Recommended Sequence of Courses

Prerequisite
AHS 121 Basic Pharmacology 2
PHM 103 Pharmacy Law and Ethics 2

First Semester – Fall
AHS 104 Medical Vocabulary/Anatomy 3
AHS 106 Cardiopulmonary Resuscitation 1
PHM 101 Introduction to Pharmacy 3
PHM 102 Computer Applications for Pharmacy 2
PHM 112 Pharmacy Math 2
PHM 113 Pharmacy Technician Math 3
PHM 114 Therapeutic Agents I 3
Total 17

Second Semester – Spring
PHM 109 Applied Pharmacy Practice 2
PHM 111 Applied Pharmacy Practice Laboratory 2
PHM 124 Therapeutic Agents II 3
PHM 152 Pharmacy Technician Practicum I 2
PHM 175 Pharmacy Technician Practicum II 3
SPC 209 Interpersonal Communication 3
Total 15

Third Semester – Summer
BIO 115 Basic Microbiology 3
ENG 101 English Composition I 3
PHM 118 Community Pharmacy Seminar 1
PHM 164 Pharmacy Technician Practicum II 4
Total 11

Health Information Management

Associate in Applied Science
Credit Requirements: 78 Semester Credit Hours

Health Information Management is a health care profession that ensures the quality of health records by verifying their completeness, accuracy, and proper entry into computer systems; uses computer applications to collect and analyze patient data for the purpose of improving patient care, controlling costs, ensuring legal and ethical compliance and mitigating risk associated with inaccurate data. Students develop competencies in diagnosis and procedure coding for reimbursement and research; health information privacy and security and healthcare quality and performance improvement.

Admission Requirements

Applicants will be admitted to this program on a first-qualified, first-admitted basis. Applicants are considered to be qualified for admission to the next available class when they meet all college and program requirements. Classes in this program begin Spring Semester.

APPLICANTS MUST COMPLETE ALL OF THE FOLLOWING REQUIREMENTS

I. General College Admission Requirements
Achieve admission to the college by meeting TTC’s requirements for associate degree programs. Please note that applicants not achieving appropriate test scores will be required to complete courses indicated by placement test scores.

Note: Admission to the college does not guarantee admission to the Health Information Management program.
II. Program Admission Requirements

Applicants should ensure that documentation of each of the following admission requirements is on file in the Admissions office as soon as it is completed. Information may be submitted in person or by mail to:

Trident Technical College
Admissions Office, AM-M
(Student Center, Bldg. 410, Room 110)
P.O. Box 118067
Charleston, SC 29423-8067

A. Achieve qualifying scores on the college’s placement test, SAT or ACT. Contact an academic advisor and complete all courses indicated by placement test scores.

B. Complete a Health Sciences application for the Health Information Management program.

Note: When the number of applicants qualifying at the same time exceeds the number of spaces available in this program, admission will be prioritized according to the date and time that the Health Sciences application was received in the Admissions office.

C. Provide proof of high school graduation or equivalent by submitting a copy of your high school transcript, diploma or GED.

D. Satisfy academic probation/suspension requirements, if applicable, by providing proof of a minimum 2.0 on all college course work by submitting copies of official transcripts, excluding TTC transcripts, to the Admissions office, or complete 10 semester credit hours with a minimum grade of C in each course and a cumulative 2.0 GPA. At least one of these courses must be a laboratory science. Laboratory sciences must have been taken within five years of the admission date with a minimum grade of C.

E. Maintain a minimum cumulative 2.0 GPA and not be on academic or disciplinary suspension at the time of admission and date of entry into the program.

F. At the time of entry to the program, show evidence of completion of the criminal background check required by the college.

III. General Admission Procedures for the Health Information Management Program

Upon admission to the program, provide the TTC program coordinator with a completed, current Health Sciences–Student Health Record. Applicants who meet college and program requirements will be considered qualified and will be admitted on a first-qualified, first-admitted basis. Qualified applicants will be sent a letter indicating the year and semester that they have been admitted.

Note: Falsification of any information submitted will make a student ineligible for admission to or continuation in the Health Information Management program.

IV. Course Progression

In order to progress to the next semester once accepted into the program, students must:

1. Earn a grade of C or better in all courses required for the program. For updated catalog, visit www.tridenttech.edu.
2. Maintain a minimum 2.0 cumulative GPA throughout the program.
3. Earn a satisfactory grade of S on all professional development evaluations.
4. Successfully meet the clinical attendance policy.

Readmission to a Program
Students who receive a W, D or F in a prerequisite or corequisite course may request consideration for readmission to the Health Information Management program one time only. Readmission to the program is not automatic. See the Health Sciences overview.

Recommended Sequence of Courses

Prerequisite
AHS 104 Medical Vocabulary and Anatomy 3
CPT 101 Introduction to Computers 3
PSY 201 General Psychology 3
MAT 120 Probability and Statistics 3

First Semester – Spring
BIO 210 Anatomy and Physiology I 4
BIO 211 Anatomy and Physiology II 4
ENG 101 English Composition I 3
HIM 101 Introduction to Health Information 1
HIM 110 Health Information Science I 3

Second Semester – Summer
AHS 106 Cardiopulmonary Resuscitation 1
AHS 121 Basic Pharmacology 2
AHS 170 Fundamentals of Disease 3
HIM 216 Coding and Classification I 3
HIM 266 Computers in Healthcare 3

Third Semester – Fall
HIM 130 Billing and Reimbursement 3
HIM 140 Current Procedural Terminology I 3
HIM 141 Current Procedural Terminology II 3
HIM 225 Coding and Classification II 3

Fourth Semester – Spring
HIM 120 Health Information Science II 3
HIM 163 Supervised Clinical Practice I 3
HIM 235 Law and Ethics in Health Informatics and Information Management 3
HIM 265 Supervisory Principles 3
REQ HUM Select one course from Humanities Listing on page B-3 3

Fifth Semester – Summer
HIM 164 Supervised Clinical Practice II 3
HIM 215 Registries and Statistics 3
HIM 227 Senior Professional Competencies 3
SPC 209 Interpersonal Communication 3

Total 12

Medical Laboratory Technology

Associate in Applied Science
Credit Requirements: 78 Semester Credit Hours

The Medical Laboratory Technology program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS).

The Medical Laboratory Technology program prepares students for employment as medical laboratory technicians. Medical laboratory technicians perform a wide variety of routine diagnostic and prognostic laboratory procedures in a health care setting. Students gain both theoretical and practical lab experience analyzing the chemistry, cellular composition, microbial flora and immunological components of body fluids and tissues.

Upon graduation, students are eligible to take a national certifying examination, earning the designation Medical Laboratory Technician (MLT) by the American Society for Clinical Pathology.

Program Admission and Progression Requirements

Applicants will be admitted to this program by completing the general college admission requirements and returning a completed Health Sciences application to the Admissions office. Students can enroll in Medical Laboratory Technology courses (MLT prefix) by meeting specific program progression requirements described below. Spaces in MLT classes will be filled every Fall Semester on a first-qualified, first-admitted basis.

I. General College Admission Requirements

A. Achieve admission to the college by meeting TTC’s requirements for associate degree programs.
B. Provide proof of high school graduation or completion of a GED.
C. *Complete the TTC placement testing procedure.
D. Attend TTC Orientation and obtain the name of your assigned academic advisor.