

## Business Technology

All courses from the following prefixes that are not required in the career path:

BAF, BUS, IMG, LOG, MGT, MKT, MMT, QAT, TRL

## Management

### Associate in Applied Science

#### Business Information Systems Career Path

#### Credit Requirements: 69 Semester Credit Hours

The Management/Business Information Systems career path prepares students with the skills to be competitive in the emerging technologies and advances in business information systems and processes. The program provides students with a broad overview of various computer and information technologies needed in the 21st century business environment.

#### Recommended Sequence of Courses

##### First Semester – Fall

|           |                            |   |
|-----------|----------------------------|---|
| CPT 101   | Introduction to Computers  | 3 |
| <b>or</b> |                            |   |
| CPT 102   | Basic Computer Concepts    | 3 |
| ENG 101   | English Composition I      | 3 |
| MAT 120   | Probability and Statistics | 3 |
| <b>or</b> |                            |   |
| MAT 155   | Contemporary Mathematics   | 3 |
| MGT 101   | Principles of Management   | 3 |

**Total 12**

##### Second Semester – Spring

|         |   |   |
|---------|---|---|
| ACC 101 | Accounting Principles I                               | 3 |
| BUS 101 | Introduction to Business                              | 3 |
| BUS 121 | Business Law I  | 3 |
| CPT 174 | Microcomputer Spreadsheets                            | 3 |
| REQ HUM | Select one course from Humanities listing on page B-3 | 3 |

**Total 15**

##### Third Semester – Summer

|           |                                |   |
|-----------|--------------------------------|---|
| BUS 220   | Business Ethics                | 3 |
| ECO 210   | Macroeconomics                 | 3 |
| <b>or</b> |                                |   |
| ECO 211   | Microeconomics                 | 3 |
| MGT 230   | Managing Information Resources | 3 |
| MKT 101   | Marketing                      | 3 |

**Total 12**

##### Fourth Semester – Fall

|         |                               |   |
|---------|-------------------------------|---|
| CPT 179 | Microcomputer Word Processing | 3 |
| MGT 201 | Human Resource Management     | 3 |
| MGT 240 | Management Decision Making    | 3 |
| MGT 255 | Organizational Behavior       | 3 |
| MGT 270 | Managerial Communication      | 3 |

**Total 15**

##### Fifth Semester – Spring

|         |   |   |
|---------|---|---|
| BAF 101 | Personal Finance  | 3 |
| CPT 220 | e-Commerce  | 3 |
| CPT 270 | Advanced Microcomputer Applications                               | 3 |
| CPT 282 | Information Systems Security                                      | 3 |
| ELE BMT | Select one course from Business/Management Electives on page B-64 | 3 |

**Total 15**

## Management

### Associate in Applied Science

#### Corporate Quality Career Path

#### Credit Requirements: 69 Semester Credit Hours

The Management/Corporate Quality career path prepares students with techniques in quality management, control and auditing. The program provides students with the resources and techniques needed to develop Total Quality Management Systems in the business environment.

#### Recommended Sequence of Courses

##### First Semester – Fall

|           |                            |   |
|-----------|----------------------------|---|
| CPT 101   | Introduction to Computers  | 3 |
| <b>or</b> |                            |   |
| CPT 102   | Basic Computer Concepts    | 3 |
| ENG 101   | English Composition I      | 3 |
| MAT 120   | Probability and Statistics | 3 |
| <b>or</b> |                            |   |
| MAT 155   | Contemporary Mathematics   | 3 |
| MGT 101   | Principles of Management   | 3 |

**Total 12**

##### Second Semester – Spring

|         |   |   |
|---------|---|---|
| ACC 101 | Accounting Principles I                               | 3 |
| BAF 101 | Personal Finance                                      | 3 |
| BUS 101 | Introduction to Business                              | 3 |
| REQ HUM | Select one course from Humanities listing on page B-3 | 3 |
| QAT 101 | Introduction to Quality Assurance                     | 3 |

**Total 15**