

Law-Related Studies

Recommended Sequence of Courses

First Semester – Fall

CPT 101	Introduction to Computers	3
ENG 101	English Composition I	3
CRJ 101	Introduction to Criminal Justice	3
CRJ 125	Criminology	3
CRJ 126	Research Methods	3
Total 15		

Second Semester – Spring

CRJ 140	Criminal Justice Report Writing	3
or		
ENG 102	English Composition II	3
CRJ 220	Judicial Process	3
or		
BUS 121	Business Law I	3
CRJ 115	Criminal Law I	3
ELE CRJ	Select three credit hours from Criminal Justice Electives	3
REQ SSC	Select three credit hours from Behavioral/Social Sciences listing on page B-3	3
Total 15		

Third Semester – Summer

CRJ 230	Criminal Investigations I	3
CRJ 222	Ethics in Criminal Justice	3
CRJ 242	Correctional Systems	3
ELE CRJ	Select three credit hours from Criminal Justice Electives	3
Total 12		

Fourth Semester – Fall

CRJ 236	Criminal Evidence	3
REQ MAT/SCI	Select one course from Math/Natural Sciences listing on page B-4	3
ELE CRJ	Select three credit hours from Criminal Justice Electives	3
ELE CRJ	Select three credit hours from Criminal Justice Electives	3
Total 12		

Fifth Semester – Spring

REQ HUM	Select one course from Humanities listing on page B-3	3
CRJ 130	Police Administration	3
ELE CRJ	Select three credit hours from Criminal Justice Electives	3
ELE CRJ	Select three credit hours from Criminal Justice Electives	3
Total 12		

Note: Discuss course selection with your advisor regarding transferability to four-year colleges. Some courses may not transfer.

Criminal Justice Electives

Select from the list below. At least four courses must have CRJ prefix.

CRJ 102	Introduction to Security	3
CRJ 110	Police Patrol	3
CRJ 120	Constitutional Law	3
CRJ 140	Criminal Justice Report Writing	3
CRJ 202	Criminalistics	3
CRJ 210	The Juvenile and the Law	3
CRJ 212	Protection Management	3
CRJ 218	Crisis Intervention	3
CRJ 224	Police Community Relations	3
CRJ 232	White Collar Crimes Investigation	3
CRJ 233	Cyber Crimes and the Law	3
CRJ 235	Practical Crime Scene Investigation	3
CRJ 239	Homeland Security and Terrorism	3
CRJ 241	Transportation and Border Security	3
CRJ 243	Criminal Profiling	3
CRJ 244	Probation, Pardon and Parole	3
CRJ 245	Intelligence Analysis and Security Management	3
CRJ 250	Criminal Justice Internship I	3
CWE 113	Cooperative Work Experience	
CWE 123	Cooperative Work Experience	

Any additional three-hour college-level course from the Catalog except ENG 150, COL 103 and courses labeled nondegree credit in the course description can be used as a criminal justice general elective.

Paralegal Program

This program is approved by the American Bar Association (ABA) and is an institutional member of the American Association for Paralegal Education (AAFPE).

Program Goals

- Provide a well-rounded program of education for students who wish to seek employment as paralegals in a variety of settings.
- Provide students with the knowledge, skills and understanding of legal ethics necessary to work under the supervision of attorneys to assist in the delivery of legal services.

Program Objectives

- Explain role of paralegal in law office, identify employment opportunities, prepare résumés and apply effective interview techniques.

- Discuss the S.C. Rules of Professional Conduct and explain their application to lawyers and paralegals.
- Locate, read and analyze constitutional law, statutory law, case law, administrative agency regulations and secondary source materials related to given factual situations.
- Research and prepare legal memoranda and properly cite law used according to the citation rules contained in a Uniform System of Citation.
- Discuss and apply the S.C. Rules of Civil Procedure and describe jurisdiction of state and federal courts.
- Discuss legal issues related to real property, analyze documents for the conveyance and encumbrance of real property for validity and proper form and prepare loan closing documents.
- Apply legal principles involved in tort actions and investigate claims by gathering evidence, preparing discovery documents and interviewing witnesses.
- Apply legal principles related to domestic relations issues and prepare appropriate pleadings and documents.
- Prepare a simple will, analyze various types of trusts and apply legal principles, and prepare forms relative to administration of testate and intestate estates.
- Discuss legal principles governing formation, performance and breach of contracts, as well as appropriate remedies for breach.
- Apply legal principles and skills learned in classroom setting in a law office internship or comprehensive research project.

UNAUTHORIZED PRACTICE OF LAW (UPL) STATEMENT

S.C. Code Ann. § 40-5-310

Paralegals work under the supervision of a licensed attorney and are not authorized to practice law in South Carolina.

Paralegal

Associate in Applied Science

Credit Requirements: 69 Semester Credit Hours

The Paralegal associate degree program prepares students to work under the direct supervision of an attorney to prepare legal documents, recommend solutions for procedural problems, and create and implement detailed office procedures for the efficient handling of specialized fields of law. This program has received approval from the American Bar Association.

Note: Please see course descriptions. Most LEG courses require completion of prerequisites, corequisites or advisor's approval. Many LEG courses are offered only once each year, so following the recommended course sequence is very important. See your advisor prior to registration.

Recommended Sequence of Courses

First Semester – Fall

CPT 101	Introduction to Computers	3
ENG 101	English Composition I	3
LEG 135	Introduction to Law and Ethics	3
LEG 201	Civil Litigation I	3
SPC 205	Public Speaking	3
or		
SPC 209	Interpersonal Communication	3
	Total	15

Second Semester – Spring

ENG 102	English Composition II	3
LEG 120	Torts	3
LEG 132	Legal Bibliography	3
ELE HIS	Select three credit hours from History Electives	3
REQ SSC	Select three credit hours from Behavioral/Social Sciences listing on page B-3	3
	Total	15

Third Semester – Summer

BUS 121	Business Law I	3
LEG 213	Family Law	3
LEG 240	Claims Investigation	3
	Total	9

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Fourth Semester – Fall

LEG 214	Property Law	3
LEG 233	Wills, Trusts and Probate	3
*LEG 242	Law Practice Workshop	3
MAT 109	College Algebra with Modeling	3
or		
MAT 110	College Algebra	3
or		
MAT 120	Probability and Statistics	3
or		
MAT 155	Contemporary Mathematics	3
ELE LEG	Select three credit hours from Paralegal Electives	3
		Total 15

Fifth Semester – Spring

CPT 179	Microcomputer Word Processing	3
LEG 230	Legal Writing	3
**CRJ 115	Criminal Law I	3
or		
**LEG 234	Title Examination Procedures I	3
ELE LEG	Select three credit hours from Paralegal Electives	3
CRJ 101	Introduction to Criminal Justice	3
		Total 15

History Electives

HIS 101	Western Civilization to 1689	3
HIS 102	Western Civilization Post 1689	3
HIS 104	World History I	3
HIS 105	World History II	3
HIS 201	American History: Discovery to 1877	3
HIS 202	American History: 1877 to Present	3

Paralegal Electives

Students may select any three-hour college-level course in the Catalog except ENG 150, COL 103 and any course labeled nondegree credit in the course descriptions.

Strongly Recommended: CPT 174, CPT 172, CRJ 115, CRJ 120, CRJ 210, CRJ 220, CRJ 236, LEG 244

**May be taken in Fall or Spring of second year, but not prior to that time*

*** Students may elect to take CRJ 115 or LEG 234. LEG 234 is offered only in Spring Semester. Students are not required to take both courses; they should discuss the choice with their advisors.*

Students transferring credits into the Paralegal programs may transfer only four courses from ABA-approved Paralegal programs for LEG-prefix course credit.

Criminal Justice: Corrections

Certificate in Applied Science

Credit Requirements: 30 Semester Credit Hours

This certificate prepares students for positions in detention facilities, local jails, state prisons, juvenile facilities, and probation and parole agencies as support staff to agents where a degree is not required.

Admission into this program requires proof of high school graduation (or GED) and qualifying scores on SAT, ACT or TTC's placement test. See your advisor for reading and writing placement.

Recommended Sequence of Courses

First Semester – Fall

***CRJ 101	Introduction to Criminal Justice	3
CRJ 125	Criminology	3
CRJ 244	Probation, Pardon and Parole	3

Total 9

Second Semester – Spring

**CRJ 115	Criminal Law I	3
CRJ 140	Criminal Justice Report Writing	3
CRJ 220	Judicial Process	3

or

BUS 121	Business Law I	3
*CRJ 202	Criminalistics	3

Total 9-12

Third Semester – Summer

**CPT 101	Introduction to Computers	3
CRJ 222	Ethics in Criminal Justice	3
CRJ 242	Correctional Systems	3
*CRJ 230	Criminal Investigation I	3

Total 12

**Students may choose either CRJ 202 or CRJ 230. CRJ 230 is only offered in summer.*

Students are not required to take both CRJ 202 and CRJ 230 and should discuss this choice with their advisors.

***Course is offered every semester.*

****Course is offered in Fall and Spring semesters.*