

Interviewing

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Congrats! You've received an invite to interview...now what?

This is the opportunity for a potential employer to get to know you, and for you to get to learn more about a potential employer. If you fail to prepare yourself, your chances of landing the job will decrease or worse, hurt your chances of negotiating your pay.

Don't panic though—meeting with a career specialist will help you prepare for the Three "Knows"

- 1. **Know Yourself!** Your strengths, weaknesses, and what you want in a job.
- 2. Know the employer! Learn about the company's culture, mission, and values to better align yourself.
- 3. **Know the interview procedure!** If you don't know what to expect, you won't be relaxed and natural. The Career Specialist at TTC may have some insight into the company's interview process

Common Interview Questions

Usually, employers will ask questions to determine if you possess the qualifications and skills that will make you a good fit for their organization. You need to answer questions directly and concisely while connecting your skills with the job requirements. Click here to view the Top 10 Common Interview Questions and the Best Answers

During the Interview

Interviewers look for a lot of facts in a short time to decide whether they should invite you to further interviews or hire. First impressions are important...your poise, ability to communicate, and general social skills. Keep these tips in mind:

<u>Do Talk about Yourself:</u> Take the opportunity to elaborate on your career goals, interests, and qualifications.

<u>Be Honest:</u> There are a few likely reasons why candidates may fib during job interviews but exaggerations or outright lies could be revealed during a background check or a follow-up question. Word of your dishonesty could often lead to difficulty finding jobs, making connections, and being taken seriously for future referrals.

<u>Don't Be Too Casual:</u> Be on time (in the lobby/office 10-15min before), dressed appropriately, and well organized.

Have Your Questions Ready: Here are some <u>example questions to ask during an interview</u> to demonstrate your interest in the company

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After the Interview

Don't be fooled by television or social media clips. Interviewers hardly ever hire anybody on the spot. Even if they are impressed with you they must review your qualifications with the HR or other hiring managers before making commitments. However, you can help your chances by sending a "Thank You" note, phone call, or an email within 24 hours of the interview, confirming your interest and reiterating the points you discussed.

Interview Attire...What To Wear

Finding the right clothes to wear for an interview can be as stressful as the interview itself. Wearing clothes that look good on you and fit the style of the company can make all the difference. If you find yourself wondering what the dress code is you may find images of the workforce on the company's website. This will tell you whether to go for a professional or smart casual dress. For more information on this topic, visit How to Dress for an Interview

Professional / Business

Business Casual

Casual







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Interview assistance is free of charge and available year-round for current students and alumni. To schedule your appointment with a Career Specialist, please use NAVIGATE. If you have any questions or concerns, call 843-574-6119 or email stuemploy@tridenttech.edu