

## Management – Fire Service Career Path Electives

Students may receive a maximum of nine credit hours for SCFA 1000 series courses completed. All other SCFA course work submitted for exemption credit must be at the 2000 series level or above.

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# Management

## Associate in Applied Science Human Resources Career Path

### Credit Requirements: 69 Semester Credit Hours

The Management/Human Resources career path prepares students for careers in human resource departments of business and government. Students will study the challenges facing human resources organizations in social and economic environments. This program offers a practical understanding of wages, salaries, hiring and benefit systems.

### Recommended Sequence of Courses

#### First Semester – Fall

CPT 101	Introduction to Computers	3
<b>or</b>		
CPT 102	Basic Computer Concepts	3
ENG 101	English Composition I	3
IDS 201	Leadership Development	3
MAT 120	Probability and Statistics	3
<b>or</b>		
MAT 155	Contemporary Mathematics	3
		<b>Total 12</b>

#### Second Semester – Spring

ACC 101	Accounting Principles I	3
BUS 101	Introduction to Business	3
ECO 210	Macroeconomics	3
MGT 101	Principles of Management	3
MKT 101	Marketing	3
		<b>Total 15</b>

#### Third Semester – Summer

CPT 220	e-Commerce	3
MGT 160	Managerial Motivation	3
MGT 210	Employee Selection and Retention	3
MGT 270	Managerial Communication	3
		<b>Total 12</b>

## Fourth Semester – Fall

BAF 101	Personal Finance	3
BUS 121	Business Law	3
ACC 150	Payroll Accounting	3
MGT 201	Human Resources Management	3
MKT 130	Customer Service Principles	3
		<b>Total 15</b>

## Fifth Semester – Spring

BUS 136	Compensation and Benefits Analysis	3
BUS 220	Business Ethics	3
MGT 255	Organizational Behavior	3
<b>or</b>		
ECO 211	Microeconomics	3
BUS 210	Introduction to e-Commerce in Business	3
ELE MGH	Select from Human Resources Electives	3
		<b>Total 15</b>

## Management – Human Resources Career Path Electives

ACC 102	Accounting Principles II	3
ACC 150	Payroll Accounting	3
BAF 201	Principles of Finance	3
BAF 215	Money and Banking	3
BUS 176	International Marketing	3
CPT 172	Microcomputer Database	3
CPT 174	Microcomputer Spreadsheets	3
CPT 179	Microcomputer Word Processing	3
CWE	Cooperative Work Experience	3
ENG 102	English Composition II	3
HIS 102	Western Civilization Post 1689	3
MGT 120	Small Business Management	3
MGT 150	Fundamentals of Supervision	3
MGT 230	Managing Information Resources	3
MGT 235	Production Management	3
MGT 240	Management Decision Making	3
MKT 240	Advertising	3
MKT 250	Consumer Behavior	3
MKT 260	Marketing Management	3
ELE SCI	Natural Science course from page B-4	
PSC 215	State and Local Government	3
PSY 201	General Psychology	3
QAT 101	Introduction to Quality Assurance	3
SPC 205	Public Speaking	3
SPC 209	Interpersonal Communication	3
TRL 106	Export/Import	3