South Carolina? Yes No
 Effective Date ___/___/___
 Active duty, stationed in South Carolina? Yes No
 Effective Date ___/___/___

Are you:

A legal resident of South Carolina? Yes No
 Effective Date ___/___/___
 A full-time employee working in South Carolina? Yes No
 Effective Date ___/___/___
 Active duty, stationed in South Carolina? Yes No
 Effective Date ___/___/___

The South Carolina Illegal Immigration Reform Act requires all public institutions of higher education to verify that all students are lawfully present in the United States. If you do not complete this section your application will not be processed until additional information is collected.

Are you a U.S. citizen? Yes No

If YES, you MUST provide a copy of your valid driver's license or state-issued ID card with this application and sign the statement below. If NO, answer the following questions.

What is your country of origin? _____

What is your legal presence in the United States? Indicate by choosing from the selections below:

Permanent Resident Visa – Visa Type/Immigration Status _____ Deferred Action for Childhood Arrival (DACA)

You must present your permanent resident, visa, passport or other documentation to the international admissions coordinator at the Main Campus.

The South Carolina Illegal Immigration Reform Act S. C. Code Ann. §59-101-430 (2008) prohibits those unlawfully present in the United States from attending a public institution of higher education in South Carolina and from receiving a public higher education benefit. By signing this statement, you attest that you are a US citizen, a legal permanent resident in the United States, or non-citizen lawfully present in the United States. The college may require you to submit additional documentation that supports your claim. Any student providing false information may be subject to dismissal from the college. Any student who is found to be unlawfully present in the United States will be dismissed from the college. I fully understand and agree to abide by all of the above stated information related to the SC Illegal Immigration Reform Act. Further, I hereby certify under penalty of criminal sanctions pursuant to S.C. Code Ann. Section 8-29-10 (F) (2008) that I lawfully reside in the United States of America.

 Print Name Signature Date

Emergency Contact _____ Phone _____ Relationship _____

To determine if additional resources and services are available to you, please answer the following:

1. Have either of your parents earned a college degree? Mother Father Both Neither
 2. Are you a current foster care youth or independent living student? Yes No

Do you give permission for the college to release directory information relative to your enrollment? Yes No

Do you wish to release academic and personal information to anyone? Yes – Identify below No

*You may authorize the release of your information to anyone, including parents, spouse and employers.

Name Relationship Date of Birth Information Released (circle)

Name	Relationship	Date of Birth	Information Released (circle)		
			Financial Aid	Academic	Enrollment
			Financial Aid	Academic	Enrollment
			Financial Aid	Academic	Enrollment

I certify that these responses are true to the best of my knowledge. I understand that any knowing falsification or failure to provide complete information hereon may result in disciplinary action including denial or dismissal after admission. I further realize that the falsification or alteration of the official school records I will provide TTC during the admission process is a violation of S.C. Code 16-13-15 and that TTC expressly reserves the right to report my violation of S.C. law to the appropriate authorities.

 Print Name Signature Date

Return completed application and \$30 application fee with check or money order to: Trident Technical College • Admissions Office, AM-M • P.O. Box 118067 • Charleston, SC 29423-8067 • Telephone 843.574.6111, 877.349.7184 (toll free) • Or apply and pay online at www.tridenttech.edu.

Step 2: Financial Aid *(continued on next page)*

What Types of Financial Aid Are Available?

You must be an eligible degree-seeking student to receive financial aid. Financial aid can be split into two main categories: financial aid that requires you to complete a FAFSA and financial aid that does not require a FAFSA. Because some scholarships require a FAFSA for consideration, a FAFSA is highly recommended. The FAFSA is available online at www.fafsa.gov.

Note: If you are a nondegree or undecided student, you are not eligible to receive any kind of financial aid.

Financial Aid that REQUIRES completion of the FAFSA	Financial Aid that DOES NOT require completion of the FAFSA
Federal Grants <ul style="list-style-type: none"> • Pell Grant (FPELL) • Supplemental Educational Opportunity Grant (FSEOG) 	TTC Scholarships – Trident Technical College and the TTC Foundation offer a variety of scholarships. More information about the scholarships can be found at www.tridenttech.edu/foundation/helping/fd_scholarships.htm .
	S.C. LIFE Scholarship
State Grants <ul style="list-style-type: none"> • South Carolina Need-Based Grant (SCNBG) • South Carolina Lottery-Funded Tuition Assistance (SCLTA)* 	Institutional Work-Study – Institutional work-study assignments are not based on financial need. You must complete a work-study application and assignments are based on availability.
Federal Work-Study	GI Bill Benefits
Student Loans	

*You are not required to complete the FAFSA to receive only S.C. lottery-funded tuition assistance if you meet certain additional eligibility requirements. You must complete a Lottery Tuition Assistance Waiver to see if you are eligible. This waiver and additional information can be found at TTC's website, www.tridenttech.edu. However, if you do not complete the FAFSA, you will not be eligible to receive any Title IV financial aid, federal student loans and most state-based grants.

More information about federal and state aid programs can be found on TTC's website, www.tridenttech.edu/financialaid.htm.

When Will I Get My Refund Check?

There are two financial aid refunds in each semester for students receiving financial aid assistance, at the beginning of Term 1 and Term 2. The refund amount will be pro-rated per term, based on credit hours and other factors. Enrollment determines when students can receive refunds for certain kinds of aid. Some students may not receive a refund for Term 1 and Term 2. In addition, students attending only Maymester may also receive a refund based on hours taken in Maymester.

You will be issued a refund for any excess amount after Drop/Add for each term, depending on your enrollment. (For direct deposit, see page 22.) To be eligible, you must:

- have sufficient funds to cover your tuition and any books or course materials charged to your student account,
- complete your share of financial aid processes within the date periods on pages 4, 6 and 8.
- have met financial aid standards of academic progress, and
- not have a balance in a prior semester.

Refund check release dates will be posted in the my.tridenttech.edu student portal. TTC releases refunds approximately three weeks after the start of the term.

Financial Aid Self-Service

Financial Aid Self-Service guides you through the entire financial aid process online. Access it through your student portal.

S.C. LIFE Scholarship

The S.C. LIFE Scholarship covers up to \$2,350 for tuition costs with a \$150 book allowance in both the Fall and Spring semesters at a two-year college. To qualify, you must:

- Be a S.C. resident.
- Graduate from a S.C. high school with a minimum cumulative GPA of 3.0.
- Submit official S.C. high school transcripts to TTC's Admissions office.
- Complete a S.C. LIFE Scholarship affidavit.

For more information, visit www.tridenttech.edu and search for "LIFE Scholarship."

Students receiving a waiver of tuition will not be issued a tuition refund.

How Do I Get a Student Loan?

- TTC includes pending student loans in the award packaging process.
- You must log in to your Financial Aid Self-Service account and either accept or reject your loan offer.
- Be sure you have completed the following forms:
 - Master Promissory Note: www.studentloans.gov
 - Entrance Counseling: www.studentloans.gov
 - Student Loan Borrower Information Form in Financial Aid Self-Service
- You must be enrolled in at least six credit hours required for your program of study.

Step 2: Financial Aid

Financial Aid Tips

- **Apply for financial aid online.** Approval is often sent in two to three weeks. SAR corrections are easier to make, too. Go to www.fafsa.gov.
- **Apply for financial aid every year.** To continue receiving financial aid, reapply each academic year (preferably in October).
- **Apply for financial aid early.** It can take several weeks to get approval.
- **You will not receive funds** until you complete all admission requirements and register for courses, the Drop/Add period has ended and Never Attended report has been completed with financial aid accounts updated.
- **Financial aid pays only** for classes required for graduation in your declared

major. Nondegree and undecided students are not eligible to receive financial aid. Financial aid will not pay for previously passed courses that you are repeating for the third attempt.

- **Meet the Satisfactory Academic Progress (SAP) standards** to continue receiving aid. For more information, go to my.tridenttech.edu.

Veterans Services

VETS Center and Using GI Bill Benefits

The VETS Center should be your first stop if you are active duty, prior service, Guard, Reserve or a veteran.

The VETS Center will assist veterans, spouses and dependents to apply for and understand their GI Bill benefits. VETS Center staff will explain the admission process. They also provide referral to other campus services.

The VETS Center is a quiet place to study with other veterans. You can get help using the computer and navigating TTC's portal and D2L. There are computers, internet, printing and space for tutoring.

The Main Campus VETS Center is in Bldg. 700/Rm. 201. Hours are Monday-Thursday, 9 a.m.-6 p.m., and Friday, 8 a.m.-1 p.m. Call 843.574.6882 for more information.

The VETS Center at Palmer Campus offers computers for use in Rm. 105-A. Call 843.722.5526.

Veterans Upward Bound (VUB)

VUB is a free pre-college program that helps eligible U.S. military veterans improve their academic skills so they can transition to college.

To be eligible, students must:

- Be a first-generation college student.
- Meet certain income guidelines.
- Have a discharge other than dishonorable.
- Be a tri-county resident.
- Not hold a four-year degree.

Program benefits:

- Veteran-only classes
- Assistance requesting military service records
- Referral to other veteran services
- Career development
- Tutoring services

VUB is located on Main Campus in Bldg. 700/Rm. 106. Call 843.574.6870. VUB's Palmer Campus location is in the Student Success Center, Rm. 226G. Call 843.574.6870.

Financial Aid/Veterans Assistance

The Veterans Assistance office is located in Bldg. 410/Rm. 102 on Main Campus.

Once you have visited the VETS Center on either Main or Palmer campuses, completed your paperwork and have your schedule, you should see a VA rep.

Here are some common VA questions:

How do I get Chapter 33 housing allowance?

Chapter 33 students are eligible for the monthly housing allowance if pursuing training at a rate of **more than 50 percent**.

Are there other benefits for students who are dependents of a veteran?

Children of veterans who are 100 percent disabled or who were killed during military service may be eligible for benefits. Contact the TTC VA office or VETS Center.

Am I responsible for paying tuition and fees if I'm a veteran or dependent?

VA Chapters 30, 35, 1606 – Be prepared to pay your tuition, fees and book charges by the published deadlines each semester. The initial award process can take up to three months.

Chapter 33 – You must provide the TTC VA office with a copy of your submitted VA application or confirmation of application; DD-214 for 702-Choice Act Residency; or Certificate of Eligibility or eligibility status. You must notify TTC's VA office of your intent to use benefits. You will not have to pay your tuition and fee charges by the scheduled payment deadlines. However, if your benefit is less than 100 percent, you are responsible for the balance of tuition/fee charges after the VA submits payment to TTC.

Can I take a class that is not in my program of study and still receive my benefits?

No. VA only allows payment for the courses required for graduation and certified to the VA in your program of

study. Ask a VA representative about Rounding Out during your last semester.

How do I withdraw from a class?

An official withdrawal must be completed. The last date of attendance is used to make any adjustments to the certification. Provide TTC's VA office with a copy of the withdrawal form so that the changes can be submitted to the VA in a timely manner to prevent overpayments.

How do I maintain my benefits?

To continue receiving GI Bill benefits through certification, you are required to meet the Standards of Academic Progress. VA will be notified of probation and suspension status. Review the academic policy regarding academic suspension.

I'm a veteran but not a S.C. resident. Do I qualify for in-state tuition?

Maybe, based on Section 702 of the Choice Act, if you meet the following criteria:

- Are receiving benefits under Chapter 30 or 33 (show certificate of eligibility)
- Have served at least 90 consecutive days of active duty in uniformed service of the U.S. (DD214)
- Are enrolling in a public institution in S.C. within three years of discharge date (DD214)
- Are now living in S.C. and provide proof of physical address, not a P.O. Box.

Step 3: New Student Orientation

A Navigate to Success or orientation session is vital to your academic success, and students are expected to attend. After the session, you will meet a Navigator or you will be assigned an academic advisor for your major, and you will learn about TTC and its services. This information will help you achieve your educational goals and have a positive experience at TTC.

You don't have to wait for acceptance to TTC. You may meet with a Navigator as soon as TTC processes your application (about five days after you submit your

application and pay the \$30 fee) and have test scores in TTC's computer system or with you in a printed format.

For assistance to attend a session, please visit one of the campuses during office hours, call or search "The Hub" on www.tridenttech.edu. No appointment is necessary.

If you are unable to attend a session in person or are taking online courses, please visit the my.tridenttech.edu portal for the link to The Hub.

Main Campus, The Hub, Bldg. 500/Rm. 134, 843.574.6436. Monday-Thursday, 8 a.m.-6 p.m.; and Friday, 8 a.m.-5 p.m.

Berkeley Campus, Student Success Center, Rm. 111, 843.899.8079. Monday-Wednesday, 8:30 a.m.-5 p.m.; Thursday, 8:30 a.m.-6 p.m.; and Friday, 8 a.m.-noon.

Palmer Campus, Student Success Center, Rm. 226, 843.722.5518. Monday, 8 a.m.-8 p.m.; Tuesday-Thursday, 8 a.m.-6 p.m.; and Friday, 8 a.m.-5 p.m.

Mount Pleasant Campus, Student Success Center, 843.958.5810. Monday-Friday, 8 a.m.-6 p.m.

Summer hours may vary. See www.tridenttech.edu for most current hours.

Services for Student Success

Trident Technical College offers a wide range of *free* services to help you achieve your goals. Whether you need help in planning your education, tutoring, study skills or auxiliary aids, you can find help at TTC. See page 2 for telephone numbers.

Cooperative Education Center – Helps students earn college credits toward electives in many associate degree programs while gaining valuable work experience in the career field.

Counseling and Career Development – Provides academic, career and personal counseling as well as skills workshops.

Division of Apprenticeship Programs – Provides employment opportunities for students to work and attend courses at the same time. Students gain valuable work

experience while learning technical skills for the chosen career field and earning a steady income. No prior experience necessary.

Educational Opportunity Center – Provides pre-admission and career counseling for eligible adults interested in a college education.

Services for Students with Disabilities – Assists any student with a documented disability during the admission process and while attending classes.

Student Employment Services – Provides assistance in obtaining employment, from résumé writing to job opening information.

Student Resource Center – Helps students utilize online tools and software to navigate academic processes related to registration, advising, coursework and transfer.

Scholars Network – Helps students achieve academic goals by meeting individually with students to develop a plan for educational and career goals.

Testing Services – Offers placement, instructional, standardized, certification, accommodations and distance learning testing.

Veterans Upward Bound – Provides academic refresher courses and other pre-college assistance for eligible military veterans.

Public Safety Services

Public Safety Officers

TTC employs state constables who are trained and certified police officers for the state of South Carolina. The Public Safety officers enforce all federal, state and local laws as well as the policies and procedures of the college. TTC's Department of Public Safety shares concurrent jurisdiction with state and local law enforcement agencies.

Public Safety Services

The Jeanne Clery Disclosure of Campus Policy and Campus Crime Statistics Act requires TTC to collect and report crime statistics for crimes committed on campus, noncampus building or property, and public property reasonably contiguous to all campuses. The college policies and procedures relating to campus security and the annual crime statistics are published on Public Safety's website, www.tridenttech.edu/publicsafety.htm.

In accordance with the S.C. Campus Sexual Assault Information Act, a copy of TTC's sexual assault policy is available in the office of the vice president for Student Services (Bldg. 410/Rm. 220) and the director of Human Resources (Bldg. 940).

Rape Aggression Defense (R.A.D.) classes are offered throughout the year for female faculty, staff and students 16 years old and older. For more information, call Public Safety at 843.574.6053 or visit www.tridenttech.edu/publicsafety.htm.

While the college makes considerable efforts to ensure the safety

and security of everyone on campus, it is your responsibility to take precautions to protect yourself.

Whenever a threat to students is determined, college officials will notify students in a timely manner to help you become aware and protect yourself.

Think and practice crime prevention. Report any crimes or emergencies to Public Safety immediately by calling 843.574.6911 (6911 from a campus phone).

Non-emergency calls should be placed to 843.574.6053. Call boxes in parking lots may be used for emergency or non-emergency calls to Public Safety.

TTC Emergency Alert System (EAS)

TTC's EAS is used to quickly communicate with students during a crisis. To have alerts sent to your mobile device, landline telephone or personal email address, visit the my.tridenttech.edu student portal, click on TTC EAS under TTC Bookmarks, and follow the directions to register. (Students are automatically registered to receive alerts at their my.tridenttech.edu email account.) EAS alerts are also posted on Trident Tech's website (www.tridenttech.edu), portal, Twitter and Facebook. Audible and/or text alerts can be sent to campus telephones located in classrooms, hallways and offices. Alerts are also recorded on the EAS Student Infoline, 843.574.6262, ext. 9091. A toll-free Infoline, 877.869.7736, is activated when conditions warrant. The college also sends alerts to local news media.

Step 4: Register for Classes

New Students

Certificate, Diploma, Degree or Undecided
(You are a new student if you have not completed credit courses at TTC.)

- Attend a Navigate to Success or orientation session (see page 19). Obtain the name of your Navigator or academic advisor for your declared major. New students are not eligible to register online.
- Make an appointment with your advisor or Navigator and take your program evaluation from TTC Express.

Continuing and Returning Students

Certificate, Diploma, Degree or Undecided
(You are a continuing student if you attend TTC currently or have attended within the last three semesters. You are a returning student if you have attended TTC before, but not within the past three semesters.)

- You may register online or at any of the four campuses, or you may make an appointment with your Navigator or academic advisor to register.
- You should set up an academic plan with your academic advisor or Navigator and check your program evaluation in the my.tridenttech.edu student portal before registering.

Nondegree Students

(You are a nondegree student if you are not seeking a certificate, diploma or degree and you will not be assigned to an academic advisor.)

- Any continuing or returning nondegree student can register online, as scheduled on pages 5, 7 and 9.
- Register in person at any campus (see box on the right) or the Registrar's office on Main Campus.

Transient Students

If you are attending TTC to transfer credit back to your home institution, go to www.tridenttech.edu/start/before/ad_require.htm and read the information under Transient Students for the actions you need to complete for admission and registration.

Pay by the Payment Deadline

Be sure to pay the balance due for your tuition and fees by the payment deadline for the registration period. You may not be allowed to register for a future semester or receive a transcript (see pages 5, 7 and 9) if the balance is not paid in full.

To get the courses you want, register early and pay by the first payment deadline.

Drop/Add

Drop/add is the first day of Maymester, the first two days of the term for Summer 1 and Summer 2, the first three days of the term for Fall 1, Fall 2, Spring 1, Spring 2 and Summer Full, and the first five days of the term for Fall Full and Spring Full.

- You may drop or add courses online through TTC Express in the my.tridenttech.edu student portal or in person with your academic advisor, in the Registrar's office on Main Campus, or in the Admissions office on the other three campuses.

Registration Definitions

Registration: The period when continuing, returning and new students who have met all admission requirements can register to attend classes. Registration can be done in-person or online.

Online registration: Available through TTC Express in the my.tridenttech.edu portal. See page 21. New students are not eligible to register online.

In-person registration: After meeting with an academic advisor or Navigator and establishing an academic plan, you may register at the Registrar's office at Main Campus, in the Student Success Centers at Berkeley, Palmer and Mount Pleasant campuses.

Drop/Add: The process by which enrolled students make changes to their original course schedule during the first few days of each term and receive a 100 percent refund for a dropped class.

Student ID Cards

Your student ID card allows you to use the library facilities at TTC and other area colleges and is preferred by Testing Services. Proof of registration and a picture ID are required to receive a new card or to revalidate an existing ID card. Student ID cards may be made or validated each semester for currently enrolled credit

students through the Student Activities office on Main Campus, the Admissions office at Palmer Campus, the Student Success Center at Berkeley Campus, and the Reception Area at Mount Pleasant Campus.

Textbooks

You can purchase your textbooks in person at the TTC Bookstore or online. Visit <http://bookstore.tridenttech.edu> for more information or to order online. Please note: Financial aid is accepted at the TTC Bookstore only during the open charge period. If you are charging books against financial aid, please see those dates on pages 5, 6 and 8 to ensure that you are purchasing your books during the open charge period.

The TTC Bookstore sells:

Textbooks – new and used
Electronics – laptops, cameras, tablets and accessories
Backpacks
Office supplies, notebooks and binders
Lab supplies
Snacks
TTC clothing and gift items

Return Policy: The return policy is three business days from the date of purchase or two days after the start of a class.

Main Campus

Monday-Thursday • 8 a.m.-6 p.m.
Friday • 8 a.m.-1 p.m. • 843.574.6578
Campus Bookstore Bldg. 950

Berkeley Campus

Monday-Thursday • 8 a.m.-5 p.m.
Friday • 8 a.m.-1 p.m.
843.899.8064 • Rm. 110

Palmer Campus

Monday-Thursday • 8 a.m.-6 p.m.
Friday • 8 a.m.-5 p.m. • 843.720.5604
Rm. 141

*Mount Pleasant Campus

Monday-Thursday • 8 a.m.-6 p.m.
Friday • 8 a.m.-1 p.m.
843.574.6122

*Students must first order online; delivery will be made to Mount Pleasant Campus for pickup.

Step 4: Online Registration

Get Online, Not In Line

TTC Express accounts are set up within 10 days after you submit an admission application or complete a Student Information Update form. Once you have an account, go to my.tridenttech.edu to access your account information. When you are online, you can:

- Print enrollment verification certificates
- Register for classes
- See balance due
- Pay tuition and fees
- Drop, add or withdraw from classes
- View application status
- View transcripts
- View grades/GPA
- Reset password for my.tridenttech.edu
- Print class schedule
- Check financial aid status
- View your academic program evaluation
- Apply for graduation
- Change your major
- Request VA certification

Online Registration

Am I eligible to register online?

Most currently enrolled students who are in good financial and academic status can register online through the student portal, my.tridenttech.edu, in TTC Express or Navigate. The following students are NOT eligible to register online:

- High school students, students on academic suspension or returning from suspension
- Students who owe college fees or Library materials

New students and students who have not attended TTC since 2005 will receive access to TTC Express through the my.tridenttech.edu student portal within 10 days after submitting a college application or completing a Student Information Update form.

How do I register online?

Go to my.tridenttech.edu (the student portal). You can find information about how to log in as well as instructions for changing your password. You use the same username and password to access my.tridenttech.edu for email, TTC Express, Navigate and D2L coursework. Once logged into TTC Express or Navigate, you can register for classes and access other information. See below for a step-by-step registration guide.

What is Express Registration?

Choose Express Registration in TTC Express if you know the exact subject, course number and section number of your classes.

What is search and registration?

If you don't know exactly what section you want to take, choose the search and registration option. TTC Express has a search function that allows you to look for courses in a way that makes sense for you. You can search by campus, day, time, term, instructor, subject, course number or other parameters.

Does TTC Express recognize prerequisites?

As you register for classes, the system automatically checks for course prerequisites. If you have not taken a required prerequisite, you will not be able to register for the course. In addition to the course prerequisites listed in the Catalog, many courses have a reading prerequisite that must be satisfied before registering for a course. Students may satisfy the reading prerequisite in different ways, including scores on a TTC placement test, SAT or ACT, or a transcript from another college showing credit.

Can I print a class schedule?

After you register, you can view and print your class schedule any time. Be sure to choose the appropriate term from the drop-down menu.

What else can I do online?

You can check the balance due on your account, pay tuition and fees, and conveniently add, drop or withdraw from classes with TTC Express. With the grade feature, you can see your grades as soon as they are posted as well as review your GPA. You can view transcripts and check your financial aid status online as well as change address and phone information.

Call 843.574.6999 to get help for login/online services including my.tridenttech.edu student portal, access to email, TTC Express (online registration) and D2L (online and face-to-face courses).

STEPS TO ONLINE REGISTRATION

TTC EXPRESS

1. Login to the my.tridenttech.edu student portal.
2. Click on **TTC Express for Credit Students**.
3. Click on **Registration**.
4. Click on **Register for Sections**.
5. Click on **Search and Register for Sections**.
6. Select the **Term**.
7. Select the appropriate **Subjects**. Enter additional search criteria to limit your search.
8. Click **Submit**.
9. Select course(s) you want by clicking in the box under **Select**.
10. Click **Submit**.
11. Complete steps 9-13 under **Express Registration**.

Warning: If you do not receive a confirmation email to your my.tridenttech.edu email account, you have not completed your registration activity.

NAVIGATE

1. Login to Navigate from your portal account home page.
2. Create or revise your academic plan..
3. Follow the prompts to complete registration.
4. Contact your assigned Navigator or The Hub if you need assistance

Step 5: Pay Your Tuition

2018-2019 Tuition and Fees

2018-2019 tuition and fees will be published at www.tridenttech.edu.

Tuition is subject to change.

New applicants must pay a \$30 nonrefundable application fee.

Each student must pay a registration fee per semester.

Certain courses have an additional required fee. See www.tridenttech.edu > Pay for College > Tuition and Payment.

Residency

TTC determines residency at the time of admission based on S.C. law and Commission on Higher Education regulations at www.che.sc.gov. Documents are required for proof of residency. To resolve your residency status, contact the Admissions office before registering. You must submit a Change in Residency Status form to the Admissions office by the last business day before your first term begins.

A dependent student seeking classification as a South Carolina resident will not be automatically disqualified from receiving in-state tri-county tuition because of the citizenship or immigration status of their parent(s) or guardian(s). Staff should advise students that the immigration or citizenship status of a student's parents(s) or guardian(s) will not automatically disqualify them from receiving these benefits. For U.S. citizen students with undocumented parents or guardians, state-issued identification documents and other typical indicia of residency may not be available to the parents. In such cases, staff should work with the student to obtain alternate proof of the parents' residence and domicile in South Carolina, including but not limited to the other documents listed in S.C. Code Reg. § 62-605(C), as well as utility bills, lease documents, medical and school records, and other records that may indicate domicile. No particular document or combination of documents shall be conclusive in every case; rather, in all cases, regardless of the citizenship or immigration status of the parents or guardians, staff shall endeavor to determine whether South Carolina is the true, fixed, principal residence and place of habitation as set in S.C. Code Ann. §59-112-10(D), based on the information and documentation submitted by the student. In all cases, the student has the burden of proving fulfillment of the requirements for in-state tuition and attendant benefits.

Payment Procedures

Payment must be received in the Business office and balance paid in full or you must be enrolled in a payment plan by published deadlines (see pages 5, 7 and 9). If payment is not made, or if you are not enrolled in a payment

plan by the due date, you may not be allowed to register for a future semester or receive a transcript. To verify your tuition balance, go to the my.tridenttech.edu portal. Once you log into your account, choose Menu > Financial Life > My Account and Payment Information.

Drop/Add: If you officially drop your course(s) during Drop/Add, you will receive a 100 percent refund of tuition. See refund information (page 13). TTC releases refunds approximately three weeks after the start of the term.

Payment Options

In person: Pay in person at one of TTC's Business offices at Main, Berkeley, Palmer or Mount Pleasant campuses.

Online/Payment Plan: Use the my.tridenttech.edu portal to pay online or set up a payment plan. For more information about the payment plan, visit TTC's website or call 843.574.6124 or email BusinessOperations@tridenttech.edu.

By mail: At least five days before the fee payment deadline, mail your check to Trident Technical College, Attn: Business Office (BO-M), P.O. Box 118067, Charleston, S.C. 29423-8067. Your check must be in the Business office by the fee payment deadline and include the student's ID number.

Payment Methods

Credit Cards: You can use VISA, MasterCard, Discover or American Express in the Business offices and bookstores on all four TTC campuses and in the my.tridenttech.edu portal. When paying by credit card in person, you must have a valid picture ID and your name must be on the credit card.

Checks: When paying by check, you must have a picture ID.

Financial Aid: You will receive an electronic award letter through your TTC student email account (my.tridenttech.edu student portal) for any financial aid you are eligible to receive. The award is based on full-time enrollment and will be adjusted if you enroll in fewer than 12 hours. Your awards may cover all or a portion of your tuition costs. **If your financial aid does not cover all of your tuition, you must pay the difference by the registration payment deadline.**

If you are applying for veterans benefits, you must submit an enrollment form for each semester. This may be done

electronically through your my.tridenttech.edu account.

Third-Party Sponsor: If an employer or sponsoring agency is paying your tuition, you must turn in to the Business office signed authorization for tuition and fees by payment due date. Written authorization must be submitted each semester.

Refunds and Withdrawal Policies

It is your responsibility to officially drop or withdraw from courses. Failure to do so may result in a grade of F on your permanent academic record. You can withdraw online or contact the Registrar's office for the appropriate form. The refund policy is subject to change without notice.

Fees paid by VISA, MasterCard, Discover or American Express may be refunded to the credit card used for payment. Financial aid refunds are made in accordance with federal Title IV regulations.

Financial aid recipients, please note that if you withdraw completely, you may owe money back to the federal government and TTC based on the Return to Title IV calculation requirements.

Electronic direct deposit available for student refunds: To have your refund check deposited directly into your bank account, sign up for Electronic Student Refund Checks. To register, go to the My Account and Payment Information menu in my.tridenttech.edu and select "Bank Information for Electronic Student Refund Checks." Enter your bank routing number and your personal bank account number. Please allow up to two business days for your financial institution to credit your account after TTC sends out checks. Questions? Please email refunds@tridenttech.edu.

Returned Check Policy

If your check to the college is returned for insufficient funds, you have 10 days to make full repayment including a service charge (in accordance with current law). You must pay by money order, cash or credit card in the Business office.

Important

You will NOT receive a bill for tuition and fees via U.S. mail. Check your account under Menu > Financial Life > My Account and Payment Information.

Step 6: Attend Class

TTC Online College

TTC offers a variety of nontraditional course delivery methods designed to make college classes available to individuals who, for a variety of reasons, may not be able to attend traditionally scheduled classes. TTC Online College offers a totally online educational experience. Please visit www.tridenttech.edu/academics/online/.

D2L Access

Students gain access to D2L approximately one week before the first day of class.

During this time, you can check your D2L email and the My Home Announcements, and watch D2L student tutorial videos. Students gain access to D2L courses at 1 a.m. the day before the term starts. Click on the envelope icon ("Email Alert") in the top white banner to read D2L emails that your instructors may have sent. Also please read and follow any directions outlined in the Course Announcements widget per each course. You can access D2L from my.tridenttech.edu.

Hybrid Courses

Hybrid courses combine traditional classroom learning with online instruction

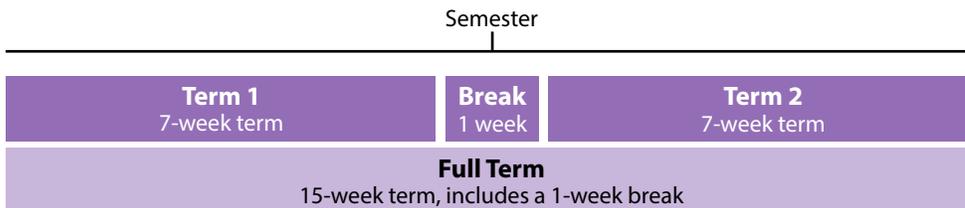
and/or other media. Because the classroom time is significantly less than that required in a traditional course, hybrid courses offer a convenient alternative for some students.

The amount of material covered in a hybrid course is the same as that in a traditional course. The difference is that a substantial portion of the coursework is completed outside of the classroom, using web-based instruction or other forms of media.

You must attend scheduled class meetings. When planning your schedule, please note the course dates and times to avoid conflicts with other courses.

Course Format

TTC has a 7-week compressed course schedule for Fall and Spring semesters. In a compressed format, your fall or spring schedule is divided into shorter terms within the semester. For example, instead of taking four or five semester-long courses, a typical full-time student will take two or three 7-week courses at a time. Summer Semester includes a 3-week Maymester, a 10-week full term and two 4 1/2-week terms.



GRADUATION 2019

The 2019 Graduation Ceremony for Fall 2018, Spring 2019 and Summer 2019 graduates is Friday, May 3, 7 p.m., at the North Charleston Coliseum. A mandatory dress rehearsal will be held May 3, 5:30 p.m., at the Coliseum. Graduation applications are due Feb. 28, as are cap/gown and invitation/name card orders.

Attending Class

You will be removed from class if your instructor reports you as never-attended. For online courses, you should log in to D2L for each online course you are taking, initiate communication with your instructor, and actively engage in an academic assignment to be counted as having attended. For hybrid courses, you should attend the class lecture and/or log into each course in D2L, initiate contact with each instructor and actively engage in an academic assignment for each course. For all other courses, you must be physically present in class to be counted as attending.

Help Desk

For help with:

- D2L
- my.tridenttech.edu portal
- my.tridenttech.edu email
- TTC Express

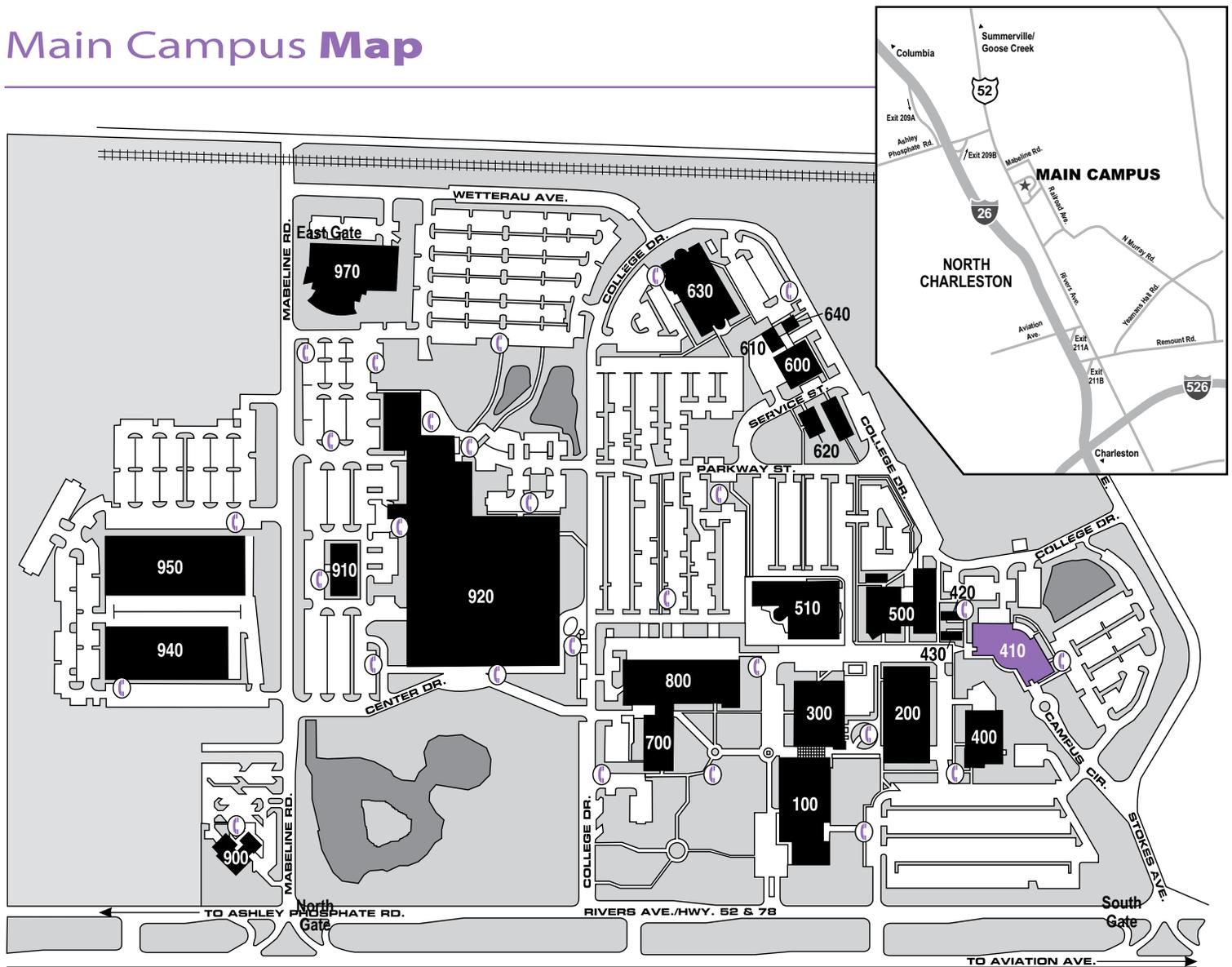
www.tridenttech.edu/onlinehelp.htm
843.574.6999

For help with:

- TTC Online College

TTCOnlineCollege@tridenttech.edu
www.TTCOnlineCollege.com
843.574.6002

Main Campus Map



Main Campus ☎ Emergency Phone

7000 Rivers Ave. • North Charleston 29406 • 843.574.6111

Students may park in any lot except those designated as faculty/staff parking. Parking is prohibited at entrances and along perimeter roads and thoroughfares.

Bldg. Bldg. Area Rm. #
Name

- 100 General Education Building** Humanities and Social Sciences Division Office 111/Public Safety 127/Student Study Room 175
- 200 Business Technology Building** Apprenticeship Programs 229/Business Technology Division Office 102/Community, Family and Child Studies Division Office 150/Cooperative Education 229/Law-Related Studies Division Office 208
- 300 Science and Math Building**
- 400 Welding Building**
- 410 Student Center** Admissions 110/Business Office 124/Counseling and Career Development 210/Financial Aid and Veterans Assistance 102/Registrar's Office 110/Services for Students with Disabilities 210/Spot Café 104 and Student Lounge/Student Activities and Student Identification Cards 130/Testing 202/TTC Express Technical Support 126
- 420 Educational Opportunity Center Building**
- 430 Scholars Network Building**
- 500 Communications Technology Building** The Hub 134/Student Employment Services 201
- 510 Library** Student Resource Center 137/Transfer Advising Center 137
- 600 Facilities Management Building**

- 620 Horticulture Building**
- 630 Health Sciences Building** Health Sciences Division Office 206/Vending and Student Lounge 115
- 640 Music Building**
- 700 Engineering Technology Building** School and Community Initiatives 101/VETS Center 201/Veterans Upward Bound 106
- 800 Industrial Technology Building** Industrial and Engineering Technology Division Office 801/Student Study Room 805/Vending and Student Lounge 810
- 900 Administration Building**
- 910 Continuing Education Center** CE Information 142/CE Registration 102
- 920 Complex for Economic Development** Aeronautical Studies Division Office 816/College Center 107/Computer Center 740/Culinary Institute of Charleston Division Office 112D/Science and Mathematics Division Office 211/Relish Restaurant 301/Vending and Student Lounge 307, 822
- 940 Administration and Training Building** Information Center 300/Recruiting 300
- 950 TTC Bookstore** TTC Bookstore 104/Film, Media and Visual Arts Division Office 231/The InterTech Group Wellness Center 117/TTC Café 116 and Student Lounge 115
- 970 Nursing and Science Building** Nursing Division Office 105/Student Study Room 210/TTC Café Self-Service Kiosk and Student Lounge 210

Note: For the most up-to-date map information, visit www.tridenttech.edu.

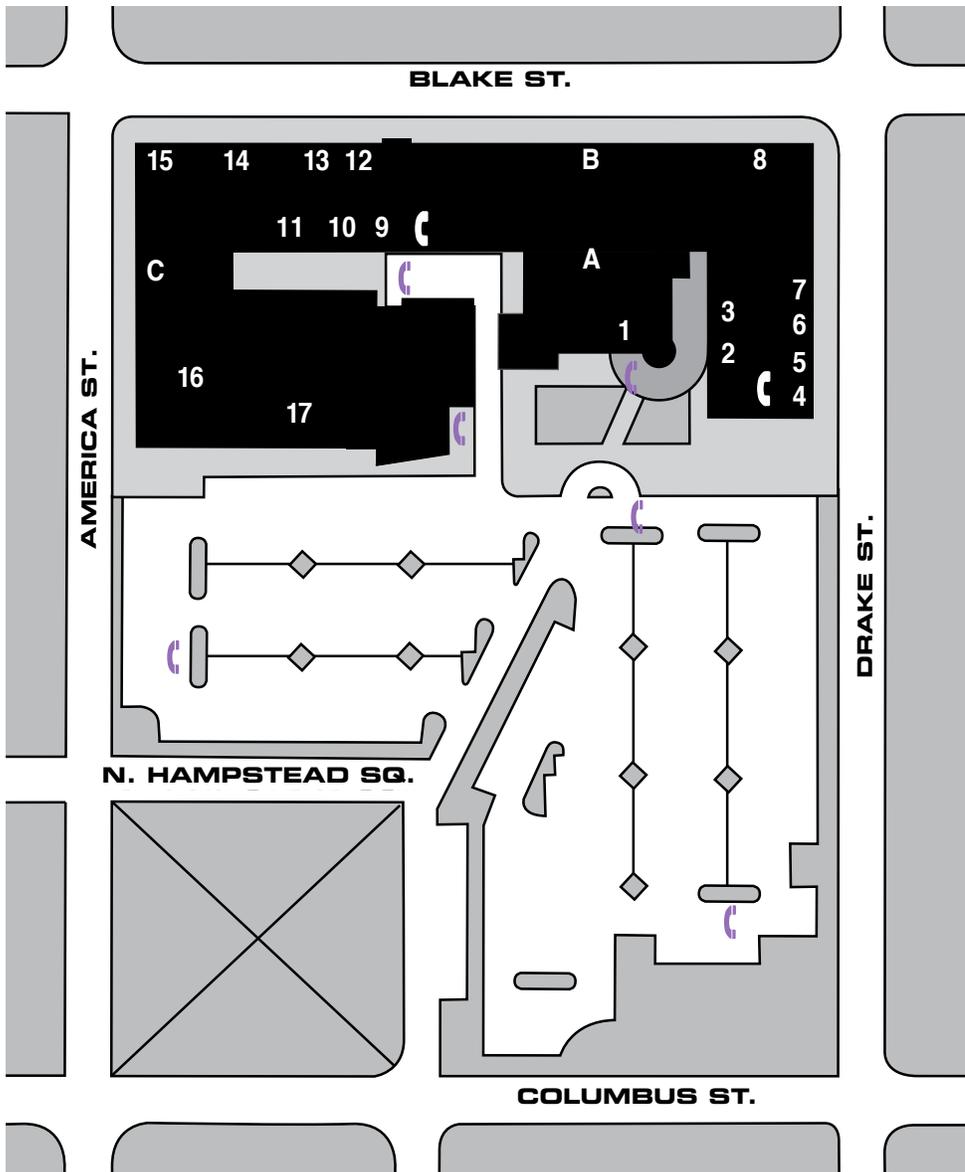
Smoke-Free Buildings Policy

All buildings at TTC are smoke-free. Smoking is prohibited at building entrances. Designated smoking areas are provided outdoors under gazebos and where ash urns exist. Smokers must properly dispose of cigarette/cigar remains in ash urns.

Firearms Policy

The carrying of firearms onto the premises or property owned, operated or controlled by TTC is prohibited, except as prescribed by S.C. Code of Law §16-23-420.

Palmer Campus Map



First Floor

1. Admissions and Registration – Rm. 121
Veterans Assistance – Rm. 122
Financial Aid – Rm. 122
Dean's Office – Rm. 127
2. Spot Café – Rm. 105
3. VETS Center – Rm. 105A
4. College Transfer Information
Resource Center (TIRC) – Suite 102
5. Academic Hub – Suite 102
6. PTK Grocery Vault – Rm. 104
7. Scholars Network/Veterans Upward
Bound – Suite 106C
8. Educational Opportunity Center –
Rm. 112
9. Bookstore/Business Office – Rm. 141
10. Public Safety – Rm. 145
11. CIC Faculty/Adjunct Offices –
Suite 153
12. Clemente Center – Rm. 146
13. Science and Math Faculty Offices/
Math³ (tutoring) – Suite 156
14. Esthetics Lab – Rm. 158
15. Biological Sciences Lab – Room 160
16. Amphitheater – Rm. 182
17. Culinary Institute of Charleston
(CIC)/181 Palmer Dining Room –
Rm. 181

Second Floor

- A. Library – Rm. 229
- B. Student Success Center/Counseling/
Disability Services/Learning
Assistance/Testing Services/
Orientation – Rm. 226
- C. Computer Center – Rm. 252

Note: For the most up-to-date map information,
visit www.tridenttech.edu.

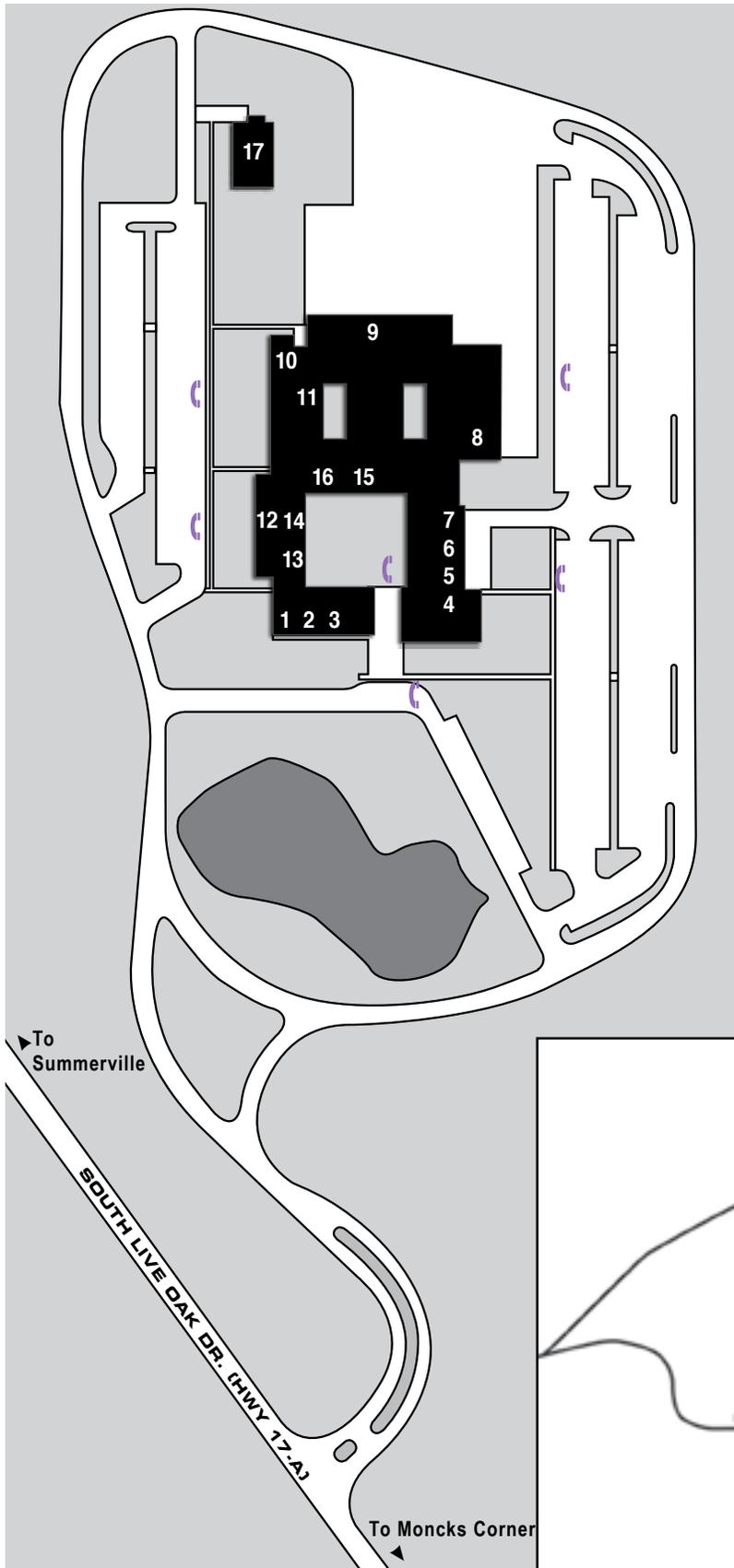


Palmer Campus

66 Columbus St., Downtown Charleston
29403
843.722.5500

 Emergency Phone

Berkeley Campus Map



1. Student Success Center, Orientation Center, Admissions, Registrar, Financial Aid, Testing Services – Rm. 111
2. Bookstore – Rm. 110
3. Dean’s Office – Rm. 109
4. Library – Rm. 105
Math³ (tutoring) – Rm. 105B
5. Courtyard Café – Rm. 103
6. Live Oak Conference Center – Rm. 101
7. Public Safety Office – Rm. 181
8. Aircraft Maintenance Classroom – Rms. 175 D and E
9. Aircraft Maintenance/Avionics Lab – Rms. 163, 165 and 167
10. Cosmetology Lab – Rm. 159
11. Nail Technology Lab – Rm. 158
12. Computer Lab – Rm. 144
13. Developmental Studies Lab – Rm. 141
14. Health Information Management – Rm. 146
15. Biological Sciences – Rm. 185
16. CNA Lab – Rm. 150
17. Veterinary Technology Building

Note: For the most up-to-date map information, visit www.tridenttech.edu.

Berkeley Campus

1001 S. Live Oak Dr. (Highway 17-A) • Moncks Corner
29461

843.899.8000

 Emergency Phone



Mount Pleasant Campus and TTC Site Maps

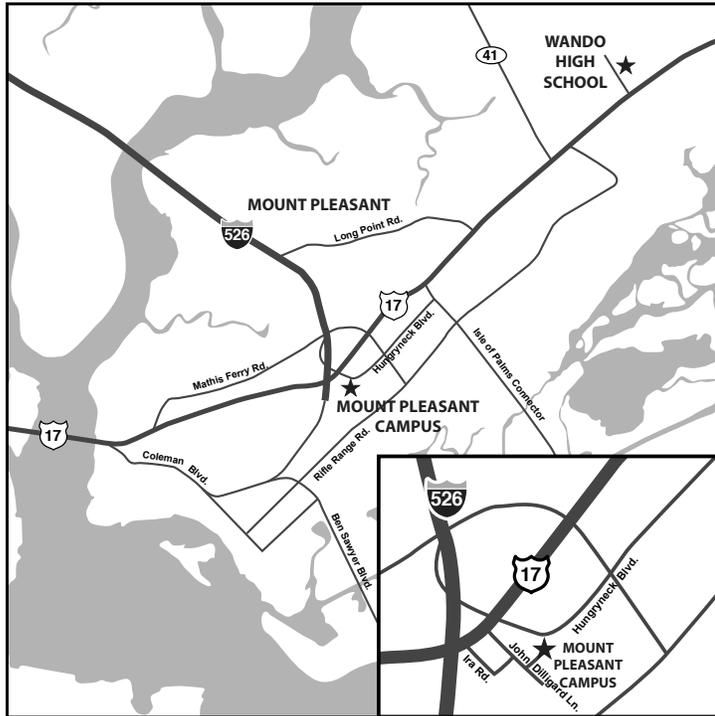
Mount Pleasant Campus

1125 John Dilligard Lane, Mount Pleasant, SC 29464 • 843.958.5810

Directions: From Hwy. 17, turn onto Ira Rd. (into Wando Crossing shopping center); left at intersection; when road ends, take a right and immediate left into TTC parking lot. (Note: There is no access from Hungryneck Blvd.)

Wando High School

1000 Warrior Way, Mount Pleasant, SC 29466 • 843.574.6533



Dorchester County

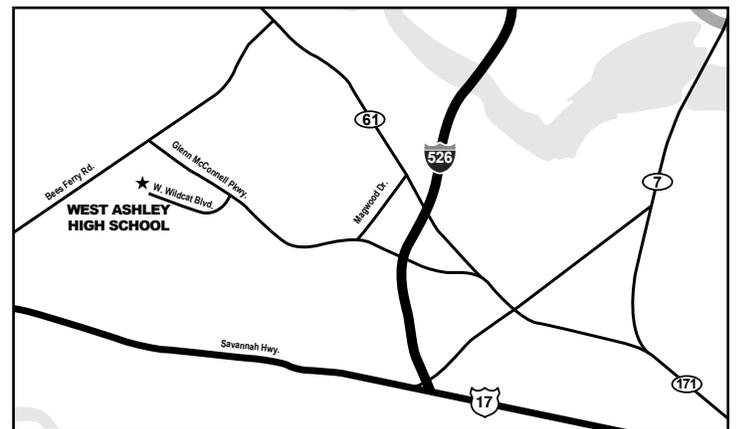
QuickJobs Training Center

5164 E. Jim Bilton Blvd., St. George, SC 29477 • 843.563.5269



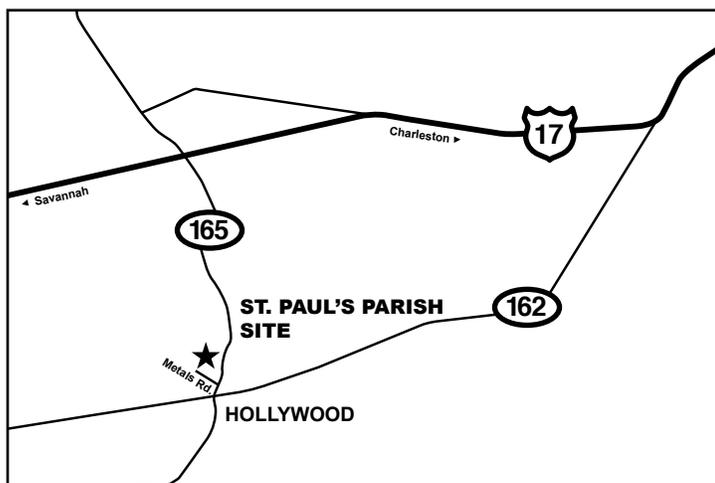
West Ashley High School

4060 W. Wildcat Blvd., Charleston, SC 29414 • 843.574.6061



St. Paul's Parish Site

5231 Hwy. 165, Hollywood, SC 29449 • 843.323.3800



Bus Passes

Discounted CARTA bus passes are available to TTC students. Passes are sold through the Main and Palmer campus bookstores while supplies last. Students must show a validated TTC ID card when getting on a bus. Price is subject to change without notice. Tri-County Link bus passes are available only to TTC students for \$35 per month. Passes are sold through the Berkeley Campus bookstore.

