3. Earn a satisfactory grade of S on all professional development evaluations.
4. Successfully meet the clinical attendance policy.

Readmission to a Program
Students who receive a W, D or F in a prerequisite or corequisite course may request consideration for readmission to the Health Information Management program one time only. Readmission to the program is not automatic. See the Health Sciences overview.

Recommended Sequence of Courses

Prerequisite
AHS 104 Medical Vocabulary and Anatomy 3
CPT 101 Introduction to Computers 3
PSY 201 General Psychology 3
MAT 120 Probability and Statistics 3

Total 12

First Semester – Spring
BIO 210 Anatomy and Physiology I 4
BIO 211 Anatomy and Physiology II 4
ENG 101 English Composition I 3
HIM 101 Introduction to Health Information 1
HIM 110 Health Information Science I 3

Total 15

Second Semester – Summer
AHS 106 Cardiopulmonary Resuscitation 1
AHS 121 Basic Pharmacology 2
AHS 170 Fundamentals of Disease 3
HIM 216 Coding and Classification I 3
HIM 266 Computers in Healthcare 3

Total 12

Third Semester – Fall
HIM 130 Billing and Reimbursement 3
HIM 140 Current Procedural Terminology I 3
HIM 141 Current Procedural Terminology II 3
HIM 225 Coding and Classification II 3

Total 12

Fourth Semester – Spring
HIM 120 Health Information Science II 3
HIM 163 Supervised Clinical Practice I 3
HIM 235 Law and Ethics in Health Informatics and Information Management 3
HIM 265 Supervisory Principles 3
REQ HUM Select one course from Humanities Listing on page B-3 3

Total 15

Medical Laboratory Technology

Associate in Applied Science Credit Requirements: 78 Semester Credit Hours

The Medical Laboratory Technology program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS).

The Medical Laboratory Technology program prepares students for employment as medical laboratory technicians. Medical laboratory technicians perform a wide variety of routine diagnostic and prognostic laboratory procedures in a health care setting. Students gain both theoretical and practical lab experience analyzing the chemistry, cellular composition, microbial flora and immunological components of body fluids and tissues.

Upon graduation, students are eligible to take a national certifying examination, earning the designation Medical Laboratory Technician (MLT) by the American Society for Clinical Pathology.

Program Admission and Progression Requirements

Applicants will be admitted to this program by completing the general college admission requirements and returning a completed Health Sciences application to the Admissions office. Students can enroll in Medical Laboratory Technology courses (MLT prefix) by meeting specific program progression requirements described below. Spaces in MLT classes will be filled every Fall Semester on a first-qualified, first-admitted basis.

I. General College Admission Requirements
A. Achieve admission to the college by meeting TTC’s requirements for associate degree programs.
B. Provide proof of high school graduation or completion of a GED.
C. *Complete the TTC placement testing procedure.
D. Attend TTC Orientation and obtain the name of your assigned academic advisor.

Fifth Semester – Summer
HIM 164 Supervised Clinical Practice II 3
HIM 215 Registries and Statistics 3
HIM 227 Senior Professional Competencies 3
SPC 209 Interpersonal Communication 3

Total 12

For updated catalog, visit www.tridenttech.edu.
E. Meet with your assigned academic advisor.

*Please note that applicants not achieving appropriate test scores will be required to complete all courses indicated by placement test scores.

Note: Admission to the college does not guarantee progression into the Medical Laboratory Technology courses.

II. Application for the Medical Laboratory Technology Program

Apply for the Medical Laboratory Technology program by returning a completed Health Sciences application to the Admissions office. Information may be submitted in person or by mail to:

Trident Technical College
Admissions Office, AM-M
(Student Center, Bldg. 410, Room 110)
P.O. Box 118067
Charleston, SC 29423-8067

Note: When the number of applicants qualifying for progression at the same time exceeds the number of spaces available in this program, admission will be prioritized according to the date and time that the Health Sciences application was received in the Admissions office.

III. Procedures Required for Program Progression

A. Complete the online Information Session and quiz with a score of 100 percent; access the session from the Health Sciences webpage www.tridenttech.edu/academics/divisions/hlthsc/index.htm. Upon successful completion of the quiz, provide your student email address where indicated. The Health Sciences Admissions Coordinator will be notified by email that you have completed the session.

B. Maintain a minimum cumulative 2.0 GPA and not be on academic probation or disciplinary suspension on the date of entry into MLT-prefix courses.

C. Satisfy academic probation/suspension requirements, if applicable, by providing proof of a minimum 2.0 GPA on all college course work by submitting copies of official transcripts, excluding TTC transcripts, to the Admissions office; or complete 10 semester hours with a minimum grade of C in each course and a cumulative 2.0 GPA. At least one of these courses must be a laboratory science. Laboratory sciences must have been taken within five years of the admission date with a minimum grade of C.

D. Earn a grade of C or better in all courses required for the program.

E. Provide proof that MAT 110 and CPT 101 have been completed with a minimum grade of C before entering the program.

F. Applicants who meet college and program requirements will be considered qualified and will be allowed to progress in the program on a first-qualified, first-admitted basis. Qualified applicants will receive a letter indicating the year and semester they may begin taking MLT-prefix courses.

IV. General Procedures

Students who receive a W, D or F in a MLT-prefix course, or who fail to successfully complete a professional development evaluation, may request consideration for readmission to the Medical Laboratory Technology program. Readmission to the program is not automatic. See the Health Sciences overview.

Note: Falsification of any information submitted will make a student ineligible for admission to or continuation in the Medical Laboratory Technology program.

Recommended Sequence of Courses

<table>
<thead>
<tr>
<th>Prerequisites</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPT 101 Introduction to Computers</td>
<td>3</td>
</tr>
<tr>
<td>MAT 110 College Algebra</td>
<td>3</td>
</tr>
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First Semester – Fall

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHS 142</td>
<td>Phlebotomy</td>
<td>2</td>
</tr>
<tr>
<td>*BIO 112</td>
<td>Basic Anatomy and Physiology</td>
<td>4</td>
</tr>
<tr>
<td>CHM 110</td>
<td>College Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>ENG 101</td>
<td>English Composition I</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>13</strong></td>
<td></td>
</tr>
</tbody>
</table>
## Occupational Therapy Assistant

### Associate in Applied Science

**Credit Requirements: 76 Semester Credit Hours**

Occupational Therapy is a health sciences specialty that employs the use of purposeful activity, occupations and exercise for individuals who are limited by physical injury or illness, psychosocial dysfunction, cognitive dysfunction, developmental or learning disabilities, or the aging process, in order to maximize independence, prevent disability and maintain health. Practice encompasses evaluation, treatment and consultation.

The Occupational Therapy Assistant program is accredited by ACOTE, c/o American Occupational Therapy Association 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449, 301.652.2682. Status: Accredited. www.acoteonline.org

Graduates of the program will be able to sit for the national certification examination for occupational therapy assistants administered by the National Board for Certification in Occupational Therapy Inc. (NBCOT) www.nbcot.org. Successful completion of this exam entitles the individual to practice as a Certified Occupational Therapy Assistant (COTA) under the supervision of a registered occupational therapist. Most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination.

### Program Admission and Course Progression Requirements

Applicants will be admitted to this program on a first-qualified, first-admitted basis. Applicants are considered to be qualified for admission to the next available class when they meet all TTC and OTA program requirements. Classes begin Summer Semester of each year.

**APPLICANTS MUST COMPLETE ALL OF THE FOLLOWING REQUIREMENTS**

#### I. General College Admission Requirements

Achieve admission to TTC by meeting the college’s requirements for associate degree programs. See college admission procedures. Please note that applicants not achieving appropriate test scores will be required to complete courses indicated by placement test scores.

#### II. Program Progression Requirements

Applicants should ensure that each of the following progression requirements is on file in the Admissions office as soon as it is completed. Information may be submitted in person or by mail to:

Trident Technical College
Admissions Office, AM-M
(Student Center, Bldg. 410, Room 110)
P.O. Box 118067
Charleston, SC 29423-8067

A. Achieve qualifying scores on the college’s placement test, SAT or ACT. Contact an academic advisor and complete all courses indicated by placement test scores.