

2009 – 2010 Verification Worksheet

Federal Student Aid Programs

Student Information

Priority Dates

Fall Semester
July 10, 2009

Spring Semester
November 30, 2009

Summer Term
April 16, 2010

Name

SSN

Phone / Cell

E-mail

Date of Birth

Program of Study

Degree / Diploma / Certificate

Anticipated Graduation Date

If you submit the worksheet and signed tax returns and the W-2 forms after the scheduled semester priority date, you will need to pay for your tuition, fees, books and supplies on your own at the start of the semester and then be reimbursed any eligible financial aid once you are “verified.”

Your 2009 – 2010 FAFSA was selected by the Department of Education for review in a process called “verification.” Federal Law (34 CFR, Part 668) requires that, each year, a college verify at least 30% of its students’ FAFSA’s. Almost all of these “verifications” are randomly selected by the US Department of Education. Trident Technical College may also select FAFSA’s for review and occasionally does so.

In this process, Trident Technical College will compare the information you submitted on your FAFSA with this worksheet and the signed copies of 2008 federal tax returns and W-2 forms of each family member who submitted financial information on your FAFSA.

If we need any additional information other than your tax returns and W-2s to complete the verification of your FAFSA, we will contact you by phone / cell or by e-mail.

If there are differences between the information you submitted on the FAFSA and the data on this worksheet and the documentation you submit to us, we will make corrections to your FAFSA and adjust your financial aid awards.

If you need financial aid to pay for your expenses at the start of the semester, you must complete each of the four sections of this worksheet and submit it together with signed 2008 tax returns and W-2s for each family member who submitted financial information on your FAFSA.

The Financial Aid Office cannot give you awarding priority for registration unless you submit this worksheet together with all tax returns and W-2s by the scheduled priority date.

***Even if you receive this verification document close to, or after, the scheduled priority date, you must still complete it and submit the required documents if you wish to receive your eligible financial aid during that current semester.*

**Financial Aid Office | FA-M | PO Box 118067 | Charleston, SC 29423-8067
843.574.6110 | 843.574.6661 FAX | financial.aid@tridenttech.edu**

Step 1 Student and Family Information

Write your name and the names of all family members below. Indicate their age and their relationship to you. Then write the name of the college that any family member will be attending at least half-time (six hours) between July 1, 2009 and June 30, 2010.

Dependent Students List the people in your parents' household: include yourself, your parents, and your parents' other dependent

children if your parents will continue to provide more than half of their support from July 1, 2009 thru June 30, 2010.

Independent Students List the people in your household: include yourself, your spouse if you are married, and your dependent children if you will continue to provide more than half of their support from July 1, 2009 thru June 30, 2010.

Full Name	Age	Relationship	College
		Self / Student	Trident Technical College

If you need more space, continue on the last page of the worksheet.

Step 2 Tax Forms and Income Information

Tax Filers You must submit a *signed* copy of a complete 2008 Federal Income Tax Return, including all schedules and W-2 forms, for each person in Step 1 who submitted financial information on your *FAFSA*.

If you, your parents (if dependent) or your spouse (if married) do not have a copy of your 2008 tax return, you may request free of charge IRS Form 4506-T *Request for Transcript of Tax Return* by calling 1-800-829-1040.

Non-Tax Filers Check the boxes below next to those family members in Step 1 who submitted financial information on your *FAFSA* and who were not required by the IRS to file a 2008 tax return and did not file one. Report their earnings below and submit any W-2 forms.

- You
 Your spouse
 Your mother
 Your father

Report below the earnings of only *non-tax* filers.

Employer's Name	Student's Earnings	Spouse's / Parent(s)' Earnings

If you need more space, continue on the last page of the worksheet.

Submit this worksheet together with all *signed* tax returns and W-2s by the scheduled semester priority date!
Do *not* submit your tax returns and W-2s separately from the worksheet.

Step 3 Additional Financial Information and Un-Taxed Income

You and the members of your family who provided financial information on your FAFSA must complete this section.

The information that you provide below should agree with the information that you and your family gave on the *FAFSA*.

Sources of Income Exclusion	Student's Amount	Spouse's / Parent(s)' Amount
Education Credit		
Child Support Paid		
Federal Work Study Earnings		
Grants and Scholarships		
Combat Pay		

Sources of Income Exclusion	Student's Amount	Spouse's / Parent(s)' Amount
Payments to Tax-Deferred Pensions		
IRA/Deductions and Payments		
Child Support Received		
*Military Allowances (BAQ) (BAS)		
Worker's Compensation		

***NOTE: Military recipients should list BAQ and/or BAS if you are residing in Military Housing on Base or residing off the Military Base. Please submit a copy of your Leave and Earning Statement (LES).**

Sources of Income Exclusion	Student's Amount	Spouse's / Parent(s)' Amount
Unemployment		
Social security		
Disability		
Monies Not Reported (In Kind Support)		
Other Source (Identify _____)		

Step 4 Signature and Certification

If you are a dependent student, only one parent must sign. If you are married, your spouse's signature is optional.

By signing this worksheet, I (we) certify that all the information reported on it is complete and correct.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's / Spouse's Signature

Date

**Submit this worksheet together with all *signed* tax returns and W-2s by the scheduled semester priority date!
Do *not* submit your tax returns and W-2s separately from the worksheet.**

Trident Technical College

Notes on Verification

If you need financial aid to pay for tuition, fees, books and supplies at the start of the semester, you must complete each of the 4 sections of this worksheet and submit it together with *signed* tax returns and W-2 forms for each family member who submitted financial information on your *FAFSA*. **No funds can be disbursed to your student account in the Business Office, to the Bookstore or to you until the verification process has been completed.** If you submit the worksheet separately from your signed tax returns and W-2 forms, it will delay the verification process, and you may need to pay for your tuition, fees, books and supplies on your own at the start of the semester.

You are required to check *TTC Express* on Trident's website and view the status of your financial aid awards. Check your *Campus Cruiser* student e-mail account on Trident's website for messages from the Financial Aid Office about the verification process and your financial aid awards.

LATE SUBMITTAL OF VERIFICATION FORM

I understand the 2009-2010 Verification Worksheet priority due date was July 10, 2009/November 30, 2009/April 16, 2010 for the Fall/Spring/Summer semester. By signing this form, I am asking for protection from removal of my classes on the published purge date. However, I understand that Financial Aid processes the verification forms in the order received and financial aid funds may not be available for me to purchase books before the book charge period ends. In addition, I will not contact the TTC Financial Aid office concerning funds for books and supplies until two weeks from today.

Name _____ Date _____

Note: *Financial Aid will contact you via Campus Cruiser if you need to provide additional documentation. You may check TTC Express to check your financial aid awards and balance due.*

For Office Use Only:	
Date Reviewed: _____	
VCP Date: _____	Counselor's Initials: _____
Comments: _____ _____	
Incomplete Status: _____	
Missing Information: _____	
Comments: _____ _____	
Professional Judgment: <input type="checkbox"/> Approved <input type="checkbox"/> Denied Type: <input type="checkbox"/> Special Circumstances <input type="checkbox"/> Dependency	
Reviewer 1 _____	Reviewer 2 _____ Reviewer 3 _____

**Submit this worksheet together with all *signed* tax returns and W-2s by the semester priority date!
Do *not* submit your tax returns and W-2s separately from the worksheet.**