

# Criminal Justice: Law Enforcement

## Certificate in Applied Science

### Credit Requirements: 30 Semester Credit Hours

This certificate prepares students for law enforcement and security positions where a degree is not required to work as patrol officers, civilian support staff positions, communications officers, community service officers, private security officers and investigators.

Admission into this program requires proof of high school graduation (or GED) and qualifying scores on SAT, ACT or TTC's placement test. See your advisor for reading and writing placement.

### Recommended Sequence of Courses

#### First Semester – Fall

***CRJ 101	Introduction to Criminal Justice	3
CRJ 125	Criminology	3
*CRJ 224	Police Community Relations	3

or

*CRJ 102	Introduction to Security	3
		<b>Total 9</b>

#### Second Semester – Spring

CRJ 110	Police Patrol	3
CRJ 140	Criminal Justice Report Writing	3
CRJ 220	Judicial Process	3

or

BUS 121	Business Law I	3
*CRJ 202	Criminalistics	3
		<b>Total 9-12</b>

#### Third Semester – Summer

**CPT 101	Introduction to Computers	3
**CRJ 115	Criminal Law I	3
CRJ 222	Ethics in Criminal Justice	3
*CRJ 230	Criminal Investigation I	3
		<b>Total 9-12</b>

\*Students may take either CRJ 202 or CRJ 230.

Students may take CRJ 102 or CRJ 224.

However, students do not have to take all four courses.

\*\*Course is offered every semester.

\*\*\*Course is offered in Fall and Spring semesters.

# Crime Scene Investigation

## Certificate in Applied Science

### Credit Requirements: 30 Semester Credit Hours

This certificate prepares students for entry-level positions in public and private agencies as crime scene investigators, forensic technicians, coroner's investigators, and crime lab technicians where the degree is not required.

Admission into this program requires proof of high school graduation (or GED) and qualifying scores on SAT, ACT or TTC's placement test. See your advisor for reading and writing placement.

### Recommended Sequence of Courses

#### First Semester – Fall

*CRJ 101	Introduction to Criminal Justice	3
CRJ 125	Criminology	3
CRJ 235	Practical Crime Scene Investigations	3
CRJ 236	Criminal Evidence	3
		<b>Total 12</b>

#### Second Semester – Spring

CRJ 140	Criminal Justice Report Writing	3
CRJ 202	Criminalistics	3
**CRJ 250	Criminal Justice Internship I	3

or

CRJ 233	Cyber Crime and the Law	3
		<b>Total 9</b>

#### Third Semester – Summer

CPT 101	Introduction to Computers	3
CRJ 230	Criminal Investigation I	3
CRJ 243	Criminal Profiling	3
		<b>Total 9</b>

\*Offered in both Fall and Spring semesters

\*\*Approval from advisor is required.

# Emergency Management and Protection

## Certificate in Applied Science

### Credit Requirements: 21 Semester Credit Hours

This certificate prepares students for positions in public agencies and private corporations as emergency planners, risk analysis officers, fire and safety inspectors, and in insurance and regulatory agencies as investigators and loss prevention officers.

## Law-Related Studies

Admission into this program requires proof of high school graduation (or GED) and qualifying scores on SAT, ACT or TTC's placement test.

### Recommended Sequence of Courses

#### First Semester – Fall

CRJ 101	Introduction to Criminal Justice	3
CPT 101	Introduction to Computers	3
CRJ 224	Police Community Relations	3
		<b>Total 9</b>

#### Second Semester – Spring

CRJ 232	White Collar Crimes	3
<b>or</b>		
BUS 121	Business Law I	3
CRJ 233	Cyber Crimes	3
<b>or</b>		
CRJ 250	Internship	3
CRJ 212	Protection Management	3
CRJ 239	Homeland Security and Terrorism	3
		<b>Total 12</b>

#### Third Semester – Summer

CRJ 218	Crisis Intervention	3
CRJ 140	CRJ Report Writing	3
CRJ 102	Introduction to Private Security	3
		<b>Total 9</b>

## Paralegal

### Certificate in Applied Science

#### Credit Requirements: 36 Semester Credit Hours

The Paralegal certificate program prepares students to work under the direct supervision of an attorney to prepare legal documents, recommend solutions for procedural problems, and create and implement detailed office procedures for the efficient handling of specialized fields of law.

To be admitted to the Paralegal certificate program, a student must have completed 33 semester hours or 49.5 quarter hours of college credit at a C or better from an approved, accredited postsecondary institution. Of these hours, three hours must be CPT 101 or a comparable computer course, and 18 hours must be general education courses spread across three disciplines, with six of those 18 hours being comprised of ENG 101 and SPC 205 or SPC 209. See advisor for further details. This program has received approval from the American Bar Association.

*Note: Please see course descriptions. Most LEG courses require completion of prerequisites, corequisites or advisor's approval. Many LEG courses are offered only once each year, so following the recommended course sequence is very important. Seating is limited, so early registration is recommended. See your faculty advisor prior to registration.*

For course sequences for Spring and Summer Semester starts, students should see their advisors.

### Recommended Sequence of Courses

#### First Semester – Fall

LEG 135	Introduction to Law and Ethics	3
LEG 201	Civil Litigation I	3
LEG 214	Property Law	3
		<b>Total 9</b>

#### Second Semester – Spring

LEG 120	Torts	3
LEG 132	Legal Bibliography	3
LEG 230	Legal Writing	3
*LEG 234	Title Examination Procedures I	3
		<b>Total 9-12</b>

#### Third Semester – Summer

BUS 121	Business Law I	3
LEG 213	Family Law	3
LEG 240	Claims Investigation	3
		<b>Total 9</b>

#### Fourth Semester – Fall

*CRJ 115	Criminal Law I	3
LEG 233	Wills, Trusts and Probate	3
LEG 242	Law Practice Workshop	3
		<b>Total 6-9</b>

*\*Students may elect to take either CRJ 115 Criminal Law or LEG 234 Title Examination Procedures. However, LEG 234 Title Examination Procedures is offered only in Spring Semester. Students are not required to take both LEG 234 and CRJ 115 and should discuss this choice with their advisors.*

*Note: Students transferring credits into the Paralegal programs may transfer only four courses from ABA-approved Paralegal programs for LEG-prefix course credit.*