

Associate Degree Completion Program

Associate in Applied Science

General Technology

Medical Assisting Career Path

The Medical Assisting associate degree completion program is designed for medical assistants who need an associate degree for career advancement or transfer purposes. Students who have completed the Medical Assisting diploma program as outlined above will be eligible for an associate in Applied Science-General Technology upon completion of the following general education and secondary specialty courses. A grade point average of 2.0 on all college work presented to fulfill program requirements is required for graduation.

| | | |
|-----------|------------------------------|--------------------|
| BIO 210 | Anatomy and Physiology I | 4 |
| BIO 211 | Anatomy and Physiology II | 4 |
| IDS 201 | Leadership Development | 3 |
| MAT 110 | College Algebra | 3 |
| or | | |
| MAT 120 | Probability and Statistics | 3 |
| PSY 203 | Human Growth and Development | 3 |
| SPC 205 | Public Speaking | 3 |
| or | | |
| SPC 209 | Interpersonal Communication | 3 |
| MGT 101 | Principles of Management | 3 |
| MGT 120 | Small Business Management | 3 |
| or | | |
| MKT 101 | Marketing | 3 |
| or | | |
| PSY 212 | Abnormal Psychology | 3 |
| or | | |
| SPA 101 | Elementary Spanish I | 4 |
| | | Total 26-27 |

**Students who intend to pursue a degree in General Technology should select ENG 101.*

Ophthalmic Clinical Assistant

Diploma in Applied Science

Credit Requirements: 40 Semester Credit Hours

The Ophthalmic Clinical Assistant program prepares students to provide support services to ophthalmologists and optometrists. The ophthalmic clinical assistant is an important member of the eye

care team, supplying vital information to the doctor who is treating the patient.

Admission Requirements

Applicants will be admitted to this program on a first-qualified, first admitted basis. Applicants are considered to be qualified for admission to the next available class when they meet all college and program requirements.

APPLICANTS MUST COMPLETE ALL OF THE FOLLOWING REQUIREMENTS

- I. General College Admission Requirements**
Achieve admission to the college by meeting TTC's requirements for diploma programs. Please note that applicants not achieving appropriate test scores will be required to complete courses indicated by placement test scores.

Note: Admission to the college does not guarantee admission to the Ophthalmic Clinical Assisting program.

- II. Program Admission Requirements**

Applicants should ensure that each of the following admission requirements is on file in the Admissions office as soon as it is completed. Information may be submitted in person or by mail to:

Trident Technical College
Admissions Office, AM-M
(Student Center, Bldg. 410, Room 110)
P.O. Box 118067
Charleston, SC 29423-8067

- A.** Achieve qualifying scores on the college's placement test, SAT or ACT. Contact an academic advisor and complete all courses indicated by placement test scores.
- B.** Complete an Allied Health application for the Ophthalmic Clinical Assisting program.

Note: When the number of applicants qualifying at the same time exceeds the number of spaces available in this program, admission will be prioritized according to the date and time that the Allied Health application was received in the Admissions office.

- C. Attend an advising session and obtain a signed statement from a program faculty advisor verifying attendance. Advising session schedules are posted on the bulletin board located on the second floor of the Health Sciences Building (Bldg. 630), Room 206.
- D. Provide proof of high school graduation or equivalent by submitting a copy of your high school transcript, diploma or GED.
- E. Satisfy academic probation/suspension requirements, if applicable, by providing proof of a minimum 2.0 GPA on all college course work by submitting official copies of college transcripts to the Admissions office, other than TTC transcripts, OR, complete six semester credit hours with a minimum grade of C in each course, and a cumulative 2.0 GPA.
- F. Achieve the appropriate math score on TTC's placement test
OR
 1. Complete MAT 101 Beginning Algebra with a minimum grade of C,
 - OR
 2. Complete a beginning algebra course equivalent to MAT 101 with a minimum grade of C from an approved, regionally accredited postsecondary institution.
- G. Achieve the appropriate reading score on the TTC placement test, SAT or ACT
OR
Complete RDG 100 Critical Reading with a minimum grade of C.
- H. Achieve the appropriate English score on the TTC placement test, SAT or ACT
OR
Complete ENG 100 Introduction to Composition with a minimum grade of C.
- I. Provide proof of current CPR certification. Students must maintain a current CPR card through entire program.
- J. Maintain a minimum cumulative 2.0 GPA and not be on academic or disciplinary suspension at the time of admission and date of entry into the program.
- K. At the time of entry to the program, show evidence of completion of the criminal background check required by the college.
- L. Prior to admission to the program, provide the TTC program coordinator with a completed, current Allied Health–Student Health Record.

Recommended Sequence of Courses

First Semester – Fall

| | | |
|---------|---|-----------------|
| AHS 104 | Medical Vocabulary and Anatomy | 3 |
| AHS 106 | Cardiopulmonary Resuscitation | 1 |
| BIO 115 | Basic Microbiology | 3 |
| OPH 101 | Introduction to Ophthalmic Clinical Assisting | 4 |
| OPH 103 | Ophthalmic Clinical Assisting I | 6 |
| | | Total 17 |

Second Semester – Spring

| | | |
|-----------|---|-----------------|
| CPT 101 | Introduction to Computers | 3 |
| OPH 113 | Ophthalmic Clinical Assisting II | 4 |
| OPH 110 | Ophthalmic Clinical Assisting Practicum I | 5 |
| SPC 205 | Public Speaking | 3 |
| or | | |
| SPC 209 | Interpersonal Communication | 3 |
| | | Total 15 |

Third Semester – Summer

| | | |
|---------|--|----------------|
| OPH 120 | Ophthalmic Clinical Assisting Practicum II | 8 |
| | | Total 8 |

Pharmacy Technician

Diploma in Applied Science

Credit Requirements: 42 Semester Credit Hours

The Pharmacy Technician program is accredited by the American Society of Health System Pharmacists. The Pharmacy Technician program prepares students to perform, within the health care setting, a variety of technical duties related to the preparation and dispensing of medication under the direct supervision of a registered pharmacist.

Admission Requirements

Applicants will be admitted to this program on a first-qualified, first-admitted basis. Applicants are considered to be qualified for admission to the next available class when they meet all College and program requirements. Classes in this program begin Fall Semester.