

## Recommended Sequence of Courses

### First Semester

ECD 101	Introduction to Early Childhood	3
ECD 102	Growth and Development I	3
ECD 132	Creative Experiences	3
ECD 133	Science and Math Concepts	3
ENG 101	English Composition I	3

**Total 15**

### Second Semester

ECD 105	Guidance-Classroom Management	3
ECD 107	Exceptional Children	3
ECD 131	Language Arts	3
ECD 135	Health, Safety and Nutrition	3
ECD 203	Growth and Development II	3

**Total 15**

### Third Semester

ECD 237	Methods and Materials	3
ECD 243	Supervised Field Experience I	3
MAT 110	College Algebra	3

**or**

MAT 120	Probability and Statistics	3
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**or**

MAT 155	Contemporary Mathematics	3
PSY 201	General Psychology	3

**Total 12**

## Addictions/Substance Abuse

### Certificate in Applied Science

#### Credit Requirements: 28 Semester Credit Hours

The Addictions/Substance Abuse certificate program prepares students to perform ancillary psychotherapeutic treatment functions in both inpatient and outpatient facilities that cater to a broad range of addictive or compulsive behaviors. Students may choose to work in a treatment facility or a prevention capacity. A criminal background check by the South Carolina Law Enforcement Division (SLED) is also required for students prior to field placement assignment in HUS 150. Students may be subject to additional agency screening above and beyond those required by TTC.

Admission into this program requires proof of high school diploma (or GED) and qualifying scores on SAT, ACT or the TTC placement test.

All courses in the Addictions/Substance Abuse certificate program can be counted toward the Human Services associate degree in Applied Science.

## Recommended Sequence of Courses

### First Semester

HUS 101	Introduction to Human Services	3
HUS 102	Personal and Professional Development in Helping Professions	3
HUS 208	Alcohol and Drug Abuse	3
HUS 235	Group Dynamics	3

**Total 12**

### Second Semester

HUS 110	Orientation to Human Services	1
HUS 209	Case Management	3
HUS 217	Addictions Counseling	3
HUS 230	Interviewing Techniques	3

**Total 10**

### Third Semester

HUS 150	Supervised Field Placement I	3
HUS 218	Addictions Counseling II	3

**Total 6**

## Child Care Management

### Certificate in Applied Science

#### Credit Requirements: 39 Semester Credit Hours

The Child Care Management certificate program prepares students to work in supervisory, management or administrative positions in early childhood development.

Admission into this program requires proof of high school graduation (or GED) and qualifying scores on SAT, ACT or the TTC placement test. Students who have transfer credits of C or better from an approved, regionally accredited postsecondary institution may not need to take the placement test. Program admission requires a health assessment denoting good health, a negative tuberculosis skin test and compliance with technical standards.

A clear criminal background check by the South Carolina Law Enforcement Division (SLED) also is required. In addition to SLED background checks, some child development centers and schools may require fingerprinting. Students entering these laboratory courses may opt to be fingerprinted. Fingerprinting and a SLED background check are required for the Early Care and Education workforce.

Students who wish to exempt prerequisite requirements must present documentation of training and work experience to the dean of the Division of Community, Family and Child Studies.

## Recommended Sequence of Courses

### First Semester

ECD 102	Growth and Development I	3
ECD 106	Observation of Young Children	3
ECD 108	Family and Community Relations	3
ECD 109	Administration and Supervision	3

**Total 12**

### Second Semester

ECD 105	Guidance-Classroom Management	3
ECD 107	Exceptional Children	3
ECD 201	Principles of Ethics and Leadership in Early Care and Education	3
ECD 203	Growth and Development II	3

**Total 12**

### Third Semester

CPT 101	Introduction to Computers	3
ECD 135	Health, Safety and Nutrition	3
ECD 210	Early Childhood Intervention	3
ECD 237	Methods and Materials	3
BUS 101	Introduction to Business	3

**or**

MGT 120	Small Business Management	3
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**Total 15**

## Developmental Disabilities

### Certificate in Applied Science

#### Credit Requirements: 28 Semester Credit Hours

The Developmental Disabilities certificate program prepares students to work with children and adults with physical, mental and emotional disabilities. Students specialize in the areas of developmental disabilities and mental retardation. Students gain an understanding of the effects of developmental disabilities in medical, psychological, social, educational, vocational and economic terms. Graduates qualify for employment in group homes, foster care homes, respite services, vocational rehabilitation agencies, sheltered workshops, supported employment programs, adult vocational programs, early childhood intervention programs, and other programs for individuals with developmental disabilities and mental retardation.

Admission to the program requires proof of high school graduation (GED) and qualifying scores on SAT, ACT or the TTC placement test.

A criminal background check by the South

Carolina Law Enforcement Division (SLED) is required for students prior to the field placement assignment in HUS 150. Students may be subject to additional agency screening above and beyond those required by TTC.

All courses in the Developmental Disabilities certificate program can be counted toward the Human Services associate degree in Applied Science.

## Recommended Sequence of Courses

### First Semester

ECD 253	Communication Systems for Early Childhood Special Education	3
HUS 101	Introduction to Human Services	3
HUS 102	Personal and Professional Development in Helping Professions	3
HUS 212	Survey of Disabilities and Disorders	3

**Total 12**

### Second Semester

HUS 110	Orientation to Human Services	1
HUS 210	Communication with Deaf and Hard of Hearing Consumers	3
HUS 213	Developmental Disabilities Program Planning	3
HUS 214	Health, Wellness and Nutrition for Special Populations	3
HUS 230	Interviewing Techniques	3

**Total 13**

### Third Semester

HUS 150	Supervised Field Placement I	3
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**Total 3**

## Early Childhood Development

### Certificate in Applied Science

#### Credit Requirements: 27 Semester Credit Hours

The Early Childhood Development certificate program prepares students to work primarily in federally funded programs such as Head Start. This certificate also is designed for those currently employed who desire to make a career move and parents who want to learn more about the development of young children.

Admission into this program requires proof of high school graduation (or GED) and qualifying scores on SAT, ACT or the TTC placement test. Students who have transfer credits of C or better from an approved, regionally accredited