

<b>Third Semester – Summer</b>		
CPT 220	e-Commerce	3
MGT 255	Organizational Behavior	3
<b>or</b>		
ECO 211	Microeconomics	3
CPT 174	Microcomputer Spreadsheets	3
MGT 201	Human Resource Management	3
		<b>Total 12</b>

<b>Fourth Semester – Fall</b>		
BAF 101	Personal Finance	3
BUS 220	Business Ethics	3
MGT 210	Employee Selection and Retention	3
MGT 120	Small Business Management	3
MGT 270	Managerial Communication	3
		<b>Total 15</b>

<b>Fifth Semester – Spring</b>		
BUS 112	Service Management Systems	3
BUS 121	Business Law I	3
MGT 121	Small Business Operations	3
MKT 260	Marketing Management	3
ELE GBS	Select one course from Small Business/Entrepreneurship Electives	3
		<b>Total 15</b>

**General Business – Small Business/Entrepreneurship Career Path Electives**

ACC 102	Accounting Principles II	3
ACC 150	Payroll Accounting	3
BAF 201	Principles of Finance	3
BAF 215	Money and Banking	3
CPT 172	Microcomputer Database	3
CPT 174	Microcomputer Spreadsheets	3
CPT 179	Microcomputer Word Processing	3
CWE	Cooperative Work Experience	
ENG 102	English Composition II	3
FRE 101	Elementary French I	4
FRE 102	Elementary French II	4
FRE 201	Intermediate French I	3
FRE 202	Intermediate French II	3
GER 101	Elementary German I	4
GER 102	Elementary German II	4
GER 201	Intermediate German I	3
GER 202	Intermediate German II	3
HIS 102	Western Civilization Post 1689	3
MGT 150	Fundamentals of Supervision	3
MGT 230	Managing Information Resources	3
MGT 235	Production Management	3
MGT 240	Management Decision Making	3
MKT 130	Customer Service Principles	3
MKT 135	Customer Service Techniques	3
MKT 250	Consumer Behavior	3
PSY 201	General Psychology	3

QAT 101	Introduction to Quality Assurance	3
QAT 105	Total Quality Systems	3
QAT 240	Advanced Quality Concepts	3
SPA 101	Elementary Spanish I	4
SPA 102	Elementary Spanish II	4
SPA 201	Intermediate Spanish I	3
SPA 202	Intermediate Spanish II	3
TRL 102	Customer Service Management	3
TRL 106	Export/Import	3

## Management

**Associate in Applied Science**

**Business Information Systems Career Path**

**Credit Requirements: 69 Semester Credit Hours**

The Management/Business Information Systems career path prepares students with the skills to be competitive in the emerging technologies and advances in business information systems and processes. The program provides students with a broad overview of various computer and information technologies needed in the 21st century business environment.

**Recommended Sequence of Courses**

**First Semester – Fall**

CPT 101	Introduction to Computers	3
<b>or</b>		
CPT 102	Basic Computer Concepts	3
ENG 101	English Composition I	3
IDS 201	Leadership Development	3
MGT 101	Principles of Management	3

**Total 12**

**Second Semester – Spring**

ACC 101	Accounting Principles I	3
BUS 101	Introduction to Business	3
BUS 121	Business Law I	3
CPT 174	Microcomputer Spreadsheets	3
MAT 120	Probability and Statistics	3
<b>or</b>		
MAT 155	Contemporary Mathematics	3

**Total 15**

**Third Semester – Summer**

ECO 210	Macroeconomics	3
BUS 220	Business Ethics	3
MGT 230	Managing Information Resources	3
MKT 101	Marketing	3

**Total 12**

#### Fourth Semester – Fall

CPT 179	Microcomputer Word Processing	3
MGT 201	Human Resource Management	3
MGT 240	Management Decision Making	3
MGT 255	Organizational Behavior	3

or

ECO 211	Microeconomics	3
MGT 270	Managerial Communication	3

**Total 15**

#### Fifth Semester – Spring

BAF 101	Personal Finance	3
BUS 210	Introduction to e-Commerce in Business	3
CPT 220	e-Commerce	3
CPT 270	Advanced Microcomputer Applications	3
ELE MGB	Select one course from Business Information Systems Electives	3

**Total 15**

#### Management – Business Information Systems Career Path Electives

ACC 102	Accounting Principles II	3
ACC 150	Payroll Accounting	3
BAF 201	Principles of Finance	3
BAF 215	Money and Banking	3
BUS 176	International Marketing	3
BUS 230	Purchasing	3
CPT 172	Microcomputer Database	3
CWE	Cooperative Work Experience	3
ENG 102	English Composition II	3
HIS 102	Western Civilization Post 1689	3
MGT 120	Small Business Management	3
MGT 150	Fundamentals of Supervision	3
MGT 210	Employee Selection and Retention	3
MGT 235	Production Management	3
MKT 240	Advertising	3
MKT 250	Consumer Behavior	3
MKT 260	Marketing Management	3
PSC 215	State and Local Government	3
PSY 201	General Psychology	3
QAT 101	Introduction to Quality Assurance	3
QAT 105	Total Quality Systems	3
QAT 150	Total Quality Management Improvement	3
ELE SCI	Natural Science course from page B-4	3
SPC 205	Public Speaking	3
SPC 209	Interpersonal Communication	3
TRL 106	Export/Import	3

## Management

### Associate in Applied Science

#### Corporate Quality Career Path

#### Credit Requirements: 69 Semester Credit Hours

The Management/Corporate Quality career path prepares students with techniques in quality management, control and auditing. The program provides students with the resources and techniques needed to develop Total Quality Management Systems in the business environment.

#### Recommended Sequence of Courses

##### First Semester – Fall

CPT 101	Introduction to Computers	3
or		
CPT 102	Basic Computer Concepts	3
ENG 101	English Composition I	3
MGT 101	Principles of Management	3
QAT 101	Introduction to Quality Assurance	3

**Total 12**

##### Second Semester – Spring

ACC 101	Accounting Principles I	3
BAF 101	Personal Finance	3
BUS 101	Introduction to Business	3
IDS 201	Leadership Development	3
MAT 120	Probability and Statistics	3
or		
MAT 155	Contemporary Mathematics	3

**Total 15**

##### Third Semester – Summer

ECO 210	Macroeconomics	3
MGT 235	Production Management	3
QAT 105	Total Quality Systems	3
QAT 110	Manufacturing Methods	3

**Total 12**

##### Fourth Semester – Fall

BUS 121	Business Law I	3
BUS 220	Business Ethics	3
MGT 270	Managerial Communication	3
MKT 101	Marketing	3
QAT 201	Quality Cost Analysis/Auditing	3

**Total 15**